

**SPECIFICATIONS/PROPOSAL  
FOR FOOD SERVICE MANAGEMENT**

**PRINCETON PUBLIC SCHOOLS  
25 VALLEY ROAD  
PRINCETON, NJ 08540**

**2014-2015-RFP**

**FUNDED CHILD NUTRITION PROGRAMS**

# REQUEST FOR PROPOSALS

## Operation and Management of the School Food Service Program.

The Princeton Board of Education is requesting proposals for the operation and management of the school food service program. Proposals are due in the Business Office no later than **Tuesday, April 29, 2014 at 1:00 p.m.**

**There will be a tour of the facilities on Friday, April 11, 2014 @ 11:00 a.m. All prospective vendors are strongly encouraged to attend to familiarize themselves with our facilities prior to the RFP opening. Contact Ms. April Taylor at 609-806-4210 for site visits. The meeting location to start the tour is the Princeton Public Schools Administration Building, 25 Valley Road, Princeton, New Jersey 08540. \*Vendors are encouraged to attend the tour.**

All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et

Please address any questions concerning this request to:

By: Princeton Board of Education  
C/o Stephanie Kennedy  
Business Administrator/Board Secretary  
April Taylor  
Purchasing Agent  
25 Valley Road  
Princeton, NJ 08540

Telephone: 609-806-4200 ext. 2011  
FAX: 609-806-4225  
Email: [April\\_Taylor@princetonk12.org](mailto:April_Taylor@princetonk12.org)  
[Stephanie\\_Kennedy@princetonk12.org](mailto:Stephanie_Kennedy@princetonk12.org)

## **ALTERNATE PROPOSAL**

*The FSMC shall present a separate pricing schedule option (in addition to primary proposal) which: offers only foods and beverages that are free of added natural or artificial sweeteners, flavor enhancers, artificial ingredients or colors, or chemical preservatives. (See separate submittal document #23)*

**2014-2015 School Year**  
**INSTRUCTIONS FOR FOOD SERVICE MANAGEMENT PROPOSAL**

The organization or individual responding to this request will be Food Service Management Company referred to as the (FSMC). The contract will be between the FSMC and the Princeton Public Schools Local Education Agency referred to as the (LEA).

**PURPOSE OF REQUEST FOR PROPOSAL (RFP)**

The purpose of this request is to provide for the operation of the LEA's food service programs. The FSMC will assume responsibility for the efficient management and consulting service of the food program including purchasing, receiving, storing, setting up cafeteria lines, counter service, cleanup, sanitation, training, hiring and supervising personnel, and presenting food in a way to create optimum student participation. The program will include the use of federally donated commodities.

**ADMINISTRATIVE GUIDANCE**

The information provided herein is intended to assist FSMC in the preparation of proposals necessary to properly respond to this Request for Proposals (RFP). The RFP is designed to provide interested FSMC's with sufficient basic information to submit proposals meeting minimum requirements, but is not intended to limit a proposal's content or exclude any relevant or essential data.

**RESPONSE DATE**

A copy of your proposal must be received in the Business Office to the attention of the LEA official on the day, and time indicated on the first page titled "Request for Proposals". Any proposal en route, either in the mail or other locations in any of the LEA's offices will not be considered timely and will be returned unopened. Proposals received after the deadline will be late and ineligible for consideration.

Responses tendered by mail should be addressed to the School Business Administrator with the exterior of the envelope being plainly marked, "Food Services Management Proposal". Allow enough time for delivery before the due date.

Interested parties or their authorized representatives are expected to fully inform themselves as to the conditions, requirements and specifications before submitting a proposal. Failure to do so will be at your own risk and he/she cannot secure relief on the plea of error. The LEA is not liable for any cost incurred by any respondent prior to signing of a contract by all parties. Either party without the written consent of the other cannot assign the contract.

**TERM OF CONTRACT**

The contract will be for a period of one year with the option for four additional one-year renewals.

**TOUR OF FACILITY**

A tour of the facilities is strongly recommended to submit a proposal. The tour will be conducted on **Friday, April 11, 2014.**

Please call the Purchasing Agent (609-806-4210) to confirm your Attendance.

**CONSIDERATION OF PROPOSALS**

The LEA may award a contract based upon the initial proposals received without discussion of such proposals. Accordingly, each initial proposal should be submitted with the most favorable price and service standpoint. The LEA reserves the right to reject any and all proposals received. In addition, the LEA reserves the right to waive any irregularities in proposals and to make all decisions in the best interest of the LEA.

## **BASIC FSMC REQUIREMENTS**

The intent of this request for proposal is to provide food management services for the Food Services Department at the LEA and to cooperatively plan and implement an efficient food services program. The following conditions must be met at a minimum and addressed in proposals.

The firm must be of sufficient size and expertise to furnish the resources needed to aid the LEA in managing the food services operations. The qualification data shall be submitted by each contractor along with the sealed proposal.

- Company must be registered with the New Jersey State Department of Agriculture, School Nutrition Programs for the 2014-2015 school year.
- The demonstrated ability of the FSMC to successfully manage school food service programs within the regulations established by Federal and New Jersey School Nutrition Programs regulations. A complete list of all public school clients, including the student populations, grade levels and years of service by the FSMC must be presented in the FSMC's response.
- The FSMC must have extensive involvement and experience in the school food services field in the areas of:  
\*nutrition \* menu planning \* on-site production \* quality control \* employee supervision \* staff management training \* employee motivation \* marketing \* public relations.
- The FSMC must provide resident hourly and management personnel to manage and operate the food service program and to implement the cooperatively agreed upon objectives with the support of the FSMC staff.
- Staffing, salaries, and fringe benefits are to be recommended by the FSMC and approved by the LEA. The personnel employed by the FSMC are the sole responsibility of the FSMC, not employees of the LEA. Personnel issues would be managed by the FSMC with the FSMC assuming complete liability for all employment practices unless otherwise indicated in writing by the LEA.
- All proposals shall be valid and may not be withdrawn for sixty (60) days after submission.

## **OBJECTIVES OF THE LEA OF EDUCATION**

The successful FSMC shall conduct the food service program in a manner which best fulfills the following objectives:

1. Provide an appealing, flavorful and nutritionally sound Funded Child Nutritional Program, and approved a la carte offering as applicable, for students with the highest of food quality possible while maintaining economic cost controls.
2. Provide reliable management continuity for the LEA's School Nutrition Programs. Deliver the services at the lowest possible cost while meeting or exceeding the USDA nutritional standards for the 2014-2015 school year.
3. Recommend management and operational strategies to contain the LEA's operating costs without sacrificing smooth operations. The goal of the FSMC must be to operate the food service program at no cost to the LEA. The exception is the cost of equipment and repairs. Apply professional efforts to maintain the best possible morale of food service staff during a transition while keeping the costs of service economical.
4. Promote nutritional awareness and coordinate with the LEA's administrative advisory committees, district nutrition groups and teaching programs, including wellness initiatives such as school gardens.
5. Maximize student interest and participation by serving fresh locally sourced foods, seeking customer input, implementing menu variations and merchandising techniques and communicating effectively.
6. Provide regular culinary training for staff and ongoing palate education for customers, engaging the LEA in the effort.
7. Provide experienced staff support to focus on operational concerns as well as support to the director assigned.
8. Operate within the laws established by state and federal agencies that monitor and regulate food service management companies and the LEA as sponsors of the funded services.
9. Keep the LEA apprised of legislation that may impact the funded food services.
10. Make periodic recommendations regarding operational and/or equipment needs to the LEA.
11. Work with LEA to maintain or enhance the Wellness Policy, the Food Service Bio-Security Policy as well as the nutrition policy, and the HACCP Plan.
12. Abide by all contract language required by the New Jersey School Nutrition Programs for the 2014-2015 school year.

## **SPECIFICATIONS**

The LEA participates in the National School Nutrition Program. USDA donated foods are available for use in the food service programs and it is the interest of the LEA that such items be tastefully included in the menus to the greatest extent possible. An offering of food *options* should be selected and served from the USDA list that are free of added natural or artificial sweeteners, flavor enhancers, artificial ingredients or colors, or chemical preservatives.

Terms of the actual agreement with the successful FSMC will be developed through negotiation and shall be consistent with the rights reserved by the LEA as described in these specifications. The contract shall include all

required provisions contained in Article I of the Food Service Management Company Prototype Contract Language, School Year 2014-2015 as approved by the NJ Department of Agriculture.

## **LEA AND FSMC RESPONSIBILITIES**

### **A. CONTRACT DURATION / RENEWALS**

- 1) The contract is for a term not longer than one year in duration, beginning on September 1, 2014 or before as necessary and ending on June 30, 2015, unless earlier terminated by either party as provided herein. [7 CFR 210.16(d)].
- 2) The contract may be renewed annually by mutual written agreement of the Local Education Agency (the "LEA") and the Food Service Management Company (the "FSMC"), for up to four additional one-year periods [7 CFR 210.16(d)], subject to the following limitations:
  - A. Each renewal shall be awarded by resolution of the LEA upon a finding that the services are being performed in an effective and efficient manner;
  - B. The contract shall not be renewed or extended so that it runs for more than a total of five consecutive years;
  - C. Any price change included as part of a renewal shall be based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or renewal, and shall not exceed the change in the Index Rate (as defined in Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.) for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and
  - D. The terms and conditions of the contract shall remain substantially the same. [N.J.S.A. 18A:18A-42].
- 3) Each contract renewal is contingent upon the fulfillment by the FSMC of all provisions in the contract related to USDA donated foods [7 CFR 250.53(a) (12)]. Each contract renewal is subject to the availability and appropriation annually of sufficient funds as may be required to meet the extended obligation, and if funds are not available, this shall grant the LEA the opportunity to cancel the contract pursuant to the termination provisions of the contract.
- 4) Each contract renewal must use the current prototype addendum approved by the Division of Food and Nutrition in the New Jersey Department of Agriculture (the "State Agency"). Any change to the prototype addendum must be approved in writing by the State Agency before it is executed by either party. [7 CFR 210.16(a) (10) and N.J.S.A. 18A:18A-20].

### **B. LOCAL EDUCATION AGENCY RESPONSIBILITIES**

- 1) The LEA shall ensure that the food service operation is in conformance with the Agreement for School Nutrition Programs between the LEA and the State Agency (the "Program Agreement") and shall monitor the food service operation through periodic on-site visits. [7 CFR 210.16(a) (2), (3)].
- 2) The LEA shall retain control of the quality, extent and general nature of its food service, and the prices charged to the children for meals. [7 CFR 210.16(a) (4)].
- 3) The LEA shall retain signature authority on the Program Agreement, the LEA's Free and Reduced Price Policy Statement, and Claims for Reimbursement. [7 CFR 210.16(a) (5)].
- 4) The LEA shall ensure that all federally donated foods received by the LEA and made available to the FSMC accrue only to the benefit of the LEA's nonprofit school food service and are fully utilized therein. [7 CFR 210.16(a) (6)].
- 5) The LEA shall maintain applicable health certification and assure that all State and local regulations are being met by the FSMC preparing or serving meals at a LEA facility. [7 CFR 210.16(a) (7)].
- 6) The LEA shall establish an advisory board composed of parents, teachers and students to assist in menu planning. [7 CFR 210.16(a) (8)].

- 7) The LEA shall retain control of the nonprofit school food service account and overall financial responsibility for the School Nutrition Programs, and shall make expenditures of nonprofit school food service revenues in accordance with the financial management system established by the State Agency. [7 CFR 210.14(a)].

#### Free and Reduced Meal Policy

1. The LEA is responsible for the written Free and Reduced Policy Statement (8540) to feed children who qualify for funded meals. The policy is available on the District's website. The LEA shall be responsible for the implementation of this policy. The FSMC will follow this policy.
2. The LEA will periodically review free and reduced price meal applications and provide the FSMC with current lists of those students eligible for funded meals.

#### Charge Meal Policy

The LEA is responsible to provide a written procedure on how the FSMC should handle children who wish to receive a meal, do not qualify for a funded meal, and do not have the money to pay for the meal that day. [This information will be provided to the FSMC prior to the start of the contract.]

#### Wellness Policy

The LEA has a Wellness Policy in place which may be revised and or updated during the term of the contract.

### **C. FOOD SERVICE OPERATION**

- 1) In the operation of the LEA's food service, the FSMC shall comply with the requirements of the Program Agreement, the LEA's Free and Reduced Policy Statement and with all applicable USDA program policies and regulations, including 7 CFR Parts 210, 220, 245, 250 and 3016 and applicable state and local laws. In order to operate an a la carte food service under the contract, the FSMC agrees to offer free, reduced price and full price reimbursable meals to all eligible children. [7 CFR 210.16(a)].
- 2) MENUS The FSMC will submit with the proposal a twenty-one (21) day cycle menu. The FSMC shall adhere to the 21-day cycle menu contained in the LEA's Request for Proposal for the first 21 days of meal service for each school level; elementary, middle and high. Changes thereafter may be made with the approval of the LEA. [7 CFR 210.16(b) (1)].

The current meal and ala carte prices are provided in "General Information"-Pricing

- 3) No payment shall be made for meals that are spoiled or unwholesome at the time of delivery, do not meet detailed specifications as developed by the LEA for each food component specified in 7 CFR 210.10 (the School Lunch Pattern), or do not otherwise meet the requirements of the contract. [7 CFR 210.16(c) (3)].
- 4) The FSMC shall purchase, to the maximum extent possible, domestic commodities or products. "Domestic commodity or product" means an agricultural commodity that is produced in the United States, and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. [7 CFR 210.21(d)].
- 5) The FSMC shall not directly or indirectly restrict the sale or marketing of fluid milk (as described in 7 CFR 210.10(d) (4) at any time or in any place on school premises or at any school-sponsored event. [7 CFR 210.21(e)].
- 6) The FSMC shall comply with the nutrition standards for competitive foods in 7 CFR §§ 210.11 and 220.12, as amended, and the competitive food policy established by the State Agency and set forth in N.J.A.C. 2:36-1.11, which restricts items that may be served, sold or given away as a free promotion anywhere on the school campus at any time during the school day. [7 CFR 210.11].

### Advisory Board

1. FSMC shall coordinate convenient times that the Food Service Director and members of the LEA appointed advisory board can meet to offer suggestions to improve the food service program.

### Nutrition Education and Wellness Policy

1. The FSMC will comply with the Wellness Policy passed by the LEA and participate in committee meetings as requested by the LEA.
2. The FSMC shall promote the nutritional education aspects of the LEA's food service program
3. The FSMC will work in partnership with the LEA administrative team and faculty to educate the students, parents, teachers, and community of nutritional efforts to work toward better health.
4. The FSMC will cooperate in the efforts of the LEA to coordinate these aspects with classroom instruction, as requested. The corporate Registered Dietitian will be available on an as needed basis.

## **D. HEALTH CERTIFICATION AND FACILITIES**

The FSMC shall have State or local health certification for any facility outside the school in which it proposes to prepare meals and the FSMC shall maintain this health certification for the duration of the contract. [7 CFR 210.16(c) (2)].

### FACILITIES / LEA

1. The LEA shall provide garbage bags and remove all garbage and trash from the LEA's property.
2. The LEA shall be responsible for painting and/or decorating within the kitchen and dining areas.
3. The LEA shall be responsible for periodic cleaning, waxing, and buffing of dining room and kitchen floors.
4. The LEA will maintain the walls, ceilings, windows, blinds, ducts and the hoods above the filter lines.
5. The LEA will provide daily cleaning of kitchen floors.
6. The LEA shall make available sanitary toilet facilities for the employees of the FSMC. The LEA will provide toilet paper, hand soap, and paper towels for all hand sinks.
7. See "Appendix I" for an overview of all cost responsibilities.

### FACILITIES / FSMC

1. The FSMC shall place garbage in designated trash receptacles and the LEA shall remove garbage/trash from the dining room and kitchen areas.
2. The FSMC shall clean the kitchen area, including but not limited to the sinks, counters, tables, chairs, silverware and utensils.
3. The FSMC shall comply with all local and state sanitation requirements in the preparation of food.
4. The FSMC shall maintain safety programs for employees as required.
5. The FSMC will provide sanitation standards covering housekeeping, preparation, storage, employees, and equipment. The FSMC will also make adjustments to practices and operation of equipment as required.
6. The FSMC shall cooperate in any LEA recycling and composting program that may be implemented.
7. The FSMC will establish, implement, and maintain a HACCP program to meet the NJ Bureau of Child Nutrition's standards.

## **E. USDA DONATED FOODS**

- 1) All USDA donated foods received for use by the LEA for the school year and made available to the FSMC shall be used in the LEA's food service. [7 CFR 250.50(a)].
- 2) The FSMC shall perform the following activities related to USDA donated foods, and shall perform such activities in accordance with the applicable requirements in 7 CFR Part 250:



- a. Preparing and serving meals;
- b. Ordering or selection of donated foods in coordination with the LEA;
- c. Storage and inventory management of donated foods;
- d. Payment of processing fees or submittal of refund requests to a processor on behalf of the LEA, or remittance of refunds for the value of donated foods in processed end products to the LEA; and
- e. Procurement of processed end products on behalf of the LEA. [7 CFR 250.53(a) (4)].

- 3) The FSMC shall credit the LEA for the value of all USDA donated foods received for use in the LEA's meal service in the school year (including both entitlement and bonus foods), and including the value of donated foods contained in processed end products, if applicable. [7 CFR 250.53(a) (1)].

\*\*On the attached form in the RFP packet the FSMC will indicate how they shall perform such crediting.

- Indicating frequency: : at least annually
- By method: invoice reductions shown by separate line item; refunds; etc.]. [7 CFR 250.53(a) (2)].

If for the school year immediately preceding the beginning of the contract the LEA's food service was self-operating, the FSMC shall also credit the LEA for the value of all USDA donated foods in the LEA's inventory carried over from the preceding school year.

- 4) In crediting the LEA for the value of USDA donated foods, the FSMC shall use the market value of donated foods as identified on the monthly allocation notice from the New Jersey Department of Agriculture Food Distribution Program (the "Distributing Agency") at the time the LEA receives the donated foods. In crediting for the value of donated foods contained in processed end products, the FSMC shall use the annual processing agreement value established in the Distributing Agency's State Processing Agreement. [7 CFR 250.53(a) (3)].
- 5) The FSMC will use all donated ground beef and ground pork products, and all processed end products, in the LEA's food service. [7 CFR 250.53(a) (5)]. The FSMC will use all other donated foods, or will use commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the LEA's food service. [7 CFR 250.53(a) (6)].
- 6) In the procurement of processed end products on behalf of the LEA, the FSMC will comply with the requirements of Subpart C of 7 CFR Part 250 and with the provisions of the Distributing Agency or LEA processing agreements, and will credit the LEA for the value of donated foods contained in such end products at the processing agreement value. The FSMC will not itself enter into the processing agreement with the processor. [7 CFR 250.53(a) (7), (8)].
- 7) The FSMC will comply with the storage and inventory requirements for USDA donated foods set forth in 7 CFR 250.14(b) and 250.52. [7 CFR 250.53(a) (9)]. The FSMC shall ensure that its system of inventory management does not result in the LEA being charged for USDA donated foods. [7 CFR 250.53(b)].
- 8) The FSMC shall maintain accurate and complete records with respect to the receipt, use/disposition, storage and inventory of all USDA donated foods. The FSMC will maintain records to document its compliance with the requirements relating to donated foods, in accordance with 7 CFR 250.54(b). [7 CFR 250.53(a) (11)].
- 9) The LEA, the Distributing Agency, the USDA, the Comptroller General, or their duly authorized representatives, may perform onsite reviews of the FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of donated foods. [7 CFR 250.53(a) (10)].
- 10) Upon termination of the contract, the FSMC shall return all unused donated ground beef, donated ground pork and processed end products, including those that may be stored off the LEA's premises, and shall also return all other unused donated foods that may be stored on or off the LEA's premises. [7 CFR 250.52(c)].
- 11) The LEA must ensure that the FSMC is in compliance with the requirements of 7 CFR 250 through its monitoring of the food service operation and shall conduct a reconciliation at least annually, and upon termination of The contract, to ensure that the FSMC has credited it for the value of all donated foods received for use in the LEA's food service in the school year, including the value of donated foods contained in processed end products. [7 CFR 250.54(c)].

**F. PURCHASING**

**FSMC IS DESIGNATED BY LEA AS AN AGENT TO THE LEA FOR FOOD SERVICE PURCHASING**

1. The FSMC shall act as the purchasing agent for the LEA. The LEA is a tax exempt entity who designates the FSMC as its sole and exclusive agent to purchase all items used by the food service program.
2. The LEA assumes ownership immediately of such goods when delivered in the schools.
3. The FSMC pays each vendor as part of the accounting service.

**PURCHASE SPECIFICATIONS**

The FSMC shall be responsible for purchasing standards and specifications to bring about the best quality and price for the LEA’s food service program. The grade, purchase unit, style, weight, ingredients, formulation, etc., as agreed by the LEA shall be complied with by the FSMC. The *minimum* procurement specifications are while we anticipate the highest of quality possible;

Dairy Products	Grade A	Meat	USDA Inspected
Fish	U.S. Govt. Inspected	Poultry	USDA Inspected
Canned Fruit & Vegetables	U.S. Grade A Choice	Fresh Fruit & Vegetables	
U.S. No. 1 Grade	Frozen Fruits & Vegetables	Highest Quality	

1. The FSMC shall purchase all food and non-food commodities at the lowest price possible, consistent with maintaining high quality standards. *As well as purchasing food from New Jersey Farmers*
2. The FSMC will provide the LEA with bakery, dairy and ice cream bids/quotes as requested.
3. The FSMC will charge the LEA the net price on vendor’s invoices, the amount due after vendor discounts that may apply.
4. The FSMC shall honor existing contracts if advantageous to the LEA.
5. *The FSMC shall purchase fruits and vegetables from New Jersey producers to the extent possible.*

**PURCHASE OF FRESH MILK**

- 1) For all purchases of fresh milk for the LEA, the FSMC shall purchase an amount of fresh milk from New Jersey producers at least equal to the amount of fresh milk proposed to be furnished to the LEA, in accordance with N.J.S.A. 18A:18A-6 and N.J.A.C. 2:55-1.1 et seq.
- 2) Should the FSMC choose to purchase fresh milk for the LEA through a vendor, the FSMC shall require each vendor to agree in writing to purchase an amount of fresh milk from New Jersey producers at least equal to the amount of fresh milk proposed to be furnished to the LEA, in accordance with N.J.S.A. 18A:18A-6 and N.J.A.C. 2:55-1.1 et seq. The FSMC shall provide copies of any such agreements to the LEA for filing with the New Jersey Department of Agriculture, Division of Markets, PO Box 330, Trenton, NJ 08625-0330.
- 3) The FSMC shall be responsible for ensuring that all fresh milk purchases are made in conformance with N.J.S.A. 18A:18A-6 and N.J.A.C. 2:55-1.1 et seq.
- 4) The LEA shall file a copy of this agreement along with a copy of any vendor agreements received from the FSMC in accordance with N.J.S.A. 18A:18A-6 and N.J.A.C. 2:55-1.1 et seq.

**G. ENVIRONMENTAL PROTECTION / ENERGY CONSERVATION**

- 1) In the performance of the contract, the FSMC shall comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40CFR Part 15). [7 CFR 3016.36(i) (12)].
- 2) The FSMC shall recognize mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act. [7 CFR 3016.36(i) (13)].

**H. EMPLOYEES**

The FSMC shall describe their personnel management philosophy, particularly regarding the resident managers and their relationships to existing staff.

## FSMC - FOOD SERVICE PERSONNEL

1. All existing food service personnel shall have the right of first refusal on their positions by the FSMC.
2. FSMC may recommend hours and number of positions at each school location in order to meet national standards in food service for meals served per labor hours planned for operations.
3. The LEA requires that a full time Food Service Director be on site
4. General Information Appendix Labor -will contain specific information regarding food service personnel that may be required. It will list by school building the current hours, rates of pay of the current employees and an indication of which employees currently receive health benefits.
5. The FSMC shall have the sole responsibility to compensate its employees, including applicable taxes, insurance's, and worker's compensation and shall be solely responsible for any losses incurred by the LEA, resulting from dishonest, fraudulent or negligent acts on the part of its employees or agents. All food service employees shall comply with all rules of the LEA, Local and County Health Departments and New Jersey Department of Health.
6. All personnel issues, concerns, or employment practices litigation associated with FSMC personnel are the sole responsibility of the FSMC, not the LEA. Any costs or expenses associated with the FSMC personnel, or their actions, would be paid by the FSMC. FSMC personnel are not agents or representatives of the LEA, and the FSMC shall be responsible for errors, omissions, and payment claims made the FSMC personnel.
7. The FSMC shall maintain its own personnel policies and fringe benefits for its employees, subject to review by the LEA.
8. The FSMC shall supply with this proposal a description of the proposed benefit package
9. The FSMC shall comply with the criminal background checks/fingerprints regulations required by law for all new hires, Chapter 116, P.L. 1986.
10. The LEA may require in writing the removal of an employee of the FSMC who violates health requirement or conducts himself/herself in a manner that is detrimental to the physical, mental or moral well-being of students. The FSMC shall adhere to state regulations in screening prospective employees.
11. In the event of the removal or suspension of any such employee, the FSMC shall immediately restructure its staff without disruption in service.
12. All food service personnel assigned to each school shall be instructed on the use of all emergency valve, switches, and fire and safety devices in the kitchen and cafeteria areas.
13. The use of student workers or students enrolled in the LEA is prohibited without prior LEA approval.

### **I. EQUAL EMPLOYMENT / AFFIRMATIVE ACTION**

During the performance of the contract, the FSMC agrees as follows [N.J.S.A. 18A:18A-4.4d; N.J.A.C. 17:27-3.5; 3.7]:

- 1) It will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affection or sexual orientation and gender identity or expression, the FSMC will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that all employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The FSMC agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the LEA Compliance Officer setting forth provisions of this nondiscrimination clause.
- 2) It will in all solicitations or advertisements for employees placed by or on behalf of the FSMC, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex.

- 3) It will send to each labor union with which it has a collective bargaining agreement, a notice to be provided by the LEA contracting officer, advising the labor union of the FSMC's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- 4) It will comply with any regulations promulgated by the State Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time, and the Americans with Disabilities Act. This Act (28 CFR Part 35, Title II, Subtitle A) prohibits discrimination on the basis of disability in all services, programs, and activities provided to the public and State and local governments, except public transportation services.
- 5) It will make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2 and 7 CFR 3016.36 or 7 CFR 3019.44, as applicable.
- 6) It will inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
- 7) It will revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable federal law and applicable federal court decisions.
- 8) In conforming with the targeted employment goals, it will review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affection or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey and applicable federal law and applicable federal court decisions.
- 9) Prior to executing the contract, the FSMC submitted to the LEA
  - **\*\*[insert one of the following with this RFP].**
  - a Letter of Federal Affirmative Action Plan Approval
  - a Certificate of Employee Information Report
  - an Employee Information Report Form AA302
- 10) It will furnish such reports or other documents to the New Jersey Department of Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program, as may be requested by the office from time to time in order to carry out the purposes of the regulations, and the LEA shall furnish such information as may be requested by the Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program for conducting a compliance investigation pursuant to subchapter 10 of the Administrative Code at N.J.A.C. 17:27.
- 11) It will comply with all applicable federal Equal Employment Opportunity standards and orders under 41 CFR part 60, Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor and Executive Order 11246, as amended by Executive Order 11375, Amending Executive Order 11246 Relating to Equal Employment Opportunity.

## **J. WORK HOURS/WORKPLACE**

- 1) The FSMC shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C.327-330) as supplemented by U.S. Department of Labor regulations (29 CFR Part 5). [7 CFR 3016.36(i) (6)].
- 2) Drug-free Workplace Statement. The FSMC agrees to provide a drug-free workplace for their employees and comply with the provisions and regulations of the Drug Free Workplace Act of 1988 (41 U.S.C. 701 et seq., as amended) and applicable state laws and regulations [7 CFR 3021]. Failure to abide by these requirements may subject the LEA and/or FSMC to the penalties described in 7 CFR 3021.510.

## **K. INVENTORY AND STORAGE**

1. Ownership of beginning and ending inventories of food and supplies shall remain with the LEA.
2. Ownership of all USDA commodities shall also remain with the LEA as required by regulations.
3. The FSMC will request, receive and inspect foods delivered by vendors and forward a list of bills in accordance with regulations.

4. The FSMC and the LEA shall inventory the equipment and foods owned by the LEA at the beginning of the contract year, including but not limited to flatware, trays, chinaware, glassware, kitchen utensils and food. At the termination of the contract, both the FSMC and the LEA shall inventory the equipment and foods to reconcile the differences in quantities and values pursuant to this RFP.

#### **L. REBATES, DISCOUNTS AND CREDITS**

- 1) The FSMC shall charge the LEA only for costs that are actual and allowable, net of all discounts, rebates and other applicable credits accruing to or received by the FSMC, to the extent those credits are allocable to the allowable portion of the costs billed to the LEA. The FSMC's determination of allowable costs shall be made in compliance with the applicable USDA and Child Nutrition Program regulations and Office of Management and Budget Cost Circulars. [7 CFR 210.21(f) (1) (i) and (iii)].

\*\*[On the attached form in the RFP packet the FSMC will indicate EITHER A OR B Method for costs.]

- A. The FSMC will separately identify on its billing documents, for each cost submitted for payment, the amount that is allowable and the amount that is unallowable. [7 CFR 210.21(f) (1) (ii) (A)].

**OR**

- B. The FSMC will exclude all unallowable costs from its billing documents and certify that only allowable costs are submitted for payment and that records have been established that maintain visibility of unallowable costs, including directly associated costs, in a manner suitable for contract cost determination and verification. [7 CFR 210.21(f) (1) (ii) (B)].

- 2) The FSMC shall identify the amount of each discount, rebate and other applicable credit on bills and invoices presented to the LEA for payment and individually identify the amount as a discount, rebate, or in the case of other applicable credits, the nature of the credit.

\*\*[On the attached form in the RFP packet the FSMC will indicate the frequency to apply discounts, rebates, and credits: may not be less frequent than annually.] [7 CFR 210.21(f) (1) (iv)].

- 3) The FSMC shall identify the method by which it will report discounts, rebates and other applicable credits allocable to the contract, that are not reported prior to the conclusion of the contract. [7 CFR 210.21(f) (1) (v)].

\*\*[On the attached form in the RFP packet the FSMC will describe the specific method of reporting discounts, rebates, and credits.]

- 4) The FSMC shall maintain documentation of costs and discounts, rebates and other applicable credits, and shall furnish such documentation upon request to the LEA, State Agency or USDA. [7 CFR 210.21(f) (1) (vi)].

- 5) No expenditure shall be made from the nonprofit school food service account that permits or results in the FSMC's receiving payments in excess of its actual, net allowable costs. [7 CFR 210.21(f) (2)].

#### **M. EQUIPMENT, REPAIRS, AND USE OF FACILITIES**

##### **EQUIPMENT - LEA**

1. The LEA shall be responsible for any losses that may arise due to equipment malfunction or loss of electrical power not within the control of the FSMC.
2. The LEA will provide a physical inventory of supplies and equipment available for use by the FSMC.
3. The LEA shall not be responsible for loss or damage to equipment owned by the FSMC and located on the LEA premises.

4. The LEA shall furnish and install any equipment or make any structural changes needed to comply with Federal, State and local laws. It is the goal of the LEA to recover associated costs from the cafeteria operation to every extent feasible.
5. The value of new and replaced equipment shall be acquisitioned and shall be amortized by the LEA.
6. All food preparation and serving equipment owned by LEA shall remain on the premises of the LEA. The LEA will provide exterminating services.

#### EQUIPMENT - FSMC

1. The FSMC shall replace expendable equipment upon mutual agreement between LEA and the FSMC.
2. The FSMC shall notify the LEA of any equipment belonging to the FSMC on LEA premises within (10) days of its placement on the LEA premises.
3. The FSMC will recommend to the LEA the purchase of new or replacement equipment as needed on a priority basis.
4. The FSMC will account for all equipment and protect it from pilferage or destruction.
5. The FSMC shall operate and care for all equipment and food service areas (floors, walls, window, lights, bathrooms excepted) in a clean, safe and healthy condition in accordance with standards acceptable to the LEA and comply with all applicable laws, ordinance, regulations and rules of Federal, State and local authorities.

#### REPAIRS - LEA

1. The LEA shall be responsible for repairs to all permanent fixtures such as faucets, lights, sewers, air conditioning, heating and all other electrical work.
2. The LEA is also responsible for repairs of the food equipment.

#### REPAIRS - FSMC

1. Maintaining the facilities in a good state of repair.
2. The FSMC will be responsible for advising LEA of any needed repairs or replacements of any equipment not operating properly.

#### TELEPHONE SERVICE/NO PERSONAL CALLS

1. The LEA shall provide local and long distance telephone service for business calls and a line for the computer access to the internet.
2. The FSMC shall use telephones strictly for cafeteria business exclusively. No employee of the LEA or FSMC shall use the LEA's telephone for personal calls.

#### USE OF FACILITIES - LEA

1. The LEA shall furnish at its expense, space, light, heat, power, hot and cold water and other utilities as are necessary for the operation of the food services.
2. The LEA shall make available without cost to the FSMC, areas of the premises agreeable to both parties in which the FSMC shall render its services; such area or areas reasonable necessary for providing efficient food service.
3. The LEA shall have unlimited access to all areas used by the FSMC for inspections and audits.

#### RENTAL OF FACILITIES FOR COMMUNITY USE

The LEA retains the right to rent or donate food service facilities during non-school hours or weekends, provided that such activity does not interfere with the normal food service operation. When such functions take place, the LEA requires that a member (s) of the food service staff designated by the resident manager be on duty to assure the safe use of LEA-owned equipment and/or to provide access to the facilities. Renter will be responsible to pay FSMC directly for food service staff time.

#### LEA EQUIPMENT PURCHASES INSTRUCTIONS

The LEA instructs the FSMC not to include in the RFP any equipment purchases, or incentives such as s scholarships or "free" equipment to entice the LEA to select its proposal.

## **N. RECORDS, REPORTING SYSTEMS, AND FINANCIAL ACCOUNTING**

### **RECORDS**

- 1) The FSMC shall maintain such records as the LEA will need to support its claim for reimbursement, shall report claim information to the LEA promptly at the end of each calendar month, at a minimum, and shall make such records available to the LEA upon request. [7 CFR 210.16(c) (1)].
- 2) The FSMC shall grant the LEA, the New Jersey Department of Education, the New Jersey Department of Agriculture, the United States Department of Agriculture, the Comptroller General of the United States and its State counterparts, or any of their duly authorized representatives, access to any books, documents, papers and records of the FSMC which are directly pertinent to The contract, for the purpose of making audit, examination, excerpts and transcriptions. [7 CFR 3016.36(i) (10)].
- 3) The FSMC shall retain all records required or necessary under the contract for a period of three years from the date of final payment hereunder; except that if any audit findings have not been resolved, the records shall be retained beyond the three-year period as long as required for the resolution of the issues raised by the audit. [7 CFR 210.23(c) and 3016.36(i) (11)].
- 4) The FSMC shall maintain all documentation related to products, transactions or services under the contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request. [N.J.A.C. 17:44-2.2(b)].

The LEA shall retain control of the nonprofit school food service account and overall financial responsibility for the School Nutrition Programs, and shall make expenditures of nonprofit school food service revenues in accordance with the financial management system established by the State Agency. [7 CFR 210.14(a)].

### **THE FSMC SHALL ASSUME ACCOUNTABILITY AND RESPONSIBILITY FOR:**

- Bookkeeping and recording functions, including State and Federal reimbursements.
- Monthly Profit and Loss Statement.
- Annual budgeting.
- Cost and inventory controls.
- Organization and preparation of records for annual audit by LEA.

### **PREPARATION & DUE DATES FOR REIMBURSEMENT AND REPORTS**

The FSMC will provide computer software to complete the record keeping required. Describe software and its use in this RFP. Include samples of printouts. The use of this software is limited to the term of the contract with the LEA. Use beyond this term would constitute a violation of this agreement. Annual software maintenance is an allowable expense of the food service budget.

Point-of-Sale Computer Equipment and software is purchased and owned by the LEA.

### **DEPOSITING OF FUNDS**

All revenue received as a result of payments by children and adults, federal and state reimbursements and all other income from sources including but not limited to donations, rebates, banquets, grants and loans must be under the control of the LEA and shall be deposited in the LEA's food service account.

### **EXPENDITURES**

1. All claims submitted by the FSMC must include a detailed description of the goods, supplies, services or other items being submitted for reimbursement.
2. FSMC shall request, receive, and verify for payment food and supplies used in conjunction with the food service program

3. The FSMC shall bill the LEA weekly for the actual expenses of operation incurred. The LEA holds all cash and reimbursement income. Weekly billing is necessary in order for the FSMC to have cash flow to cover payroll and pay vendors in a manner that will offer the LEA the best pricing on products. The FSMC must provide the LEA with itemized claims for goods and services in electronic version as well as paper.
4. The state's statutes for administering school funds prohibits the payment of ESTIMATED payroll, service fees, vendor's invoices and/or other expenses submitted by the FSMC. Payments cannot be made prior to the submission of the actual documentation for the claim against school funds.
5. The FSMC may present a summary of vendor's invoices for accounts payable, but actual invoices must be on site for immediate access by any LEA employee, or representative, designated by the LEA.

### **MONTHLY REIMBURSEMENT CLAIMS**

1. The LEA will supply the information on Enrollment, Average Daily Attendance, and accurate current list of Free and Reduced Students eligible for each school on a timely basis so all associated record keeping can be accurate and completed within due dates.
2. FSMC shall prepare information necessary for school food service claims for reimbursement from State and Federal agencies and maintain such records. At the end of each month the numbers of meals to be claimed will be submitted by the FSMC representative on or before the 10<sup>th</sup> of the month. The FSMC representative will supply the LEA representative with meal totals and edit check information. The LEA will supply their representative who can certify these numbers to assure accurate and efficient submission.
3. The FSMC is responsible to provide an authorized submitter and the LEA is responsible to provide and authorized certifier.

### **MONTHLY FINANCIAL STATEMENT**

1. The FSMC will provide monthly and other reports to the LEA, which describes operating costs and related statistical information. The FSMC shall submit to the LEA an operating profit and loss statement.
2. Any surplus revenues existing after deduction of approved cost of operations, including the FSMC fees, from verified food service receipts, all Federal and State reimbursement, and the LEA's net inventory accrue to the benefit of the LEA.
3. The FSMC shall maintain such records (supported by invoices, receipts or other evidence) as the LEA will need to meet monthly reporting responsibilities and shall submit monthly operating statements in a format approved by the LEA no later than the 20th calendar day succeeding the month in which services were rendered.

### **ANNUAL PREPARATION FOR DISTRICT AUDITOR**

1. The FSMC shall provide the LEA with a year-end statement-summarizing program expenses and meal statistics.
2. All food service records for the year must be delivered to the LEA at the end of the school year for audit review.
3. The FSMC must operate in conformance with AICPA statement of Auditing Standards SOC 1 Report. This service audit is to be conducted at the FSMC's expense by an independent auditor, and a copy of the findings submitted to the LEA.
4. The FSMC, at its own expense, shall comply with AICPA Standards of Auditing Standards SOC 1 Report in accordance with regulations.

### **SOC 1 REPORT**

The FSMC shall have an annual service audit of the FSMC's internal controls performed by an independent audit firm engaged by the FSMC. The service audit shall be as prescribed in A.I.C.P.A. Statement on Standards for Attestation Engagements (SSAE) No. 16. The FSMC shall provide the LEA with a Service Organization Control (SOC) 1 Type 2 Report in conformity with SSAE No. 16 to enable the LEA to meet its annual audit obligation under New Jersey Department of the Treasury Circular No. 04-04-OMB. [7 CFR 3016.26; 7 CFR 3052.210(f); N.J.S.A. 18A:23-1].



**THE LEA SHALL ASSUME ACCOUNTABILITY AND RESPONSIBILITY FOR:**

1. LEA shall designate by name and title the employee whose responsibility shall be to supervise and audit all financially related operations of the FSMC pertinent to the LEA.
2. The LEA, at its own expense, shall audit the FSMC's operations at the LEA periodically and at the year-end audit.

**O. INSURANCE**

FSMC shall maintain as a minimum the insurance coverage set forth below for each accident provided by insurance companies authorized to do business in the State of New Jersey. Companies should be rated "A" or better by A.M. Best. All policies shall be written on an occurrence form. A certificate of insurance indicating these amounts must be submitted as part of this proposal.

1. **COMPREHENSIVE GENERAL LIABILITY** - includes coverage for:

- 1 - Premises - Operations
- 2 - Products/Completed Operations
- 3 - Contractual Insurance
- 4 - Broad Form Property Damage
- 5 - Independent Contractors
- 6 - Personal Injury
- 7 - Employment Practices Liability

\$1,000,000 Each Occurrence

2. **AUTOMOBILE LIABILITY**

1,000,000 Each Accident

3. **WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY**

1. Worker's Compensation - Statutory
2. Employer's Liability - \$1,000,000

4. **UMBRELLA POLICY**

An umbrella policy will be carried by the FSMC for an additional \$9,000,000 to increase the total coverage to \$10,000,000 to protect the LEA

5. The LEA shall be named as additional insured on all required insurance policies.
6. The contract of insurance shall provide for notice to the LEA of cancellation of insurance policies thirty (30) days before such cancellation is to take effect.
7. A Certificate of Insurance of FSMC's insurance coverage shall be furnished to the LEA as part of this response.

**P. TERM AND TERMINATION**

- 1) **BREACH BY FSMC / REMEDIES, SANCTIONS**

In the event of the FSMC's nonperformance under the contract and/or its violation or breach of the contract terms, the LEA shall have the right to pursue all administrative, contractual, and legal remedies against the FSMC and shall have the right to seek all sanctions and penalties as may be appropriate. [7 CFR 3016.36(i) (1)].

- 2) **TERMINATION**

1) The LEA or the FSMC may cancel the contract for cause by giving 60 days' written notification. [7 CFR 210.16(d)].

- 2) The LEA may terminate the contract at any time by giving 60 days' written notification to the FSMC setting forth the reason for and the effective date of termination. Upon such termination, the LEA and the FSMC shall make settlement of all amounts due hereunder as follows: in the contract the FSMC will insert description of all applicable payment terms. [7 CFR 3016.36(i) (2)].

## **Q. TRANSITION**

The FSMC shall submit a proposed transition plan that shall indicate the activities, procedures, and potential time frames to implement the FSMC's services.

## **R. REQUIRED DOCUMENTS of PROPOSAL & PROJECTED ANNUAL OPERATING STATEMENT**

- 1) RFP CHECKLIST
- 2) Form 23 – PROJECTED ANNUAL OPERATING STATEMENT
- 3) Copy of Letter confirming Approval of the FSMC Contract for 2014-2015 from the NJ Department of Agriculture.
- 4) CERTIFICATE OF INSURANCE -A Certificate of Insurance of FSMC's insurance coverage
- 5) AFFIRMATIVE ACTION FORM  
Copy must be included with the proposal.
- 6) FSMC EXPLANATION OF PROCUREMENT – REBATES, DISCOUNTS, & CREDITS

## **S. CONDITIONS & REQUIREMENTS**

### **GENERAL CONDITIONS**

1. All proposals shall be valid and may not be withdrawn for sixty (60) days after submission. The FSMC must clearly outline the proposed financial arrangements in the response, including any conditions that may affect the financial representations made in the proposal.
2. The FSMC will comply with all specific and general conditions outlined in these specifications, which are in all respects made a part of this Request for Proposal.
3. FSMC MUST use current reimbursement rates supplied by the LEA in their proposed budget.
4. The FSMC are to examine kitchens, cafeterias, receiving and storage areas where services are to be provided.
5. FSMC shall provide service for LEA functions when requested. No such special services may be provided to any sponsor without prior approval from the LEA.
6. No alterations, changes or improvements shall be made to the areas granted to the FSMC without obtaining prior written permission of the LEA with the final decision as to alterations, changes or improvements reserved solely for the LEA.

### **LEGAL REQUIREMENTS**

Any proposals submitted shall be in accordance with the laws of the State of New Jersey, regulations and Standards of the New Jersey State Departments of Agriculture and Education, and shall conform to the standards of the United States Department of Agriculture.

### **SUBMISSION OF PROPOSALS REQUIRED FORMS/RESPONSES**

1. The FSMC must complete and submit all required forms provided by the LEA. Respondent's failure to complete these requirements may nullify the proposal submitted.
2. Clarification of interpretation must be made to the LEA prior to submission of a proposal.

## **REQUIRED DOCUMENTS with Contract IF APPROVED**

If the FSMC is approved by the LEA to provide food service management the following documents must be submitted with the base contract.

### ➤ **NEW JERSEY BUSINESS REGISTRATION REQUIREMENTS**

- 1) Prior to the time a contract, purchase order or other contracting document is awarded or authorized, the FSMC provided the LEA, for itself or any other named subcontractor, with a current Business Registration Certificate issued by the New Jersey Department of Treasury, Division of Revenue or, at the option of the LEA, with sufficient information for the LEA to verify proof of business registration of the FSMC through a computerized system maintained by the State of New Jersey.
- 2) The FSMC shall provide written notice to its subcontractors, if any, of the responsibility to submit proof of business registration to the FSMC. The FSMC shall not enter into a contract with a subcontractor unless the subcontractor first provides the FSMC with proof of a valid business registration. The FSMC shall maintain and submit to the LEA a list of any subcontractors, and their addresses that may be updated from time to time during the course of the contract. Before final payment on the contract is made by the LEA, the FSMC shall submit a complete and accurate list and the proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, [N.J.S.A. 52:32-44(1) (c) and (d)], or shall attest that no subcontractors were used.
- 3) For the term of the contract, the FSMC, the subcontractor, if any, and each of its affiliates [N.J.S.A. 52:32-44(g) (3)] shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, P.L.1966, c.30 (C.52:32B-1 et seq.) on all sales of tangible personal property delivered into New Jersey. [N.J.S.A. 52:32-44(g)].

### ➤ **POLITICAL CONTRIBUTIONS**

- 1) **ANNUAL REPORTING** (*“CHAPTER 271, Section 3” Reporting*). *The FSMC is advised of its responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC), pursuant to N.J.S.A.19:44A-20.27 (L. 2005, c. 271, §3 as amended) if in a calendar year the FSMC receives one or more contracts valued at \$50,000.00 or more. It is the FSMC’s responsibility to determine if filing is necessary. Failure to file can result in the imposition of penalties by ELEC.*
- 2) **POLITICAL CONTRIBUTION DISCLOSURE.** During the term of The contract, the FSMC and any person or business entity having an interest in the FSMC, shall not make any contribution reportable under N.J.S.A. 19:44A-1 et seq. to any member of the board of education of the LEA. [N.J.A.C. 6A:23A-6.3]. Included in its response to the LEA’s Request for Proposal, the FSMC signed and submitted a Political Contribution Disclosure Form listing the information set forth in N.J.S.A. 19:44A-20.26. [N.J.A.C. 6A:23A-6.3].

### ➤ **DEBARMENT/SUSPENSION CERTIFICATE**

- 1) Included in its response to the LEA’s Invitation to Bid or Request for Proposal, the FSMC signed and submitted a Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion. [7 CFR 3017.300]
- 2) The FSMC shall provide immediate written notice to the LEA if it learns that its certification was erroneous when submitted or has become erroneous due to changed circumstances. A false certification can be grounds for suspension of payments, suspension or termination of the award or suspension or debarment [7 CFR 3017.630]

### ➤ **CERTIFICATE OF INDEPENDENT PRICE DETERMINATION/FSMC WARRANTY**

- 1) Prior to entering into the contract, the LEA and the FSMC executed a Certificate of Independent Price Determination, certifying that the prices in the offer have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- 2) The Certificate of Independent Price Determination shall be kept on file with the signed contract at the LEA.

➤ **CERTIFICATION REGARDING LOBBYING**

- 1) Included in its response to the LEA's Request for Proposal, the FSMC signed and submitted a Certification Regarding Lobbying and, if applicable, a Standard Form LLL – Disclosure of Lobbying Activities.
- 2) During the term of The contract the FSMC, shall file with the LEA a Standard Form LLL – Disclosure of Lobbying Activities at the end of each calendar quarter in which any event occurs that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the FSMC. [7 CFR 3018.110].

➤ **STATEMENT OF OWNERSHIP INTEREST**

Included in its response to the LEA's Request for Proposal, the FSMC submitted a statement setting forth the names and addresses of all stockholders and partners owning 10% or greater interest in the FSMC, as set forth in N.J.S.A. 52:25-24.2. [N.J.S.A. 18A:18A-4.4d]. The LEA will review this Statement to verify its consistency with the Political Disclosure form required under the contract in paragraph Q.

➤ **DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

Included in its response to the LEA's Request for Proposal and before entering into contract or renewal, the FSMC signed and submitted a Disclosure of Investment Activities in Iran, pursuant to N.J.S.A. 18A:18A-49.4, which requires the LEA to implement and comply with the provisions of P.L. 2012, c. 25 (N.J.S.A. 52-32-55, et. seq.). P.L. 2012, c. 25 requires all bidders to complete a certification that attests that neither the bidder, nor any of its parents, subsidiaries and/or affiliates is listed on the list developed by the New Jersey Department of Treasury's List of Persons or Entities Engaging in Prohibited Investment Activities in Iran, pursuant to section 3 of P.L.2012, c. 25 (N.J.S.A. 52:32-57).

➤ **CONSTRUCTION AND EFFECT**

The LEA and the FSMC agree that Article I of The contract is intended to comply with applicable federal and State **procurement** and USDA program requirements. In the event that any provision contained in Article I should conflict with any other provision contained in the contract or any attachment to the contract, the provisions of Article I shall control.

**APPENDIX I**  
**Required Components of RFP**  
**CHECKLIST**

# **Required Components of RFP**

## **APPENDIX I 2014-2015**

We, the undersigned, agree to operate the food service management program as described in the quote specifications for the 2014-2015 school year.

This proposal is subject to all the attached terms, conditions, and specifications and we hereby agree to enter into a FOOD MANAGEMENT SERVICE COMPANY CONTRACT with the LEA SUBSEQUENT TO THE AWARD OF THE QUOTE. The proposal book will be indexed and arranged in the following order with the required information.

## **Checklist of Required Components of RFP**

### **1) Executive Summary**

- Cover letter stating the intentions of the FSMC proposal.
- Summary detailing the FSMC findings and recommendations for the LEA's food service program. Exceptions to any of the stipulations contained in these specifications or general provisions will be clearly outlined in a separate letter from FSMC.

### **2) Financial Information**

- Projected Annual Operating Statement (Form 23 attached). Current district reimbursement rates are used.
- If guarantee is included, describe limits and conditions that would affect guarantee.
- We have made a physical inspection of all school facilities and have found all facilities and equipment to be satisfactory. If facility not found to be satisfactory, please attach a written explanation and recommendation.
- Transition Plan to take LEA from current program to FSMC's program.
- Any Equipment and/or facilities recommendations and costs.

### **3) Company Profile & District Support**

- Location of Food Service Company's office from which the account will be supervised
- An organizational chart showing the depth, extent, scope and availability of support personnel including the amount of personnel representation, visitation and coverage by Field Supervisors and other support personnel.
- Description of FSMC's support personnel including a summary of their backgrounds

### **4) Client List**

- Client references list of present LEA's served by the contractor in the State of New Jersey. (Client list indicating name, address, telephone number, and contact person.)
- Provide examples of scope of experience in school food service management

### **5) Staff Management & Development**

- A staffing schedule planned for each school, to include job titles, number of hours for each, and rate per hour or salary.
- Supervisors or bookkeepers should also be included.
  - Full-time Food Service Director (Required)
  - If a Shared Food Service Director explain why the exception
- Description of fringe benefits offered to employees.
- Description of employee training program.
- FSMC agrees to discharge or transfer any employee at the request of the LEA. The vacancy is to be filled without interruption of service. Description of how Chapter 116 P.L. 1986, background check, will be implemented.

## **6) Menu Development**

- A sample twenty-one day menu cycle that must be implemented if the proposal is accepted
- Schedule of all selling prices for reimbursable meals and a la Carte.  
These prices would become the Price Schedule of the contract if the proposal were accepted. The a la carte selections will also include the portion sizes to be provided. These prices may be changed only after approval of the LEA.
- Policy regarding meals or refreshments at special school functions such as after-school meetings, faculty dinners, evening parties, athletic programs, etc.
- Describe purchasing practices and quality standards.

## **7) Marketing & Merchandising**

- Description of merchandising and promotional programs and plans.

## **8) Wellness & Nutrition Education**

- Description Definition of FSMC Nutrition Programs
- Implementation of the NJ Nutrition/Wellness Policy
- List FSMC Registered Dietitian who will work with LEA.
- Describe the role of the FSMC with the District Wellness Committee

## **9) Communication & Customer Service**

- Details pertaining to FSMC's communication to the students, parents, faculty, administration, and the community.

## **10) FSMC Standards & Procedures**

- Description of comprehensive food handling, equipment, and sanitation programs.
- Brief description of HACCP and bio-security programs.

## **11) Accounting**

- Demonstrate the ability of FSMC to comply with state and federal requirements regarding accounting and reporting.
- Evidence of sound food service accounting, control and inventory systems.
- Description of on-site computerized record keeping system. Include samples of printouts.
- Describe experience with Point of Sale Systems and any recommendations for LEA.



**12) Required Proposal Documents**

- Form 23 – Response and Projected Operating Statement
- Describe how the FSMC will identify and report rebates, discounts, and credits that will be applied back to the LEA. What will be the frequency of the reporting of these discounts, rebates or credits? Explain position of FSMC on 7CFR 210.21(i-vi) Procurement- Rebates, Discounts, and Credits (Form Attached)
- Completed - Required components of Appendix I Form
- Company must be registered and have an approved core contract on file with N.J. State Dept. of Agriculture for fiscal year 2014-2015. Include letter or present letter for 2014-2015 upon approval.
- Affirmative Action Acknowledgement (Form attached) plus one of below approvals:
  - Evidence of Federal approval, OR
  - N.J. Certificate of Employer Information Report Approval, OR
  - Completed Employee Information Report (Form AA302-form)
- Business Entity Disclosure Certification (Form attached).
- New Jersey Business Registration with the Dept. of Treasury. Please supply of a copy of your Business Registration Certificate.
- Political Contribution Disclosure Form
- Insurance coverage for product and personal liability. Please supply a copy of Certificate of Insurance with 10,000,000 coverage.

Authorized Signature & Title: \_\_\_\_\_

Date: \_\_\_\_\_

# **Primary Proposal**

## **REQUIRED FIRST PAGE RESPONSE**

**PROPOSED ANNUAL OPERATING STATEMENT**

with  
Required Components of  
Administrative / Management Fee

Please submit using NJ Department of Agriculture's Form #23  
included with this Specification Pack.

# **Alternate Proposal**

## **REQUIRED FIRST PAGE RESPONSE**

**PROPOSED ANNUAL OPERATING STATEMENT**

Required Components of  
Administrative / Management Fee

Please submit using NJ Department of Agriculture's Form #23  
included with this Specification Pack.

# **APPENDIX II**

**REQUIRED QUOTATION FORMS**  
**Submit with Proposal**

# AFFIRMATIVE ACTION ACKNOWLEDGEMENT

Contractor acknowledges that his firm is an Affirmative Action Employer and certifies compliance with all requirements:

\_\_\_\_\_NAME OF FIRM

\_\_\_\_\_SIGNATURE

\_\_\_\_\_TITLE

\_\_\_\_\_ADDRESS OF FIRM

\_\_\_\_\_

\_\_\_\_\_DATE

ALL COMPANIES MUST SUBMIT THIS FORM WITH PROPOSAL

- Affirmative Action Acknowledgement (Form attached) plus one of below approvals:
  - Evidence of Federal approval, OR
  - N.J. Certificate of Employer Information Report Approval, OR
  - Completed Employee Information Report (Form AA302-form)

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
 [Princeton Public Schools]

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the  
 <FSMC> \_\_\_\_\_ has not made and will not make  
 any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of  
 this contract in the one year period preceding (*date of award scheduled for approval of the contract by the governing body*) to  
 any of the following named candidate committee, joint candidates committee; or political party committee representing the  
 elected officials of the [*Local Education Agency*]  
 as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).


**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and  
 outstanding stock of the undersigned.

**Check the box that represents the type of business entity:**

- Partnership       Corporation       Sole Proprietorship       Subchapter S Corporation  
 Limited Partnership       Limited Liability Corporation       Limited Liability Partnership

Name of Stock or Shareholder	Home Address

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the  
 business entity, will be liable for any penalty permitted under law.

Name of Business Entity: \_\_\_\_\_

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_ day of  
 \_\_\_\_\_, 2\_\_.

\_\_\_\_\_

(Affiant)

My Commission expires:

\_\_\_\_\_  
 (Print name & title of affiant) (Corporate Seal)

**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**PRINCETON PUBLIC SCHOOLS**

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

**“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)**

**19:44A-20.6 Certain contributions deemed as contributions by business entity.**

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

**19:44A-20.7 Definitions relative to certain campaign contributions.**

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

**Temporary and Executing**

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

~~~~~  
**The New Jersey Campaign Contributions and Expenditures Reporting Act**  
**(N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the LEA of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 C.19:44A-7.2)

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the local unit  
no later than 10 days prior to the award of the contract.**

## Part I – Vendor Information

|              |        |      |  |
|--------------|--------|------|--|
| Vendor Name: |        |      |  |
| Address:     |        |      |  |
| City:        | State: | Zip: |  |

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

\_\_\_\_\_

|           |              |       |
|-----------|--------------|-------|
| Signature | Printed Name | Title |
|-----------|--------------|-------|

## Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

| Contributor Name | Recipient Name | Date | Dollar Amount |
|------------------|----------------|------|---------------|
|                  |                |      | \$            |
|                  |                |      |               |
|                  |                |      |               |
|                  |                |      |               |
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|                  |                |      |               |

Check here if the information is continued on subsequent page(s) Form #126



## **7CPR 210.21 (i-vi) Procurement- Rebates, Discounts, and Credits** Explanation of FSMC's approach for this Proposal

- (i) The FSMC shall **charge the LEA only for costs** that are actual and allowable, **net of** all credits, discounts, rebates, and allowances.
  
  - (ii) The FSMC must either:
    - Identify allowable and unallowable costs** on billing documents, OR
    - Must exclude all unallowable costs** from its billings and certify that only allowable costs are submitted for payment by the LEA.Records must be established that maintain visibility of unallowable costs including directly associated costs, in a manner suitable for contract cost determination and verification.
  
  - (iii) The determination of **allowable costs must be made in compliance** with the applicable USDA and program regulations and Office of Management and Budget Circular A-87.
  
  - (iv) The FSMC must **identify the amount** of each discount, rebate and other applicable credit on bills and invoices presented to the LEA for payment  
**AND individually identify the amount as a discount, rebate or credit.**  
  
This information must be **reported monthly** but **no less frequently than annually**.  
The FSMC must identify the location in the contract that indicates the frequency of reporting discounts, rebates, or credits.
  
  - (v) The FSMC must **identify the specific method(s)** by which it will report discounts, rebates and other applicable credits allocable to the contract, that are not reported prior to the conclusion of the contract.  
The FSMC must identify the location in the contract where the methods are specified.
  
  - (vi) The FSMC must **maintain documentation** of costs and discounts, rebates and other applicable credits, and must **furnish** such documentation **upon request** to the LEA, state agency or USDA.
- 

### **PLEASE COMPLETE THE FOLLOWING:**

The FSMC must either: (Choose One)

- Identify allowable and unallowable costs** on billing documents, OR
- Must exclude all unallowable costs** from its billings and certify that only allowable costs are submitted for payment by the LEA.

What is the **frequency** that this information will be reported by FSMC?

---

---

Describe the **specific method(s)** by which this information will be reported.

---

---

(Please attach additional pages as needed)

Will the FSMC receive an Administrative Fee for its purchasing negotiations? \_\_\_\_\_

Food Service Management Company: \_\_\_\_\_

**ALL COMPANIES MUST SUBMIT THIS FORM WITH PROPOSAL**

**APPENDIX III**

**GENERAL  
INFORMATION/  
COST CHECKLIST**

**Princeton Public Schools**

## COST RESPONSIBILITIES

| <b>FOOD</b>                                                                          | <b>FSMC</b> | <b>LEA</b> |
|--------------------------------------------------------------------------------------|-------------|------------|
| PROCESSING OF INVOICES                                                               | X           |            |
| PAYMENT OF INVOICES                                                                  | X           |            |
| USDA ADMINISTRATIVE CHARGES                                                          | X           |            |
| USDA PROCESSING CHARGES                                                              | X           |            |
| USDA DELIVERY CHARGES                                                                | X           |            |
| <b>LABOR</b>                                                                         |             |            |
| CRIMINAL BACKGROUND CHECKS                                                           | X           |            |
| PAYMENT OF WAGES FOR EMPLOYEES                                                       | X           |            |
| PAYROLL TAXES                                                                        | X           |            |
| FRINGE BENEFITS AND INSURANCE FOR EMPLOYEES                                          | X           |            |
| PREPARATION OF EMPLOYEES PAYROLL                                                     | X           |            |
| PROCESSING OF EMPLOYEES PAYROLL                                                      | X           |            |
| WORKER'S COMPENSATION FOR EMPLOYEES                                                  | X           |            |
| EMPLOYEE PHYSICALS                                                                   | X           |            |
| DINING ROOM AIDES                                                                    |             | X          |
| FOOD SERVICE PERSONNEL ISSUES                                                        | X           |            |
|                                                                                      |             |            |
| <b>ADDITIONAL ITEMS</b>                                                              |             |            |
| CHINA/SILVER/GLASSWARE - ORIGINAL PURCHASE TO INVENTORY LEVEL REQUIRED FOR OPERATION |             | X          |
| CHINA/SILVER/GLASSWARE - REPLACEMENT DURING OPERATION                                |             | X          |
| TELEPHONE - LOCAL                                                                    |             | X          |
| TELEPHONE - LONG DISTANCE                                                            |             | X          |
| REMOVAL OF TRASH AND GARBAGE FROM KITCHEN                                            |             | X          |
| REMOVAL OF TRASH AND GARBAGE FROM DINING ROOMS                                       |             | X          |
| REPLACEMENT OF NON-EXPENDABLE EQUIPMENT                                              |             | X          |
| INSURANCE'S LIABILITY                                                                | X           |            |
| COST OF REPAIRING EQUIPMENT (CAPITAL ITEMS)                                          |             | X          |
| MAINTAIN LEASE VEHICLE, OPERATING EXPENSES, REPAIRS, GAS, OIL                        | X           |            |
| UNIFORMS                                                                             | X           |            |
| TICKET PRINTING                                                                      | X           |            |
| TRAVEL (LOCAL) - REQUIRED AS REQUESTED                                               | X           |            |
| AUDITORS FEES-DISTRICT'S Annual                                                      |             | X          |

## COST RESPONSIBILITIES

| ADDITIONAL ITEMS<br>(CONTINUED)              | FSMC | LEA |
|----------------------------------------------|------|-----|
| TRANSPORTATION OF MEALS, IF APPLICABLE       | X    |     |
| WHO PROVIDES DELIVERY VEHICLE, IF APPLICABLE | X    |     |
| WHO TYPES MONTHLY MENUS                      | X    |     |
| PICK UP OF DONATED FOODS FROM N.J.D.A.       | X    |     |
|                                              |      |     |
| <b>SUPPLIES</b>                              |      |     |
| GARBAGE BAGS PROVIDED BY                     |      | X   |
| DETERGENT AND CLEANING SUPPLIES              | X    |     |
|                                              | X    |     |
| PAPER SUPPLIES                               |      |     |
| MENU PAPER AND PRINTING                      | X    |     |
|                                              |      |     |
| TAXES/LICENSES/PERMITS                       |      | X   |
| PEST CONTROL/EXTERMINATION SERVICES          |      | X   |
|                                              |      | X   |
| UTILITIES                                    |      |     |
|                                              |      |     |
|                                              |      |     |
| <b>CLEANING</b>                              |      |     |
| CEILING, LIGHT FIXTURES                      |      | X   |
| DISHWASHING                                  | X    |     |
| EQUIPMENT USED FOR PREP.                     | X    |     |
| HOOD/VENTS INSIDE KITCHEN                    |      | X   |
| REST ROOMS                                   |      | X   |
| VENTS FROM HOODS TO OUTSIDE                  |      | X   |
| WALLS, WINDOWS, BLINDS                       |      | X   |
| FLOORS - KITCHEN                             |      | X   |
| FLOORS IN SERVING COUNTER AREA               |      | X   |
| FLOORS - DINING ROOM                         |      | X   |
| DINING ROOM - TABLE TOPS                     |      | X   |
| DINING ROOM - CHAIRS                         |      | X   |
| KITCHEN COUNTERS/WORK TABLES                 | X    |     |
| TRASH REMOVAL FROM DINING ROOM               |      | X   |
|                                              |      | X   |
| TRASH REMOVAL FROM KITCHEN                   |      | X   |
| TRASH REMOVAL FROM SCHOOL PROPERTY           |      | X   |
|                                              |      |     |
|                                              |      |     |
|                                              |      |     |

# **Princeton Public Schools**

## **GENERAL INFORMATION**

### **GENERAL INFORMATION**

- LEA Anticipates **180** Food Service Days for the **2014-2015** School Year.  
Are there different numbers of serving days for different schools in district?  
If so, the number of serving days by school are:
  
- LEA Anticipates the Enrollment to be 3450 for the **2014-2015** School Year.

### **IMPORTANT INFORMATION**

1. John Witherspoon Middle School will be added to breakfast schedule
2. Where practical and if supported by school site administrator reusable silverware to be used in lieu of single use plastic utensils
3. Paper boats or other compostable trays/dishes are to be used with minimal or no Styrofoam options
4. The FSMC shall work with school community to offer school garden produce through demonstrations when possible. FSMC staff will, as an example, assist volunteers or school staff by cooking, preparing, and present school garden produce options to students.

### **SUSTAINABILITY AND OTHER INITIATIVES**

The FSMC will be expected to continue to support the following initiatives already in practice/place:

- Track left overs and food waste for the purpose of eliminating waste and controlling cost
- Composting and recycling programs
- Purchase milk produced without recombinant growth hormones and without antibiotics
- Purchase eggs produced from free range hens
- Purchase poultry products produced by antibiotic free fowl
- Send used cooking oil to a recycling vendor such as Mopac
- Purchase affordable recycled paper products such as cups, dishes, napkins, pan liners and food trays
- Purchase environmentally sound fish products

### **ATTACHMENTS:**

#### **Audit**

5. Enterprise Fund Audit Operating Statement for 2012-2013
6. Audit Page with Number of Meals Served for 2012-2013 or all reimbursement claim reports for audit year 2012-2013
7. Number of Serving Days in Audit year **180**

#### **Menus and Price Lists**

8. Menu for each grade level – elementary, middle, & high
9. Schedule “A” for School Nutrition Programs for the current year which indicates the Student & Adult price list for all meals.
10. a la Carte Price list

#### **Current Reimbursement Rates & Reports**

11. Current Reimbursement rates the LEA receives for each program\* per student for Free, Reduced, and Paid Eligible meals
  - ❖ Breakfast, Lunch, Performance Based Reimbursement
12. Reimbursement Claim reports for RFP year by Building.

**Edit Check Reports**

13. Breakfast, Lunch, Edit Check Reports for one month for each school & district for October.

**Staffing**

14. Staffing Schedule with all employees listed by building with hours staffed and current hourly rates.

15. Note which employees currently receive health benefits.

16. FSMC Personnel Union contract attached, if applicable.

**Other**

17. Serving Times for Meals

18. Cost Responsibility Checklist

Princeton Public Schools  
Enterprise Fund

Statement of Net Position

June 30, 2013

|                                  | <b>Major Fund</b> |
|----------------------------------|-------------------|
|                                  | <b>Food</b>       |
|                                  | <b>Service</b>    |
| <b>Assets</b>                    |                   |
| Current assets:                  |                   |
| Cash and cash equivalents        | \$ 218,632        |
| Accounts receivable:             |                   |
| State                            | 1,305             |
| Federal                          | 39,195            |
| Other                            | 1,191             |
| Inventories                      | 5,092             |
| Total current assets             | 265,415           |
| Non-current assets:              |                   |
| Capital assets:                  |                   |
| Equipment                        | 827,726           |
| Accumulated depreciation         | (558,228)         |
| Total capital assets, net        | 269,498           |
| Total assets                     | 534,913           |
| <b>Liabilities</b>               |                   |
| Current liabilities:             |                   |
| Accounts payable                 | 61,082            |
| Unearned revenue                 | 25,046            |
| Interfund Payable                | 7,783             |
| Total current liabilities        | 93,911            |
| <b>Net position</b>              |                   |
| Net investment in capital assets | 269,498           |
| Unrestricted                     | 171,504           |
| Total net position               | \$ 441,002        |

*See independent auditors' report and accompanying notes to the basic financial statements.*

Princeton Public Schools  
Enterprise Fund

Statement of Revenues, Expenses and  
Changes in Fund Net Position

Year ended June 30, 2013

|                                        | <b>Major Fund</b> |
|----------------------------------------|-------------------|
|                                        | <b>Food</b>       |
|                                        | <b>Service</b>    |
| Operating revenues:                    |                   |
| Local sources:                         |                   |
| Daily food sales-reimbursable programs | \$ 544,653        |
| Special event income                   | 87,789            |
| Miscellaneous income                   | 7,848             |
| Total operating revenues               | 640,290           |
| Operating expenses:                    |                   |
| Salaries                               | 344,245           |
| Employee benefits                      | 121,546           |
| Supplies and materials                 | 49,164            |
| Depreciation                           | 41,433            |
| Cost of sales                          | 309,399           |
| Management and administrative fees     | 65,746            |
| Total operating expenses               | 931,533           |
| Operating loss                         | (291,243)         |
| Nonoperating revenues:                 |                   |
| State sources:                         |                   |
| State school lunch program             | 6,313             |
| Federal sources:                       |                   |
| National school breakfast program      | 9,160             |
| National school lunch program          | 179,722           |
| Food donation program                  | 46,915            |
| Interest                               | 1,443             |
| Total nonoperating revenues            | 243,553           |
| Change in net position                 | (47,690)          |
| Total net position-beginning           | 488,692           |
| Total net position-ending              | \$ 441,002        |

*See independent auditors' report and accompanying notes to the basic financial statements.*



Princeton Public Schools  
Enterprise Fund

Statement of Cash Flows

Year ended June 30, 2013

|                                                                                   | <u>Major Fund</u><br><u>Food</u><br><u>Service</u> |
|-----------------------------------------------------------------------------------|----------------------------------------------------|
| <b>Cash flows from operating activities</b>                                       |                                                    |
| Receipts from customers                                                           | \$ 642,448                                         |
| Payments to employees                                                             | (344,245)                                          |
| Payments for employee benefits                                                    | (121,546)                                          |
| Payments to suppliers                                                             | (402,388)                                          |
| Net cash used in operating activities                                             | <u>(225,731)</u>                                   |
| <b>Cash flows from noncapital financing activities</b>                            |                                                    |
| Cash received from state and federal reimbursements                               | 168,282                                            |
| Receipts from food donation program                                               | 43,297                                             |
| Net cash provided by noncapital financing activities                              | <u>211,579</u>                                     |
| <b>Cash flows from capital and related financing activities</b>                   |                                                    |
| Acquisition of capital assets                                                     | <u>(70,536)</u>                                    |
| Net cash used in capital and related financing activities                         | (70,536)                                           |
| <b>Cash flows from investing activities</b>                                       |                                                    |
| Interest received                                                                 | <u>1,443</u>                                       |
| Net cash provided by investing activities                                         | 1,443                                              |
| Net decrease in cash and cash equivalents                                         | (83,245)                                           |
| Cash and cash equivalents, beginning of year                                      | <u>301,877</u>                                     |
| Cash and cash equivalents, end of year                                            | <u>\$ 218,632</u>                                  |
| <b>Reconciliation of operating loss to net cash used in operating activities</b>  |                                                    |
| Operating loss                                                                    | \$ (291,243)                                       |
| Adjustments to reconcile operating loss to net cash used in operating activities: |                                                    |
| Depreciation                                                                      | 41,433                                             |
| Change in assets and liabilities:                                                 |                                                    |
| Decrease in accounts receivable                                                   | 835                                                |
| Decrease in inventory                                                             | 4,289                                              |
| Increase in accounts payable                                                      | 9,849                                              |
| Increase in interfund payable                                                     | 7,783                                              |
| Increase in unearned revenue                                                      | 1,323                                              |
| Net cash used in operating activities                                             | <u>\$ (225,731)</u>                                |

**Noncash noncapital financing activities:**

The District received \$43,297 of food commodities from the U.S. Department of Agriculture for the year ended June 30, 2013.

*See independent auditors' report and accompanying notes to the basic financial statements.*



**Stephanie Kennedy** Business Administrator/Board Secretary  
 25 Valley Road, Princeton, New Jersey 08540 t 609.806.4204 f 609 .806.4225

June 12, 2013

To Whom It May Concern:


I, Stephanie Kennedy, certify that I am the duly appointed Secretary to the Princeton Board of Education. I further certify that at its Board Meeting held on June 11, 2013, the following resolution was adopted by the Board of Education:

School Breakfast/Lunch Programs—2013-2014

The following school breakfast/lunch prices will be in effect for the 2013-2014 school year.

|               | <u>Breakfast</u> | <u>Reduced</u> | <u>Lunch</u> | <u>Reduced</u> |
|---------------|------------------|----------------|--------------|----------------|
| Elementary    | \$1.50*          | \$.30*         | \$2.95       | \$.40          |
| Adults        | 1.90             |                | 3.25         |                |
| Middle School |                  |                | 3.95         | .40            |
| Adults        |                  |                | 4.45         |                |
| High School   | 2.50             | .30            | 4.15         | .40            |
| Adults        | 2.50             |                | 4.65         |                |

\*For Community Park and Johnson Park Elementary Schools only.

Regards,  
  
 Stephanie Kennedy  
 Business Administrator/  
 Board Secretary





## Chartwells School Dining Services at Princeton High School Lunch Menu February 3 2014 – February 28 2014

**Student Lunch \$4.15 Reduced Price \$0.40**

A full student lunch includes a choice of entrée supplying protein and grain, up to three (3) vegetable side dishes, one (1) fruit side dish, and milk. Milk choices include 1% white and skim chocolate.

**A cold vegetable and fruit bar is available daily** on which we feature a variety of vegetables and fruits including locally grown when seasonally available. Each week we feature deeply colored, nutrient-rich vegetables including red/orange and dark green varieties, as well as beans and other additional choices. We also offer at least one hot vegetable daily on our serving line. Our Monthly food focus is *Citrus, our country is England*

| Monday                                                                                                                                                                           | Tuesday                                                                                                                                                                             | Wednesday                                                                                                                                                                       | Thursday                                                                                                                                                                      | Friday                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>National Carrot Day</b><br>Cheese Steak on a Roll<br>Fresh Sautéed Peppers & Onions<br><i>Orange Glazed Carrots</i><br>Fresh Green Pepper Strips<br>Fresh Red Delicious Apple | Whole Grain BBQ Chicken<br>Bake Fish Fillet<br>Seasoned Oriental Blend Vegetables<br>Fresh Cherry Tomatoes<br><i>Fresh Cinnamon Orange Smiles</i>                                   | Twin Beef Hard Shell Tacos<br>Vegetarian Hard Shell Tacos<br>Cajun Brown Rice<br>Pinto Beans<br>Fresh Red Delicious Apple                                                       | Baked Ziti Pasta<br>Homemade Marinara<br>Whole Grain Rotini<br>Italian Meat Sauce<br>Normandy Vegetable Blend<br>Romaine Lettuce Blend<br>Chilled Canned Peaches              | Caesar Salad w/ Breaded Chicken or Cheese<br>Whole Wheat Garlic Bread<br>Broccoli Florets<br>Fresh Baby Carrots<br>Chilled Pears                                                          |
| Toasted Cheese Sandwich on Whole Wheat<br>Toasted Ham and Cheese on Whole Wheat<br>Campbell's Tomato Soup<br>Seasoned Peas<br>Chilled Pears                                      | Baked BBQ Chicken<br>Fresh Baked Dinner Roll<br>Collard Greens w/ Garlic & Hot Pepper<br>Fresh Broccoli Florets<br><i>Fresh Orange</i>                                              | Fajita Marinated Chicken or Black bean on Whole Grain Tortilla<br>Reduced Fat Shredded Cheddar<br>Mexican Style Refried Beans<br>Fresh Cucumber Coins<br>Chilled Pears in juice | Whole Wheat Mac & Cheese<br>Whole Grain Rotini<br>Italian Meat Sauce<br>Garlic Toast Sticks<br>Sliced Carrots<br>Fresh Celery Sticks<br>Fresh Red Delicious Apple             | <b>Teachers in Service<br/>School Closed To Students</b>                                                                                                                                  |
| <b>Presidents' Day<br/>School Closed</b>                                                                                                                                         | Chicken Parmesan or Vegetarian Burger<br>Whole Grain Hamburger Bun<br>Seasoned Spinach<br>Carrot & Celery Sticks<br><i>Fresh Orange</i>                                             | <b>Trip to England</b><br>Fish Tacos with <i>Citrus Salsa</i> and Slaw<br>Breaded Fish Fillet<br>Oven Roasted Seasoned Potato Wedges<br>Baked Beans<br><i>Fresh Orange</i>      | Baked Ziti Pasta<br>Homemade Marinara<br>Whole Grain Rotini<br>Italian Meat Sauce<br>Tossed Salad with Iceberg Lettuce Mix<br>Green Beans<br>Fresh Red Delicious Apple        | Meatball Sub<br>Sautéed Vegetables Sub<br>Seasoned Broccoli<br>Fresh Baby Carrots<br>Mixed Fruit Cocktail                                                                                 |
| Cheddar Onion Burger<br>Vegetarian Burger on Whole Wheat Bun<br>Seasoned Carrots<br>Fresh Broccoli Florets<br>Chilled Canned Peaches                                             | Mashed Potato & Popcorn<br>Chicken or Fish Fillet Bowl<br>Fresh Broccoli Florets<br>Seasoned Corn<br>Fresh Red Delicious Apple                                                      | Cinnamon Glazed French Toast<br>Vanilla Yogurt<br>Turkey Sausage Patty<br>Scrambled Eggs<br>Seasoned Carrots<br>Fresh Cucumber Coins<br>Chilled Applesauce                      | Whole Grain Pasta<br>Italian Meat Sauce<br>Homemade Marinara<br>Seasoned Green Beans<br>Spinach and Tomato Salad<br>Chilled Pears in juice                                    | Beef or Vegetarian Macho Nachos<br>Tortilla Chips, Soft tortilla<br>Salsa<br>Shredded Romaine Lettuce<br>Mexican Style Kidney Beans<br>Brown Rice<br>Seasoned Corn<br><i>Fresh Orange</i> |
| Chicago Style Hot Dog<br>Vegetarian Burger on Whole wheat Bun<br>Oven Baked Seasoned Wedges<br>Fresh Baby Carrots<br>Mixed Fruit Cocktail with Ki                                | Sweet and Sour Chicken<br>Sweet and Sour Vegetables<br>Garlic Toast Sticks<br>Brown Rice<br>Seasoned Green Beans<br>Fresh Red Delicious Apple                                       | Bean and Cheese Burrito<br>Ham and Cheese Cali Pocket<br>Swahili Gombo Okra<br>Fresh Cucumber Coins<br>Fresh Orange                                                             | Beef Meatballs with Sauce<br>Whole Grain Spaghetti<br>Baked Ziti Pasta<br>Whole Grain Dinner Roll<br>Seasoned Broccoli<br>Romaine and Spinach Salad<br>Chilled Pears in juice | Turkey or Vegetarian Taco Filling<br>Hard Taco Shells<br>Salsa<br>Shredded Romaine Lettuce<br>Mexican Style Kidney Beans<br>Brown Rice<br>Seasoned Corn<br>Fresh Red Delicious Apple      |
| <b>Alternate Entrees (available with daily hot vegetable offering, your choice[s] from our fruit/vegetable bar, and choice of milk):</b>                                         |                                                                                                                                                                                     |                                                                                                                                                                                 |                                                                                                                                                                               |                                                                                                                                                                                           |
| <b>Mondays</b>                                                                                                                                                                   | <b>Tuesdays</b>                                                                                                                                                                     | <b>Wednesdays</b>                                                                                                                                                               | <b>Thursdays</b>                                                                                                                                                              | <b>Fridays</b>                                                                                                                                                                            |
| Chicken patty on Whole Grain<br>Seasoned Carrots<br>Cheese Pizza<br>Seasoned Carrots<br>Garden Salad w/ Egg, Croutons and Crackers<br>Fresh Celery Sticks                        | Whole Grain BBQ Chicken<br>Wrap<br>Seasoned Oriental Blend Vegetables<br>Whole Wheat Buffalo Chicken Pizza<br>Seasoned Oriental Blend Vegetables<br>Chef Salad with Turkey, Cheddar | Cheddar Onion Burger on WG<br>Green Beans<br>Broccoli and Cheese Pizza<br>Green Beans<br>Crispy Buffalo Chicken Popper Salad<br>Fresh Cucumber Coins                            | Meatball Sub Sandwich<br>Seasoned Corn<br>Green Pepper and Onion Pizza<br>Seasoned Corn<br>Garden Salad w/ Egg, Croutons and Crackers<br>Fresh Broccoli Florets               | Spicy Breaded Chicken Sandwich on Whole Grain<br>Pinto Beans<br>Whole Wheat Turkey Pepperoni Pizza<br>Pinto Beans<br>Breaded Chicken Caesar Salad<br>Fresh Baby Carrots                   |



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family.

Please call Cynthia Hill, Food  
Service Director at 609-806-  
4286.





**Chartwells School Dining Services at John Witherspoon Middle School  
Lunch Menu February 3 2014 – February 28 2014**

**Student Lunch \$3.95 Reduced Price \$0.40**

A full student lunch includes a choice of entrée supplying protein and grain, up to three (3) vegetable side dishes, one (1) fruit side dish, and milk. Milk choices include 1% white and skim chocolate.

**A cold vegetable and fruit bar is available daily** on which we feature a variety of vegetables and fruits including locally grown when seasonally available. Each week we feature deeply colored, nutrient-rich vegetables including red/orange and dark green varieties, as well as beans and other additional choices. We also offer at least one hot vegetable daily on our serving line. Our Monthly food focus is **Citrus, our country is England**

| <b>Monday</b>                                                                                                                                                                    | <b>Tuesday</b>                                                                                                                                                                              | <b>Wednesday</b>                                                                                                                                                               | <b>Thursday</b>                                                                                                                                                                         | <b>Friday</b>                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>National Carrot Day</b><br>Cheese Steak on a Roll<br>Fresh Sautéed Peppers & Onions<br><b>Orange Glazed Carrots</b><br>Fresh Green Pepper Strips<br>Fresh Red Delicious Apple | <b>4</b><br>Whole Grain BBQ Chicken Wrap Hot<br>Seasoned Oriental Blend Vegetables<br>Fresh Cherry Tomatoes<br><b>Fresh Cinnamon Orange Smiles</b>                                          | <b>5</b><br>Baked Ziti Pasta<br>Homemade Marinara<br>Cooked Pasta<br>Italian Meat Sauce<br>Normandy Vegetable Blend<br>Romaine Lettuce Blend<br>Chilled Canned Peaches         | <b>6</b><br>Twin Turkey Hard Shell Tacos<br>Vegetarian Hard Shell Tacos<br>Cajun Brown Rice<br>Pinto Beans<br>Fresh Red Delicious Apple                                                 | <b>7</b><br>Breaded Chicken Caesar Salad<br>Whole Wheat Garlic Bread<br>Broccoli Florets<br>Fresh Baby Carrots<br>Chilled Pears                                                           |
| <b>10</b><br>Toasted Cheese Sandwich on Whole Wheat<br>Toasted Ham and Cheese on Whole Wheat<br>Campbell's Tomato Soup<br>Seasoned Peas<br>Chilled Pears                         | <b>11</b><br>Baked BBQ Chicken<br>Fresh Baked Dinner Roll<br>Collard Greens w/ Garlic & Hot Pepper<br>Fresh Broccoli Florets<br><b>Fresh Orange</b>                                         | <b>12</b><br>Whole Wheat Mac & Cheese<br>Garlic Toast Sticks<br>Sliced Carrots<br>Fresh Celery Sticks<br>Fresh Red Delicious Apple                                             | <b>13</b><br>Fajita Marinated Chicken<br>Reduced Fat Shredded Cheddar<br>" Whole Grain Tortilla<br>Mexican Style Black Beans<br>Fresh Cucumber Coins<br>Chilled Pears in juice          | <b>14</b><br><b>Teachers in Service<br/>School Closed To Students</b>                                                                                                                     |
| <b>17</b><br><b>Presidents' Day<br/>School Closed</b>                                                                                                                            | <b>18</b><br>Chicken Parmesan<br>Whole Grain Hamburger Bun<br>Seasoned Spinach<br>Carrot & Celery Sticks<br><b>Fresh Orange</b>                                                             | <b>19</b><br>Baked Ziti Pasta<br>Homemade Marinara<br>Tossed Salad with Iceberg Lettuce Mix<br>Green Beans<br>Fresh Red Delicious Apple                                        | <b>21</b><br><b>Trip to England</b><br>Fish Tacos with <b>Citrus Salsa</b> and Slaw<br>Breaded Fish Fillet<br>Oven Roasted Seasoned Potato Wedges<br>Baked Beans<br><b>Fresh Orange</b> | <b>21</b><br>Meatball Sub Sandwich<br>Seasoned Broccoli<br>Fresh Baby Carrots<br>Mixed Fruit Cocktail                                                                                     |
| <b>24</b><br>Cheddar Onion Burger on WG<br>Seasoned Carrots<br>Fresh Broccoli Florets<br>Chilled Canned Peaches                                                                  | <b>25</b><br>Mashed Potato & Popcorn<br>Chicken Bowl<br>Fresh Broccoli Florets<br>Seasoned Corn<br>Fresh Red Delicious Apple                                                                | <b>26</b><br>Whole Grain Pasta<br>Italian Meat Sauce<br>Homemade Marinara<br>Seasoned Green Beans<br>Spinach and Tomato Salad<br>Chilled Pears in juice                        | <b>27</b><br>Cinnamon Glazed French Toast<br>Vanilla Yogurt<br>Turkey Sausage Patty<br>Scrambled Eggs<br>Seasoned Carrots<br>Fresh Cucumber Coins<br>Chilled Applesauce                 | <b>28</b><br>Turkey Macho Nachos<br>Tortilla Chips<br>Salsa<br>Shredded Romaine Lettuce<br>Mexican Style Kidney Beans<br>Brown Rice<br>Seasoned Corn<br><b>Fresh Orange</b>               |
| <b>3-Mar</b><br>Chicago Style Hot Dog<br>Oven Baked Seasoned Wedges<br>Fresh Baby Carrots<br>Mixed Fruit Cocktail with Ki                                                        | <b>4-Mar</b><br>Sweet and Sour Chicken<br>Garlic Toast Sticks<br>Brown Rice<br>Seasoned Green Beans<br>Fresh Red Delicious Apple                                                            | <b>5-Mar</b><br>Homemade Beef Meatballs with Sauce<br>Spaghetti, Cooked<br>Whole Grain Dinner Roll<br>Seasoned Broccoli<br>Romaine and Spinach Salad<br>Chilled Pears in juice | <b>6-Mar</b><br>Bean and Cheese Burrito<br>Ham and Cheese Cali Pocket<br>Swahili Gombo Okra<br>Fresh Cucumber Coins<br>Fresh Orange                                                     | <b>7-Mar</b><br>Turkey Taco Filling<br>Hard Taco Shells<br>Salsa<br>Shredded Romaine Lettuce<br>Mexican Style Kidney Beans<br>Brown Rice<br>Seasoned Corn<br>Fresh Red Delicious Apple    |
| <b>Alternate Entrees (available with daily hot vegetable offering, your choice[s] from our fruit/vegetable bar, and choice of milk) :</b>                                        |                                                                                                                                                                                             |                                                                                                                                                                                |                                                                                                                                                                                         |                                                                                                                                                                                           |
| <b>Mondays</b><br>Chicken patty on Whole Grain<br>Seasoned Carrots<br>Cheese Pizza<br>Seasoned Carrots<br>Garden Salad w/ Egg, Croutons and Crackers<br>Fresh Celery Sticks      | <b>Tuesdays</b><br>Whole Grain BBQ Chicken Wrap<br>Seasoned Oriental Blend Vegetables<br>Whole Wheat Buffalo Chicken Pizza<br>Seasoned Oriental Blend Vegetables<br>Chef Salad with Turkey, | <b>Wednesdays</b><br>Cheddar Onion Burger on WG<br>Green Beans<br>Broccoli and Cheese Pizza<br>Green Beans<br>Crispy Buffalo Chicken Popper Salad<br>Fresh Cucumber Coins      | <b>Thursdays</b><br>Meatball Sub Sandwich<br>Seasoned Corn<br>Green Pepper and Onion Pizza<br>Seasoned Corn<br>Garden Salad w/ Egg, Croutons and Crackers<br>Fresh Broccoli Florets     | <b>Fridays</b><br>Spicy Breaded Chicken Sandwich on Whole Grain<br>Pinto Beans<br>Whole Wheat Turkey Pepperoni Pizza<br>Pinto Beans<br>Breaded Chicken Caesar Salad<br>Fresh Baby Carrots |



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**Chartwells School Dining Services at Princeton Elementary Schools**  
**Lunch Menu February 3 2014 – February 28 2014**

**Student Lunch \$2.95 Reduced Price \$0.40**

A full student lunch includes a choice of entrée supplying protein and grain, up to three (3) vegetable side dishes, one (1) fruit side dish, and milk. Milk choices include 1% white and skim chocolate.

**A cold vegetable and fruit bar is available daily** on which we feature a variety of vegetables and fruits including locally grown when seasonally available. Each week we feature deeply colored, nutrient-rich vegetables including red/orange and dark green varieties, as well as beans and other additional choices. We also offer at least one hot vegetable daily on our serving line. *February's food focus is Citrus- Country is England*

| Monday                                                                                                                                                                                   | Tuesday                                                                                                                                                      | Wednesday                                                                                                                               | Thursday                                                                                                                                                            | Friday                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| <b>National Carrot Day 3</b><br>Toasted Cheese Sandwich on Whole Wheat<br>Seasoned Carrots<br>Campbell's Tomato Soup<br>Fresh Green Pepper Strips<br><i>Fresh Cinnamon Orange Smiles</i> | 4                                                                                                                                                            | Baked Ziti Pasta<br>Whole Grain Toasted Garlic Bun<br>Seasoned Green Beans<br>Fresh Cucumber Coins<br><i>Fresh Orange Wedges</i>        | 6                                                                                                                                                                   | Whole Grain Veggie Topped Pizza<br>Cheese Pizza<br>Corn<br>Romaine Lettuce Blend<br>Chilled Pears in juice |
| <b>Trip to England 10</b><br>Breaded Fish Fillet & Chips(Oven Baked Seasoned) Wedges<br>Fresh Baby Carrots<br><i>Fresh Orange</i>                                                        | 11                                                                                                                                                           | Whole Grain Pasta<br>Italian Meat Sauce<br>Whole Grain Bread Slice<br>Romaine Lettuce Blend<br>Seasoned Spinach<br>Mixed Fruit Cocktail | 13                                                                                                                                                                  | <b>Teachers In Service<br/>           School Closed for Students</b>                                       |
| 17                                                                                                                                                                                       | 18                                                                                                                                                           | 19                                                                                                                                      | 20                                                                                                                                                                  | 21                                                                                                         |
| <b>Presidents' Day<br/>           School Closed</b>                                                                                                                                      | Breaded Chicken Nuggets<br>Seasoned Corn<br>Fresh Broccoli Florets<br>Fresh Red Delicious Apple                                                              | Whole Grain Macaroni & Cheese<br>Garlic Toast Sticks<br><b>Swahili Gombo (Okra)</b><br>Fresh Cucumber Coins<br>Mixed Fruit Cocktail     | Twin Turkey Hard Shell Tacos<br>Salsa<br>Shredded Romaine Lettuce<br>Brown Rice<br>Mexican Style Kidney Beans<br><i>Fresh Orange Wedges</i>                         | BreadedMozzarella Cheese Stick<br>Sliced Carrots<br>Romaine Lettuce Blend<br>Chilled Pears in juice        |
| 24                                                                                                                                                                                       | 25                                                                                                                                                           | 26                                                                                                                                      | 27                                                                                                                                                                  | 28                                                                                                         |
| Cheeseburger on Whole Grain<br>Green Beans<br>Fresh Baby Carrots<br>Applesauce                                                                                                           | Homestyle Breaded Chicken Tenders<br>Whole Grain Bread Slice<br><b>Seasoned Collard Greens</b><br>Fresh Celery Sticks<br><i>Fresh Cinnamon Orange Smiles</i> | Lasagna Roll Up w/ Sauce<br>Romaine Lettuce Blend<br>Fresh Steamed Zucchini<br>Fresh Red Delicious Apple                                | Turkey Taco Filling<br>Tortilla Chips<br>Reduced Fat Shredded Cheddar<br>Mexican Style Kidney Beans<br>Fresh Cucumber Coins<br>Brown Rice<br>Chilled Pears in juice | 4 mini Cheese Pizza Bagels<br>Seasoned Carrots<br>Fresh Green Pepper Strips<br>Chilled Peaches in Juice    |

**Alternate Entrees** (available with daily hot vegetable offering, your choice[s] from our fruit/vegetable bar, and choice of milk) :

| Mondays                                                       | Tuesdays                                                                              | Wednesdays                                                                          | Thursdays                                                                               | Fridays                                                                             |
|---------------------------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Nachos Fun Lunch<br>Garden Cheese Salad<br>Crackers, Saltine, | Turkey and Cheese on Whole Wheat<br>Turkey and Cheese Chef Salad<br>Crackers, Saltine | Bagel Half, Yogurt, Cheese<br>Fun Lunch<br>Garden Cheese Salad<br>Crackers, Saltine | Peanut Butter & Jelly Sandwich<br>Turkey Ham and Cheese Chef Salad<br>Crackers, Saltine | Bagel Half, Yogurt, Cheese<br>Fun Lunch<br>Garden Cheese Salad<br>Crackers, Saltine |



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Questions or comments? Please call Cynthia Hill, Food Service Director at 609-806-4286.

The School Lunch Program is operated in accordance with U.S. Department of Agriculture policy which does not permit discrimination because of race, color, sex, age, handicap or national origin. Any person who believes that he or she has been discriminated against in any U.S.D.A. activity should write to the Secretary of Agriculture, Washington, D.C. 20250.



**SNEARS**  
School Nutrition Electronic Application and Reimbursement System

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**Schedule 'A'**  
LEA Info  
Administrative Roles  
Site Details

**Program Participation Details for Revision Number: 1**

Effective From:  Effective To:

Adding  
Breakfast  
in 2014-2015 →

| Name of each school in district or site under your sponsorship | Latest Status | Active Status | Program(s) in which each school will participate |     |    |               |      |     |      |    |        | Provisions |               |  | Only in SSO |
|----------------------------------------------------------------|---------------|---------------|--------------------------------------------------|-----|----|---------------|------|-----|------|----|--------|------------|---------------|--|-------------|
|                                                                |               |               | NSLP                                             | SBP |    | Milk Programs |      |     | ASSP |    | PROV # | PROV yr    | Meal Type (s) |  |             |
|                                                                |               |               |                                                  | Reg | SN | FPM           | SSMP | PMO | Reg  | AE |        |            |               |  |             |
| PRINCETON HIGH                                                 | Approved      | Y             | Y                                                | Y   | N  | N             | N    | N   | N    | N  | N      |            |               |  | N           |
| J. WITHERSPOON MIDDLE                                          | Approved      | Y             | Y                                                | N   | N  | N             | N    | N   | N    | N  |        |            |               |  | N           |
| RIVERSIDE                                                      | Approved      | Y             | Y                                                | N   | N  | N             | N    | N   | N    | N  |        |            |               |  | N           |
| COMMUNITY PARK                                                 | Approved      | Y             | Y                                                | Y   | N  | N             | N    | N   | N    | N  |        |            |               |  | N           |
| LITTLE BROOK                                                   | Approved      | Y             | Y                                                | N   | N  | N             | N    | N   | N    | N  |        |            |               |  | N           |
| JOHNSTON PARK                                                  | Approved      | Y             | Y                                                | Y   | N  | N             | N    | N   | N    | N  |        |            |               |  | N           |

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[Back to Schedule A Summary](#)



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### Item Category

1

#### PRINCETON

| Category Name  | Item#         | Description          | Full Price |
|----------------|---------------|----------------------|------------|
| ENTREES        | 27            | HS TEACHER LUNCH     | 4.4500     |
|                | 23            | PAID ELE LUNCH       | 2.9500     |
|                | 600           | LUNCH DELI BOARS HEA | 4.1500     |
| ES-A LA CARTE  | 420           | ELEM WILD GREEN SAL  | 3.7500     |
|                | 402           | ADULT ES SANDWICH    | 2.9500     |
|                | 424           | CRACKERS             | 0.1000     |
|                | 12            | INCOMPLETE ELEMENTAR | 2.9500     |
|                | 422           | SAND WRAP ES         | 2.9500     |
|                | 404           | TEACHER ALA SAND     | 3.7500     |
|                | 401           | 12 OZ WATER          | 1.0000     |
|                | 114           | 8 OZ WATER           | 0.7500     |
|                | 55            | ELE MILK             | 0.6500     |
|                | 400           | 100 CALORIE PACKS    | 1.0000     |
|                | 406           | BAKED DORITOS        | 1.0000     |
|                | 405           | BAGEL W/CRM CHEESE   | 1.5000     |
|                | 407           | CEREAL               | 1.2500     |
|                | 408           | CEREAL W/ MILK       | 1.9000     |
|                | 425           | .75 BAG CHIPS        | 0.7500     |
|                | 409           | FRESH FRUIT          | 0.8500     |
|                | 555           | HS CHIPS             | 1.0000     |
|                | 417           | SIDE HOT VEGETABLE   | 1.8000     |
|                | 440           | SM VEGGIE/FRUIT CUP  | 0.8500     |
|                | 412           | SOUP LARGE           | 2.5000     |
|                | 500           | 4OZ YOGURT           | 0.7500     |
|                | 423           | 50CENT SNACK         | 0.5000     |
|                | 501           | 6OZ YOGURT           | 1.2500     |
| 419            | SOUP- SM      | 1.8000               |            |
| 457            | COOKIE SINGLE | 0.5000               |            |
| ES BEVERAGE    | 401           | 12 OZ WATER          | 1.0000     |
|                | 114           | 8 OZ WATER           | 0.7500     |
|                | 55            | ELE MILK             | 0.6500     |
|                | 510           | SM COFFEE            | 1.0000     |
|                | 512           | SNAPPLE 1.25         | 1.2500     |
|                | 514           | WATER PLAIN LG       | 1.2500     |
|                | 513           | TROPICANA            | 1.5000     |
| ES NO ID MEALS | 26            | ELEMENTARY ADULT LUN | 3.7500     |
|                | 1             | FREE ELE BRKFST      | 0.0000     |
|                | 16            | FREE ELE LUNCH       | 0.0000     |
|                | 8             | PAID ELE BRKFST      | 1.5000     |
|                | 5             | REDUCED ELE BRKFST   | 0.3000     |
|                | 20            | REDUCED ELE LUNCH    | 0.4000     |
|                | 23            | PAID ELE LUNCH       | 2.9500     |
| ES SNACKS      | 400           | 100 CALORIE PACKS    | 1.0000     |
|                | 406           | BAKED DORITOS        | 1.0000     |
|                | 500           | 4OZ YOGURT           | 0.7500     |
|                | 423           | 50CENT SNACK         | 0.5000     |
|                | 501           | 6OZ YOGURT           | 1.2500     |
|                | 504           | ICE-CREAM 1.00       | 1.0000     |
|                | 503           | ICE-CREAM 1.25       | 1.2500     |
|                | 454           | BREAKFAST BAR        | 1.0000     |
|                | 505           | PRETZEL ROD          | 0.1000     |

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### Item Category

2

#### PRINCETON

| Category Name  | Item#                | Description          | Full Price |
|----------------|----------------------|----------------------|------------|
| HS A LA CARTE  | 27                   | HS TEACHER LUNCH     | 4.4500     |
|                | 405                  | BAGEL W/CRM CHEESE   | 1.5000     |
|                | 407                  | CEREAL               | 1.2500     |
|                | 408                  | CEREAL W/ MILK       | 1.9000     |
|                | 425                  | .75 BAG CHIPS        | 0.7500     |
|                | 409                  | FRESH FRUIT          | 0.8500     |
|                | 555                  | HS CHIPS             | 1.0000     |
|                | 417                  | SIDE HOT VEGETABLE   | 1.8000     |
|                | 440                  | SM VEGGIE/FRUIT CUP  | 0.8500     |
|                | 412                  | SOUP LARGE           | 2.5000     |
|                | 500                  | 4OZ YOGURT           | 0.7500     |
|                | 423                  | 50CENT SNACK         | 0.5000     |
|                | 501                  | 6OZ YOGURT           | 1.2500     |
|                | 419                  | SOUP- SM             | 1.8000     |
|                | 457                  | COOKIE SINGLE        | 0.5000     |
|                | 550                  | ALA CARTE CHX PATTY  | 2.8500     |
|                | 463                  | ALACARTE 2.85 ITEM   | 2.8500     |
|                | 426                  | BAGEL W/BUTTER       | 1.0000     |
|                | 441                  | BREAKFAST SANDWICH   | 2.5000     |
|                | 552                  | BREAKFAST SAND COMBO | 2.5000     |
| HS BEVERAGE    | 447                  | ALA CARTE PIZZA      | 2.8500     |
|                | 416                  | SUNDAE PORTION CUP   | 1.2500     |
|                | 449                  | PRETZEL LG           | 1.0000     |
|                | 418                  | VITAMIN WATER        | 2.5000     |
|                | 511                  | 1.50 BEVERAGE        | 1.5000     |
|                | 429                  | HS MS MILK JUICE     | 0.6500     |
|                | 427                  | LARGE COFFEE         | 1.2500     |
|                | 556                  | SLUSHY LARGE         | 1.5000     |
|                | 557                  | SLUSHY SM            | 1.0000     |
|                | 461                  | WATER SM             | 1.0000     |
| HS NO ID MEALS | 510                  | SM COFFEE            | 1.0000     |
|                | 512                  | SNAPPLE 1.25         | 1.2500     |
|                | 514                  | WATER PLAIN LG       | 1.2500     |
|                | 453                  | 1.50 BEVERAGE        | 1.5000     |
|                | 460                  | 1.00 ICE CREAM       | 1.0000     |
|                | 475                  | \$2.00 DRINK         | 2.0000     |
|                | 203                  | NAKED JUICE          | 2.5000     |
|                | 204                  | TROPICANA JUICE      | 1.7500     |
|                | 418                  | VITAMIN WATER        | 2.5000     |
|                | 27                   | HS TEACHER LUNCH     | 4.4500     |
| 602            | LUNCH HOT BOAT       | 4.1500               |            |
| 113            | HIGH SCHOOL TEACHER  | 4.4500               |            |
| 603            | LUNCH CHEESEBURGER   | 4.1500               |            |
| 604            | LUNCH CHICKEN PATTY  | 4.1500               |            |
| 100            | LUNCH HOT ORIGIN     | 4.1500               |            |
| 601            | LUNCH PIZZA          | 4.1500               |            |
| 553            | LUNCH SALAD          | 3.9500               |            |
| 477            | LUNCH SPECIAL SAND   | 3.9500               |            |
| 11             | ADULT BRKFST         | 2.5000               |            |
| 25             | TYPE A HS LUNCH      | 4.1500               |            |
| 10             | TYPE A HS BRKFST     | 2.5000               |            |
| 10             | TYPE A HS BRKFST     | 2.5000               |            |
| 552            | BREAKFAST SAND COMBO | 2.5000               |            |
| 600            | LUNCH DELI BOARS HEA | 4.1500               |            |



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### Item Category

3

#### PRINCETON

| Category Name | Item#                | Description          | Full Price       |
|---------------|----------------------|----------------------|------------------|
| HS SNACKS     | 559                  | FRUDELS PASTRY       | 1.2500           |
|               | 458                  | MUFFIN               | 1.0000           |
|               | 558                  | POPTART SINGLE       | 1.0000           |
|               | 504                  | ICE-CREAM 1.00       | 1.0000           |
|               | 503                  | ICE-CREAM 1.25       | 1.2500           |
|               | 460                  | 1.00 ICE CREAM       | 1.0000           |
|               | 446                  | 1.50 ICE CREAM       | 1.5000           |
|               | 457                  | COOKIE SINGLE        | 0.5000           |
|               | 449                  | PRETZEL LG           | 1.0000           |
|               | MS A LA CARTE        | 425                  | .75 BAG CHIPS    |
| 409           |                      | FRESH FRUIT          | 0.8500           |
| 555           |                      | HS CHIPS             | 1.0000           |
| 417           |                      | SIDE HOT VEGETABLE   | 1.8000           |
| 440           |                      | SM VEGGIE/FRUIT CUP  | 0.8500           |
| 412           |                      | SOUP LARGE           | 2.5000           |
| 500           |                      | 4OZ YOGURT           | 0.7500           |
| 423           |                      | 50CENT SNACK         | 0.5000           |
| 501           |                      | 6OZ YOGURT           | 1.2500           |
| 460           |                      | 1.00 ICE CREAM       | 1.0000           |
| 443           |                      | \$1.00               | 1.0000           |
| 476           |                      | ALA CARTE MIDDLE LU  | 3.9500           |
| 445           |                      | LARGE DRINK          | 1.5000           |
| 451           |                      | TUNA SALAD LG        | 3.7500           |
| 444           |                      | WAFFLE FRIES 1.50    | 1.5000           |
| 446           |                      | 1.50 ICE CREAM       | 1.5000           |
| 419           |                      | SOUP- SM             | 1.8000           |
| 457           |                      | COOKIE SINGLE        | 0.5000           |
| 447           |                      | ALA CARTE PIZZA      | 2.8500           |
| 416           |                      | SUNDAE PORTION CUP   | 1.2500           |
| 449           | PRETZEL LG           | 1.0000               |                  |
| 112           | MIDDLE SCHOOL TEACHE | 4.4500               |                  |
| 418           | VITAMIN WATER        | 2.5000               |                  |
| MS BEVERAGE   | 511                  | 1.50 BEVERAGE        | 1.5000           |
|               | 429                  | HS MS MILK JUICE     | 0.6500           |
|               | 427                  | LARGE COFFEE         | 1.2500           |
|               | 556                  | SLUSHY LARGE         | 1.5000           |
|               | 557                  | SLUSHY SM            | 1.0000           |
|               | 461                  | WATER SM             | 1.0000           |
|               | 510                  | SM COFFEE            | 1.0000           |
|               | 512                  | SNAPPLE 1.25         | 1.2500           |
|               | 514                  | WATER PLAIN LG       | 1.2500           |
|               | 459                  | SLUSHY MEDIUM        | 1.5000           |
|               | 453                  | 1.50 BEVERAGE        | 1.5000           |
|               | 454                  | BREAKFAST BAR        | 1.0000           |
|               | 418                  | VITAMIN WATER        | 2.5000           |
|               | MS NO ID MEALS       | 27                   | HS TEACHER LUNCH |
| 2             |                      | FREE MID BRKFST      | 0.0000           |
| 17            |                      | FREE MID LUNCH       | 0.0000           |
| 9             |                      | PAID MID BRKFST      | 2.2500           |
| 24            |                      | PAID MIDDLE LUNCH    | 3.9500           |
| 6             |                      | REDUCED MID BRKFST   | 0.3000           |
| 21            |                      | REDUCED MIDDLE LUNCH | 0.4000           |
| 112           |                      | MIDDLE SCHOOL TEACHE | 4.4500           |

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### Item Category

4

#### PRINCETON

| Category Name | Item#         | Description     | Full Price  |
|---------------|---------------|-----------------|-------------|
| MS SNACKS     | 455           | MS CHIPS        | 1.0000      |
|               | 559           | FRUDELS PASTRY  | 1.2500      |
|               | 458           | MUFFIN          | 1.0000      |
|               | 558           | POPTART SINGLE  | 1.0000      |
|               | 504           | ICE-CREAM 1.00  | 1.0000      |
|               | 503           | ICE-CREAM 1.25  | 1.2500      |
|               | 459           | SLUSHY MEDIUM   | 1.5000      |
|               | 453           | 1.50 BEVERAGE   | 1.5000      |
|               | 454           | BREAKFAST BAR   | 1.0000      |
|               | 460           | 1.00 ICE CREAM  | 1.0000      |
|               | 419           | SOUP- SM        | 1.8000      |
|               | 457           | COOKIE SINGLE   | 0.5000      |
|               | ORGANCI FOODS | 470             | RAISIN BRAN |
| 471           |               | SOY MILK        | 2.2500      |
| 472           |               | WILDBERRY CRISP | 1.5000      |

**SCHOOL PROGRAMS**  
**MEAL, SNACK AND MILK PAYMENTS TO STATES AND SCHOOL FOOD**  
**AUTHORITIES**

*Expressed in Dollars or Fractions Thereof*

*Effective from July 1, 2013 - June 30, 2014*

| NATIONAL SCHOOL LUNCH PROGRAM*       |               | LESS THAN 60% | LESS THAN 60% + 6 cents | 60% OR MORE     | 60% OR MORE + 6 cents | MAXIMUM RATE                      | MAXIMUM RATE + 6 cents |
|--------------------------------------|---------------|---------------|-------------------------|-----------------|-----------------------|-----------------------------------|------------------------|
| CONTIGUOUS STATES                    | PAID          | 0.28          | 0.34                    | 0.30            | 0.36                  | 0.36                              | 0.42                   |
|                                      | REDUCED PRICE | 2.53          | 2.59                    | 2.55            | 2.61                  | 2.70                              | 2.76                   |
|                                      | FREE          | 2.93          | 2.99                    | 2.95            | 3.01                  | 3.10                              | 3.16                   |
| ALASKA                               | PAID          | 0.45          | 0.51                    | 0.47            | 0.53                  | 0.57                              | 0.63                   |
|                                      | REDUCED PRICE | 4.34          | 4.40                    | 4.36            | 4.42                  | 4.60                              | 4.66                   |
|                                      | FREE          | 4.74          | 4.80                    | 4.76            | 4.82                  | 5.00                              | 5.06                   |
| HAWAII                               | PAID          | 0.32          | 0.38                    | 0.34            | 0.40                  | 0.41                              | 0.47                   |
|                                      | REDUCED PRICE | 3.02          | 3.08                    | 3.04            | 3.10                  | 3.22                              | 3.28                   |
|                                      | FREE          | 3.42          | 3.48                    | 3.44            | 3.50                  | 3.62                              | 3.68                   |
| SCHOOL BREAKFAST PROGRAM             |               |               |                         | NON-SEVERE NEED |                       | SEVERE NEED                       |                        |
| CONTIGUOUS STATES                    | PAID          | 0.28          |                         | 0.28            |                       | 0.28                              |                        |
|                                      | REDUCED PRICE | 1.28          |                         | 1.28            |                       | 1.59                              |                        |
|                                      | FREE          | 1.58          |                         | 1.58            |                       | 1.89                              |                        |
| ALASKA                               | PAID          | 0.41          |                         | 0.41            |                       | 0.41                              |                        |
|                                      | REDUCED PRICE | 2.23          |                         | 2.23            |                       | 2.73                              |                        |
|                                      | FREE          | 2.53          |                         | 2.53            |                       | 3.03                              |                        |
| HAWAII                               | PAID          | 0.31          |                         | 0.31            |                       | 0.31                              |                        |
|                                      | REDUCED PRICE | 1.55          |                         | 1.55            |                       | 1.91                              |                        |
|                                      | FREE          | 1.85          |                         | 1.85            |                       | 2.21                              |                        |
| SPECIAL MILK PROGRAM                 |               |               |                         | ALL MILK        | PAID MILK             | FREE MILK                         |                        |
| PRICING PROGRAMS WITHOUT FREE OPTION |               |               |                         | 0.2025          | N/A                   | N/A                               |                        |
| PRICING PROGRAMS WITH FREE OPTION    |               |               |                         | N/A             | 0.2025                | Average Cost Per 1/2 Pint of Milk |                        |
| NONPRICING PROGRAMS                  |               |               |                         | 0.2025          | N/A                   | N/A                               |                        |

**AFTERSCHOOL SNACKS SERVED IN AFTERSCHOOL CARE PROGRAMS**

|                   |               |      |
|-------------------|---------------|------|
| CONTIGUOUS STATES | PAID          | 0.07 |
|                   | REDUCED PRICE | 0.40 |
|                   | FREE          | 0.80 |
| ALASKA            | PAID          | 0.11 |
|                   | REDUCED PRICE | 0.65 |
|                   | FREE          | 1.30 |
| HAWAII            | PAID          | 0.08 |
|                   | REDUCED PRICE | 0.47 |
|                   | FREE          | 0.94 |

\*Payment listed for Free and Reduced Price Lunches include both section 4 and section 11 funds





Welcome APRIL TAYLOR  
 PRINCETON PUBLIC SCHOOLS  
 02104255  
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Total Meals Claimed by Site for Selected Month and Year

Agreement Number: 02104255 School District Name: PRINCETON PUBLIC SCHOOLS  
 Selected Claim Month: February Selected Claim Year: 2014

| School Name           | Category     | National School Lunch | Regular Breakfast | Severe Need Breakfast | Regular Snacks | Area Eligible Snacks | Special Milk |
|-----------------------|--------------|-----------------------|-------------------|-----------------------|----------------|----------------------|--------------|
| PRINCETON HIGH        | Free         | 892                   | 224               | 0                     | 0              | 0                    | 0            |
|                       | Reduced      | 170                   | 20                | 0                     | 0              |                      |              |
|                       | Paid         | 1369                  | 40                | 0                     | 0              |                      | 0            |
|                       | <b>Total</b> | <b>2431</b>           | <b>284</b>        | <b>0</b>              | <b>0</b>       | <b>0</b>             | <b>0</b>     |
| J. WITHERSPOON MIDDLE | Free         | 1032                  | 0                 | 0                     | 0              | 0                    | 0            |
|                       | Reduced      | 202                   | 0                 | 0                     | 0              |                      |              |
|                       | Paid         | 2171                  | 0                 | 0                     | 0              |                      | 0            |
|                       | <b>Total</b> | <b>3405</b>           | <b>0</b>          | <b>0</b>              | <b>0</b>       | <b>0</b>             | <b>0</b>     |
| RIVERSIDE             | Free         | 469                   | 0                 | 0                     | 0              | 0                    | 0            |
|                       | Reduced      | 134                   | 0                 | 0                     | 0              |                      |              |
|                       | Paid         | 1274                  | 0                 | 0                     | 0              |                      | 0            |
|                       | <b>Total</b> | <b>1877</b>           | <b>0</b>          | <b>0</b>              | <b>0</b>       | <b>0</b>             | <b>0</b>     |
| COMMUNITY PARK        | Free         | 748                   | 206               | 0                     | 0              | 0                    | 0            |
|                       | Reduced      | 34                    | 9                 | 0                     | 0              |                      |              |
|                       | Paid         | 1419                  | 30                | 0                     | 0              |                      | 0            |
|                       | <b>Total</b> | <b>2201</b>           | <b>245</b>        | <b>0</b>              | <b>0</b>       | <b>0</b>             | <b>0</b>     |
| LITTLE BROOK          | Free         | 242                   | 0                 | 0                     | 0              | 0                    | 0            |
|                       | Reduced      | 172                   | 0                 | 0                     | 0              |                      |              |
|                       | Paid         | 1431                  | 0                 | 0                     | 0              |                      | 0            |
|                       | <b>Total</b> | <b>1845</b>           | <b>0</b>          | <b>0</b>              | <b>0</b>       | <b>0</b>             | <b>0</b>     |
| JOHNSTON PARK         | Free         | 1212                  | 91                | 0                     | 0              | 0                    | 0            |
|                       | Reduced      | 128                   | 0                 | 0                     | 0              |                      |              |
|                       | Paid         | 1209                  | 0                 | 0                     | 0              |                      | 0            |
|                       | <b>Total</b> | <b>2549</b>           | <b>91</b>         | <b>0</b>              | <b>0</b>       | <b>0</b>             | <b>0</b>     |
| <b>Total</b>          |              | <b>14308</b>          | <b>620</b>        | <b>0</b>              | <b>0</b>       | <b>0</b>             | <b>0</b>     |

Complex = C-10242 PRINCETON PUBLIC SCH

Detail View

Unit:10242001 Princeton High School

Run: 11/5/2013 3:43:25 PM

| Week 5               | Average Attendance | Total Enrollment | Attendance Factor (AF) | Free Claimed | Free Eligible | Free Eligible X AF | Reduced Claimed | Reduced Eligible | Reduced Eligible X AF | Paid Claimed | Paid Eligible    | Paid Eligible X AF | Total Claimed | Ala Carte          | Meal Equivalent  | Total Meals      | Percent | Comments |
|----------------------|--------------------|------------------|------------------------|--------------|---------------|--------------------|-----------------|------------------|-----------------------|--------------|------------------|--------------------|---------------|--------------------|------------------|------------------|---------|----------|
| 10/01/2013           | 1,353.73           | 1431             | 94.00                  | 51           | 101           | 95.54              | 8               | 35               | 33.11                 | 51           | 1,295.00         | 1,225.07           | 110           | \$685.20           | 685.20           | 795.20           | 0.59%   |          |
| 10/02/2013           | 1,353.73           | 1431             | 94.00                  | 46           | 101           | 95.54              | 10              | 35               | 33.11                 | 68           | 1,295.00         | 1,225.07           | 124           | \$638.55           | 638.55           | 762.55           | 0.56%   |          |
| 10/03/2013           | 1,353.73           | 1431             | 94.00                  | 55           | 101           | 95.54              | 10              | 35               | 33.11                 | 72           | 1,295.00         | 1,225.07           | 137           | \$1,376.75         | 1,376.75         | 1,513.75         | 1.12%   |          |
| <b>Weekly Total</b>  | <b>1,353.73</b>    |                  |                        | <b>152</b>   | <b>303</b>    | <b>286.62</b>      | <b>28</b>       | <b>105</b>       | <b>99.33</b>          | <b>191</b>   | <b>3,885.00</b>  | <b>3,675.21</b>    | <b>371</b>    | <b>\$2,700.50</b>  | <b>2,700.50</b>  | <b>3,071.50</b>  |         |          |
| 10/04/2013           | 1,353.73           | 1431             | 94.00                  | 53           | 101           | 95.54              | 8               | 35               | 33.11                 | 66           | 1,295.00         | 1,225.07           | 127           | \$746.30           | 746.30           | 873.30           | 0.65%   |          |
| 10/05/2013           | 1,353.73           | 1431             | 94.00                  | 0            | 101           | 95.54              | 0               | 35               | 33.11                 | 0            | 1,295.00         | 1,225.07           | 0             | \$0.00             | 0                | 0                |         |          |
| 10/06/2013           | 1,353.73           | 1431             | 94.00                  | 0            | 101           | 95.54              | 0               | 35               | 33.11                 | 0            | 1,295.00         | 1,225.07           | 0             | \$0.00             | 0                | 0                |         |          |
| 10/07/2013           | 1,353.73           | 1431             | 94.00                  | 61           | 101           | 95.54              | 10              | 35               | 33.11                 | 71           | 1,295.00         | 1,225.07           | 142           | \$650.58           | 650.58           | 792.58           | 0.59%   |          |
| 10/08/2013           | 1,353.73           | 1431             | 94.00                  | 59           | 101           | 95.54              | 11              | 35               | 33.11                 | 66           | 1,295.00         | 1,225.07           | 136           | \$632.15           | 632.15           | 768.15           | 0.57%   |          |
| 10/09/2013           | 1,353.73           | 1431             | 94.00                  | 58           | 101           | 95.54              | 6               | 35               | 33.11                 | 56           | 1,295.00         | 1,225.07           | 120           | \$650.00           | 650.00           | 770.00           | 0.57%   |          |
| 10/10/2013           | 1,353.73           | 1431             | 94.00                  | 63           | 101           | 95.54              | 9               | 35               | 33.11                 | 70           | 1,295.00         | 1,225.07           | 142           | \$734.83           | 734.83           | 876.83           | 0.65%   |          |
| <b>Weekly Total</b>  | <b>1,353.73</b>    |                  |                        | <b>294</b>   | <b>707</b>    | <b>668.78</b>      | <b>44</b>       | <b>245</b>       | <b>231.77</b>         | <b>329</b>   | <b>9,065.00</b>  | <b>8,575.49</b>    | <b>667</b>    | <b>\$3,413.86</b>  | <b>3,413.86</b>  | <b>4,080.86</b>  |         |          |
| 10/11/2013           | 1,353.73           | 1431             | 94.00                  | 59           | 101           | 95.54              | 14              | 35               | 33.11                 | 69           | 1,295.00         | 1,225.07           | 142           | \$637.35           | 637.35           | 779.35           | 0.58%   |          |
| 10/12/2013           | 1,353.73           | 1431             | 94.00                  | 0            | 101           | 95.54              | 0               | 35               | 33.11                 | 0            | 1,295.00         | 1,225.07           | 0             | \$0.00             | 0                | 0                |         |          |
| 10/13/2013           | 1,353.73           | 1431             | 94.00                  | 0            | 101           | 95.54              | 0               | 35               | 33.11                 | 0            | 1,295.00         | 1,225.07           | 0             | \$0.00             | 0                | 0                |         |          |
| 10/14/2013           | 1,353.73           | 1431             | 94.00                  | 53           | 101           | 95.54              | 13              | 35               | 33.11                 | 62           | 1,295.00         | 1,225.07           | 128           | \$936.40           | 936.40           | 1,064.40         | 0.79%   |          |
| 10/15/2013           | 1,353.73           | 1431             | 94.00                  | 59           | 101           | 95.54              | 12              | 35               | 33.11                 | 56           | 1,295.00         | 1,225.07           | 127           | \$723.30           | 723.30           | 850.30           | 0.63%   |          |
| 10/16/2013           | 1,353.73           | 1431             | 94.00                  | 52           | 101           | 95.54              | 9               | 35               | 33.11                 | 47           | 1,295.00         | 1,225.07           | 108           | \$576.40           | 576.40           | 684.40           | 0.51%   |          |
| 10/17/2013           | 1,353.73           | 1431             | 94.00                  | 59           | 101           | 95.54              | 9               | 35               | 33.11                 | 78           | 1,295.00         | 1,225.07           | 146           | \$1,586.70         | 1,586.70         | 1,732.70         | 1.28%   |          |
| <b>Weekly Total</b>  | <b>1,353.73</b>    |                  |                        | <b>282</b>   | <b>707</b>    | <b>668.78</b>      | <b>57</b>       | <b>245</b>       | <b>231.77</b>         | <b>312</b>   | <b>9,065.00</b>  | <b>8,575.49</b>    | <b>651</b>    | <b>\$4,460.15</b>  | <b>4,460.15</b>  | <b>5,111.15</b>  |         |          |
| 10/18/2013           | 1,353.73           | 1431             | 94.00                  | 61           | 101           | 95.54              | 12              | 35               | 33.11                 | 60           | 1,295.00         | 1,225.07           | 133           | \$645.85           | 645.85           | 778.85           | 0.58%   |          |
| 10/19/2013           | 1,353.73           | 1431             | 94.00                  | 0            | 101           | 95.54              | 0               | 35               | 33.11                 | 0            | 1,295.00         | 1,225.07           | 0             | \$0.00             | 0                | 0                |         |          |
| 10/20/2013           | 1,353.73           | 1431             | 94.00                  | 0            | 101           | 95.54              | 0               | 35               | 33.11                 | 0            | 1,295.00         | 1,225.07           | 0             | \$0.00             | 0                | 0                |         |          |
| 10/21/2013           | 1,353.73           | 1431             | 94.00                  | 38           | 101           | 95.54              | 9               | 35               | 33.11                 | 82           | 1,295.00         | 1,225.07           | 129           | \$662.35           | 662.35           | 791.35           | 0.58%   |          |
| 10/22/2013           | 1,353.73           | 1431             | 94.00                  | 52           | 101           | 95.54              | 10              | 35               | 33.11                 | 66           | 1,295.00         | 1,225.07           | 128           | \$704.55           | 704.55           | 832.55           | 0.62%   |          |
| 10/23/2013           | 1,353.73           | 1431             | 94.00                  | 78           | 101           | 95.54              | 9               | 35               | 33.11                 | 47           | 1,295.00         | 1,225.07           | 134           | \$542.15           | 542.15           | 676.15           | 0.50%   |          |
| 10/24/2013           | 1,353.73           | 1431             | 94.00                  | 51           | 101           | 95.54              | 8               | 35               | 33.11                 | 80           | 1,295.00         | 1,225.07           | 139           | \$1,640.70         | 1,640.70         | 1,779.70         | 1.31%   |          |
| <b>Weekly Total</b>  | <b>1,353.73</b>    |                  |                        | <b>280</b>   | <b>707</b>    | <b>668.78</b>      | <b>48</b>       | <b>245</b>       | <b>231.77</b>         | <b>335</b>   | <b>9,065.00</b>  | <b>8,575.49</b>    | <b>663</b>    | <b>\$4,195.60</b>  | <b>4,195.60</b>  | <b>4,858.60</b>  |         |          |
| 10/25/2013           | 1,353.73           | 1431             | 94.00                  | 53           | 101           | 95.54              | 8               | 35               | 33.11                 | 72           | 1,295.00         | 1,225.07           | 133           | \$804.30           | 804.30           | 937.30           | 0.69%   |          |
| 10/26/2013           | 1,353.73           | 1431             | 94.00                  | 0            | 101           | 95.54              | 0               | 35               | 33.11                 | 0            | 1,295.00         | 1,225.07           | 0             | \$0.00             | 0                | 0                |         |          |
| 10/27/2013           | 1,353.73           | 1431             | 94.00                  | 0            | 101           | 95.54              | 0               | 35               | 33.11                 | 0            | 1,295.00         | 1,225.07           | 0             | \$0.00             | 0                | 0                |         |          |
| 10/28/2013           | 1,353.73           | 1431             | 94.00                  | 43           | 101           | 95.54              | 10              | 35               | 33.11                 | 60           | 1,295.00         | 1,225.07           | 113           | \$703.50           | 703.50           | 816.50           | 0.60%   |          |
| 10/29/2013           | 1,353.73           | 1431             | 94.00                  | 53           | 101           | 95.54              | 10              | 35               | 33.11                 | 48           | 1,295.00         | 1,225.07           | 111           | \$714.65           | 714.65           | 825.65           | 0.61%   |          |
| 10/30/2013           | 1,353.73           | 1431             | 94.00                  | 48           | 101           | 95.54              | 13              | 35               | 33.11                 | 60           | 1,295.00         | 1,225.07           | 121           | \$656.90           | 656.90           | 777.90           | 0.57%   |          |
| 10/31/2013           | 1,353.73           | 1431             | 94.00                  | 50           | 101           | 95.54              | 10              | 35               | 33.11                 | 73           | 1,295.00         | 1,225.07           | 133           | \$663.80           | 663.80           | 796.80           | 0.59%   |          |
| <b>Weekly Total</b>  | <b>1,353.73</b>    |                  |                        | <b>247</b>   | <b>707</b>    | <b>668.78</b>      | <b>51</b>       | <b>245</b>       | <b>231.77</b>         | <b>313</b>   | <b>9,065.00</b>  | <b>8,575.49</b>    | <b>611</b>    | <b>\$3,543.15</b>  | <b>3,543.15</b>  | <b>4,154.15</b>  |         |          |
| <b>Monthly Total</b> | <b>4,061.19</b>    |                  |                        | <b>1255</b>  | <b>3131</b>   | <b>2,961.74</b>    | <b>228</b>      | <b>1085</b>      | <b>1,026.41</b>       | <b>1480</b>  | <b>40,145.00</b> | <b>37,977.17</b>   | <b>2963</b>   | <b>\$18,313.26</b> | <b>18,313.26</b> | <b>21,276.26</b> |         |          |

Operating Day s:

Average Per Day: 0.00

Percent Per Day: 0.00

Meal Type: Lunch



Complex = C-10242 PRINCETON PUBLIC SCH

Unit:10242002 John Witherspoon Middle School

Run: 11/5/2013 3:43:25 PM

| Week 5               | Average Attendance | Total Enrollment | Attendance Factor (AF) | Free Claimed | Free Eligible | Free Eligible X AF | Reduced Claimed | Reduced Eligible | Reduced Eligible X AF | Paid Claimed | Paid Eligible    | Paid Eligible X AF | Total Claimed | Ala Carte         | Meal Equivalent | Total Meals      | Percent | Comments |
|----------------------|--------------------|------------------|------------------------|--------------|---------------|--------------------|-----------------|------------------|-----------------------|--------------|------------------|--------------------|---------------|-------------------|-----------------|------------------|---------|----------|
| 10/01/2013           | 713.36             | 740              | 96.00                  | 49           | 53            | 51.09              | 11              | 12               | 11.56                 | 138          | 675.00           | 650.70             | 198           | \$313.15          | 313.15          | 511.15           | 0.72%   |          |
| 10/02/2013           | 713.36             | 740              | 96.00                  | 51           | 53            | 51.09              | 10              | 12               | 11.56                 | 148          | 675.00           | 650.70             | 209           | \$316.90          | 316.90          | 525.90           | 0.74%   |          |
| 10/03/2013           | 713.36             | 740              | 96.00                  | 48           | 53            | 51.09              | 10              | 12               | 11.56                 | 135          | 675.00           | 650.70             | 193           | \$301.65          | 301.65          | 494.65           | 0.69%   |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>148</b>   | <b>159</b>    | <b>153.27</b>      | <b>31</b>       | <b>36</b>        | <b>34.68</b>          | <b>421</b>   | <b>2,025.00</b>  | <b>1,952.10</b>    | <b>600</b>    | <b>\$931.70</b>   | <b>931.70</b>   | <b>1,531.70</b>  |         |          |
| 10/04/2013           | 713.36             | 740              | 96.00                  | 51           | 53            | 51.09              | 10              | 12               | 11.56                 | 134          | 675.00           | 650.70             | 195           | \$336.65          | 336.65          | 531.65           | 0.75%   |          |
| 10/05/2013           | 713.36             | 740              | 96.00                  | 0            | 53            | 51.09              | 0               | 12               | 11.56                 | 0            | 675.00           | 650.70             | 0             | \$0.00            | 0               | 0                |         |          |
| 10/06/2013           | 713.36             | 740              | 96.00                  | 0            | 53            | 51.09              | 0               | 12               | 11.56                 | 0            | 675.00           | 650.70             | 0             | \$0.00            | 0               | 0                |         |          |
| 10/07/2013           | 713.36             | 740              | 96.00                  | 52           | 53            | 51.09              | 11              | 12               | 11.56                 | 128          | 675.00           | 650.70             | 191           | \$282.85          | 282.85          | 473.85           | 0.66%   |          |
| 10/08/2013           | 713.36             | 740              | 96.00                  | 53           | 53            | 51.09              | 10              | 12               | 11.56                 | 138          | 675.00           | 650.70             | 201           | \$295.45          | 295.45          | 496.45           | 0.70%   |          |
| 10/09/2013           | 713.36             | 740              | 96.00                  | 53           | 53            | 51.09              | 10              | 12               | 11.56                 | 127          | 675.00           | 650.70             | 190           | \$327.10          | 327.10          | 517.10           | 0.72%   |          |
| 10/10/2013           | 713.36             | 740              | 96.00                  | 52           | 53            | 51.09              | 10              | 12               | 11.56                 | 152          | 675.00           | 650.70             | 214           | \$365.10          | 365.10          | 579.10           | 0.81%   |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>261</b>   | <b>371</b>    | <b>357.63</b>      | <b>51</b>       | <b>84</b>        | <b>80.92</b>          | <b>679</b>   | <b>4,725.00</b>  | <b>4,554.90</b>    | <b>991</b>    | <b>\$1,607.15</b> | <b>1,607.15</b> | <b>2,598.15</b>  |         |          |
| 10/11/2013           | 713.36             | 740              | 96.00                  | 53           | 53            | 51.09              | 10              | 12               | 11.56                 | 144          | 675.00           | 650.70             | 207           | \$349.35          | 349.35          | 556.35           | 0.78%   |          |
| 10/12/2013           | 713.36             | 740              | 96.00                  | 0            | 53            | 51.09              | 0               | 12               | 11.56                 | 0            | 675.00           | 650.70             | 0             | \$0.00            | 0               | 0                |         |          |
| 10/13/2013           | 713.36             | 740              | 96.00                  | 0            | 53            | 51.09              | 0               | 12               | 11.56                 | 0            | 675.00           | 650.70             | 0             | \$0.00            | 0               | 0                |         |          |
| 10/14/2013           | 713.36             | 740              | 96.00                  | 52           | 53            | 51.09              | 10              | 12               | 11.56                 | 135          | 675.00           | 650.70             | 197           | \$293.90          | 293.90          | 490.90           | 0.69%   |          |
| 10/15/2013           | 713.36             | 740              | 96.00                  | 54           | 53            | 51.09              | 10              | 12               | 11.56                 | 143          | 675.00           | 650.70             | 207           | \$295.35          | 295.35          | 502.35           | 0.70%   |          |
| 10/16/2013           | 713.36             | 740              | 96.00                  | 54           | 53            | 51.09              | 12              | 12               | 11.56                 | 122          | 675.00           | 650.70             | 188           | \$337.30          | 337.30          | 525.30           | 0.74%   |          |
| 10/17/2013           | 713.36             | 740              | 96.00                  | 54           | 53            | 51.09              | 13              | 12               | 11.56                 | 132          | 675.00           | 650.70             | 199           | \$320.25          | 320.25          | 519.25           | 0.73%   |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>267</b>   | <b>371</b>    | <b>357.63</b>      | <b>55</b>       | <b>84</b>        | <b>80.92</b>          | <b>676</b>   | <b>4,725.00</b>  | <b>4,554.90</b>    | <b>998</b>    | <b>\$1,596.15</b> | <b>1,596.15</b> | <b>2,594.15</b>  |         |          |
| 10/18/2013           | 713.36             | 740              | 96.00                  | 55           | 53            | 51.09              | 13              | 12               | 11.56                 | 134          | 675.00           | 650.70             | 202           | \$359.80          | 359.80          | 561.80           | 0.79%   |          |
| 10/19/2013           | 713.36             | 740              | 96.00                  | 0            | 53            | 51.09              | 0               | 12               | 11.56                 | 0            | 675.00           | 650.70             | 0             | \$0.00            | 0               | 0                |         |          |
| 10/20/2013           | 713.36             | 740              | 96.00                  | 0            | 53            | 51.09              | 0               | 12               | 11.56                 | 0            | 675.00           | 650.70             | 0             | \$0.00            | 0               | 0                |         |          |
| 10/21/2013           | 713.36             | 740              | 96.00                  | 52           | 53            | 51.09              | 13              | 12               | 11.56                 | 132          | 675.00           | 650.70             | 197           | \$308.55          | 308.55          | 505.55           | 0.71%   |          |
| 10/22/2013           | 713.36             | 740              | 96.00                  | 54           | 53            | 51.09              | 13              | 12               | 11.56                 | 124          | 675.00           | 650.70             | 191           | \$346.20          | 346.20          | 537.20           | 0.75%   |          |
| 10/23/2013           | 713.36             | 740              | 96.00                  | 54           | 53            | 51.09              | 13              | 12               | 11.56                 | 123          | 675.00           | 650.70             | 190           | \$302.80          | 302.80          | 492.80           | 0.69%   |          |
| 10/24/2013           | 713.36             | 740              | 96.00                  | 54           | 53            | 51.09              | 12              | 12               | 11.56                 | 134          | 675.00           | 650.70             | 200           | \$331.40          | 331.40          | 531.40           | 0.74%   |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>269</b>   | <b>371</b>    | <b>357.63</b>      | <b>64</b>       | <b>84</b>        | <b>80.92</b>          | <b>647</b>   | <b>4,725.00</b>  | <b>4,554.90</b>    | <b>980</b>    | <b>\$1,648.75</b> | <b>1,648.75</b> | <b>2,628.75</b>  |         |          |
| 10/25/2013           | 713.36             | 740              | 96.00                  | 56           | 58            | 55.91              | 13              | 13               | 12.53                 | 143          | 669.00           | 644.91             | 212           | \$372.50          | 372.50          | 584.50           | 0.82%   |          |
| 10/26/2013           | 713.36             | 740              | 96.00                  | 0            | 58            | 55.91              | 0               | 13               | 12.53                 | 0            | 669.00           | 644.91             | 0             | \$0.00            | 0               | 0                |         |          |
| 10/27/2013           | 713.36             | 740              | 96.00                  | 0            | 58            | 55.91              | 0               | 13               | 12.53                 | 0            | 669.00           | 644.91             | 0             | \$0.00            | 0               | 0                |         |          |
| 10/28/2013           | 713.36             | 740              | 96.00                  | 57           | 58            | 55.91              | 13              | 13               | 12.53                 | 131          | 669.00           | 644.91             | 201           | \$345.35          | 345.35          | 546.35           | 0.77%   |          |
| 10/29/2013           | 713.36             | 740              | 96.00                  | 57           | 58            | 55.91              | 12              | 13               | 12.53                 | 132          | 669.00           | 644.91             | 201           | \$306.45          | 306.45          | 507.45           | 0.71%   |          |
| 10/30/2013           | 713.36             | 740              | 96.00                  | 57           | 58            | 55.91              | 11              | 13               | 12.53                 | 127          | 669.00           | 644.91             | 195           | \$286.60          | 286.60          | 481.60           | 0.68%   |          |
| 10/31/2013           | 713.36             | 740              | 96.00                  | 57           | 58            | 55.91              | 11              | 13               | 12.53                 | 129          | 669.00           | 644.91             | 197           | \$341.90          | 341.90          | 538.90           | 0.76%   |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>284</b>   | <b>406</b>    | <b>391.37</b>      | <b>60</b>       | <b>91</b>        | <b>87.71</b>          | <b>662</b>   | <b>4,683.00</b>  | <b>4,514.37</b>    | <b>1006</b>   | <b>\$1,652.80</b> | <b>1,652.80</b> | <b>2,658.80</b>  |         |          |
| <b>Monthly Total</b> | <b>2,140.08</b>    |                  |                        | <b>1229</b>  | <b>1678</b>   | <b>1,617.53</b>    | <b>261</b>      | <b>379</b>       | <b>365.15</b>         | <b>3085</b>  | <b>20,883.00</b> | <b>20,131.17</b>   | <b>4575</b>   | <b>\$7,436.55</b> | <b>7,436.55</b> | <b>12,011.55</b> |         |          |

Operating Days:

Average Per Day: 0.00

Percent Per Day: 0.00

Meal Type: Lunch

Complex = C-10242 PRINCETON PUBLIC SCH  
 Unit:10242003 Community Park Elementary  
 Run: 11/5/2013 3:43:25 PM

| Week 5               | Average Attendance | Total Enrollment | Attendance Factor (AF) | Free Claimed | Free Eligible | Free Eligible X AF | Reduced Claimed | Reduced Eligible | Reduced Eligible X AF | Paid Claimed | Paid Eligible   | Paid Eligible X AF | Total Claimed | Ala Carte         | Meal Equivalent | Total Meals     | Percent | Comments |
|----------------------|--------------------|------------------|------------------------|--------------|---------------|--------------------|-----------------|------------------|-----------------------|--------------|-----------------|--------------------|---------------|-------------------|-----------------|-----------------|---------|----------|
| 10/01/2013           | 273.99             | 286              | 95.00                  | 33           | 48            | 45.98              | 0               | 2                | 1.91                  | 65           | 236.00          | 226.08             | 98            | \$73.05           | 73.05           | 171.05          | 0.62%   |          |
| 10/02/2013           | 273.99             | 286              | 95.00                  | 39           | 48            | 45.98              | 1               | 2                | 1.91                  | 61           | 236.00          | 226.08             | 101           | \$67.85           | 67.85           | 168.85          | 0.62%   |          |
| 10/03/2013           | 273.99             | 286              | 95.00                  | 37           | 48            | 45.98              | 1               | 2                | 1.91                  | 67           | 236.00          | 226.08             | 105           | \$80.20           | 80.20           | 185.20          | 0.68%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>109</b>   | <b>144</b>    | <b>137.94</b>      | <b>2</b>        | <b>6</b>         | <b>5.73</b>           | <b>193</b>   | <b>708.00</b>   | <b>678.24</b>      | <b>304</b>    | <b>\$221.10</b>   | <b>221.10</b>   | <b>525.10</b>   |         |          |
| 10/04/2013           | 273.99             | 286              | 95.00                  | 42           | 48            | 45.98              | 1               | 2                | 1.91                  | 101          | 236.00          | 226.08             | 144           | \$70.45           | 70.45           | 214.45          | 0.78%   |          |
| 10/05/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00            | 0               | 0               |         |          |
| 10/06/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00            | 0               | 0               |         |          |
| 10/07/2013           | 273.99             | 286              | 95.00                  | 37           | 48            | 45.98              | 1               | 2                | 1.91                  | 86           | 236.00          | 226.08             | 124           | \$55.10           | 55.10           | 179.10          | 0.65%   |          |
| 10/08/2013           | 273.99             | 286              | 95.00                  | 39           | 48            | 45.98              | 1               | 2                | 1.91                  | 66           | 236.00          | 226.08             | 106           | \$69.90           | 69.90           | 175.90          | 0.64%   |          |
| 10/09/2013           | 273.99             | 286              | 95.00                  | 31           | 48            | 45.98              | 1               | 2                | 1.91                  | 59           | 236.00          | 226.08             | 91            | \$44.45           | 44.45           | 135.45          | 0.49%   |          |
| 10/10/2013           | 273.99             | 286              | 95.00                  | 38           | 48            | 45.98              | 2               | 2                | 1.91                  | 70           | 236.00          | 226.08             | 110           | \$66.30           | 66.30           | 176.30          | 0.64%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>187</b>   | <b>336</b>    | <b>321.85</b>      | <b>6</b>        | <b>14</b>        | <b>13.37</b>          | <b>382</b>   | <b>1,652.00</b> | <b>1,582.56</b>    | <b>575</b>    | <b>\$306.20</b>   | <b>306.20</b>   | <b>881.20</b>   |         |          |
| 10/11/2013           | 273.99             | 286              | 95.00                  | 42           | 48            | 45.98              | 2               | 2                | 1.91                  | 102          | 236.00          | 226.08             | 146           | \$87.40           | 87.40           | 233.40          | 0.85%   |          |
| 10/12/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00            | 0               | 0               |         |          |
| 10/13/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00            | 0               | 0               |         |          |
| 10/14/2013           | 273.99             | 286              | 95.00                  | 35           | 48            | 45.98              | 2               | 2                | 1.91                  | 66           | 236.00          | 226.08             | 103           | \$53.30           | 53.30           | 156.30          | 0.57%   |          |
| 10/15/2013           | 273.99             | 286              | 95.00                  | 40           | 48            | 45.98              | 2               | 2                | 1.91                  | 73           | 236.00          | 226.08             | 115           | \$63.15           | 63.15           | 178.15          | 0.65%   |          |
| 10/16/2013           | 273.99             | 286              | 95.00                  | 38           | 48            | 45.98              | 2               | 2                | 1.91                  | 76           | 236.00          | 226.08             | 116           | \$31.70           | 31.70           | 147.70          | 0.54%   |          |
| 10/17/2013           | 273.99             | 286              | 95.00                  | 35           | 48            | 45.98              | 2               | 2                | 1.91                  | 55           | 236.00          | 226.08             | 92            | \$50.40           | 50.40           | 142.40          | 0.52%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>190</b>   | <b>336</b>    | <b>321.86</b>      | <b>10</b>       | <b>14</b>        | <b>13.37</b>          | <b>372</b>   | <b>1,652.00</b> | <b>1,582.56</b>    | <b>572</b>    | <b>\$285.95</b>   | <b>285.95</b>   | <b>857.95</b>   |         |          |
| 10/18/2013           | 273.99             | 286              | 95.00                  | 35           | 48            | 45.98              | 1               | 2                | 1.91                  | 81           | 236.00          | 226.08             | 117           | \$51.85           | 51.85           | 168.85          | 0.62%   |          |
| 10/19/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00            | 0               | 0               |         |          |
| 10/20/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00            | 0               | 0               |         |          |
| 10/21/2013           | 273.99             | 286              | 95.00                  | 39           | 48            | 45.98              | 2               | 2                | 1.91                  | 73           | 236.00          | 226.08             | 114           | \$58.90           | 58.90           | 172.90          | 0.63%   |          |
| 10/22/2013           | 273.99             | 286              | 95.00                  | 40           | 48            | 45.98              | 2               | 2                | 1.91                  | 79           | 236.00          | 226.08             | 121           | \$57.15           | 57.15           | 178.15          | 0.65%   |          |
| 10/23/2013           | 273.99             | 286              | 95.00                  | 38           | 48            | 45.98              | 2               | 2                | 1.91                  | 64           | 236.00          | 226.08             | 104           | \$63.15           | 63.15           | 167.15          | 0.61%   |          |
| 10/24/2013           | 273.99             | 286              | 95.00                  | 31           | 48            | 45.98              | 1               | 2                | 1.91                  | 61           | 236.00          | 226.08             | 93            | \$57.80           | 57.80           | 150.80          | 0.55%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>183</b>   | <b>336</b>    | <b>321.86</b>      | <b>8</b>        | <b>14</b>        | <b>13.37</b>          | <b>358</b>   | <b>1,652.00</b> | <b>1,582.56</b>    | <b>549</b>    | <b>\$288.85</b>   | <b>288.85</b>   | <b>837.85</b>   |         |          |
| 10/25/2013           | 273.99             | 286              | 95.00                  | 32           | 48            | 45.98              | 2               | 2                | 1.91                  | 99           | 236.00          | 226.08             | 133           | \$112.85          | 112.85          | 245.85          | 0.90%   |          |
| 10/26/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00            | 0               | 0               |         |          |
| 10/27/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00            | 0               | 0               |         |          |
| 10/28/2013           | 273.99             | 286              | 95.00                  | 40           | 48            | 45.98              | 2               | 2                | 1.91                  | 64           | 236.00          | 226.08             | 106           | \$54.45           | 54.45           | 160.45          | 0.59%   |          |
| 10/29/2013           | 273.99             | 286              | 95.00                  | 36           | 48            | 45.98              | 2               | 2                | 1.91                  | 75           | 236.00          | 226.08             | 113           | \$52.65           | 52.65           | 165.65          | 0.60%   |          |
| 10/30/2013           | 273.99             | 286              | 95.00                  | 34           | 48            | 45.98              | 2               | 2                | 1.91                  | 70           | 236.00          | 226.08             | 106           | \$49.45           | 49.45           | 155.45          | 0.57%   |          |
| 10/31/2013           | 273.99             | 286              | 95.00                  | 38           | 48            | 45.98              | 2               | 2                | 1.91                  | 78           | 236.00          | 226.08             | 118           | \$46.80           | 46.80           | 164.80          | 0.60%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>180</b>   | <b>336</b>    | <b>321.86</b>      | <b>10</b>       | <b>14</b>        | <b>13.37</b>          | <b>386</b>   | <b>1,652.00</b> | <b>1,582.56</b>    | <b>576</b>    | <b>\$316.20</b>   | <b>316.20</b>   | <b>892.20</b>   |         |          |
| <b>Monthly Total</b> | <b>821.97</b>      |                  |                        | <b>849</b>   | <b>1488</b>   | <b>1,425.38</b>    | <b>36</b>       | <b>62</b>        | <b>59.21</b>          | <b>1691</b>  | <b>7,316.00</b> | <b>7,008.48</b>    | <b>2576</b>   | <b>\$1,418.30</b> | <b>1,418.30</b> | <b>3,994.30</b> |         |          |

Operating Days:

Average Per Day: 0.00

Percent Per Day: 0.00

Meal Type: Lunch



Complex = C-10242 PRINCETON PUBLIC SCH  
Unit:10242004 Johnson Park Elementary

Run: 11/5/2013 3:43:25 PM

| Week 5               | Average Attendance | Total Enrollment | Attendance Factor (AF) | Free Claimed | Free Eligible | Free Eligible X AF | Reduced Claimed | Reduced Eligible | Reduced Eligible X AF | Paid Claimed | Paid Eligible   | Paid Eligible X AF | Total Claimed | Ala Carte       | Meal Equivalent | Total Meals     | Percent | Comments     |
|----------------------|--------------------|------------------|------------------------|--------------|---------------|--------------------|-----------------|------------------|-----------------------|--------------|-----------------|--------------------|---------------|-----------------|-----------------|-----------------|---------|--------------|
| 10/01/2013           | 353.94             | 355              | 99.00                  | 67           | 83            | 82.75              | 9               | 11               | 10.96                 | 61           | 261.00          | 260.21             | 137           | \$25.40         | 25.40           | 162.40          | 0.46%   |              |
| 10/02/2013           | 353.94             | 355              | 99.00                  | 70           | 83            | 82.75              | 9               | 11               | 10.96                 | 59           | 261.00          | 260.21             | 138           | \$29.15         | 29.15           | 167.15          | 0.47%   |              |
| 10/03/2013           | 353.94             | 355              | 99.00                  | 67           | 83            | 82.75              | 8               | 11               | 10.96                 | 50           | 261.00          | 260.21             | 125           | \$23.95         | 23.95           | 148.95          | 0.42%   |              |
| <b>Weekly Total</b>  | <b>353.94</b>      |                  |                        | <b>204</b>   | <b>249</b>    | <b>248.25</b>      | <b>26</b>       | <b>33</b>        | <b>32.88</b>          | <b>170</b>   | <b>783.00</b>   | <b>780.63</b>      | <b>400</b>    | <b>\$78.50</b>  | <b>78.50</b>    | <b>478.50</b>   |         |              |
| 10/04/2013           | 353.94             | 355              | 99.00                  | 72           | 83            | 82.75              | 7               | 11               | 10.96                 | 76           | 261.00          | 260.21             | 155           | \$24.15         | 24.15           | 179.15          | 0.51%   |              |
| 10/05/2013           | 353.94             | 355              | 99.00                  | 0            | 83            | 82.75              | 0               | 11               | 10.96                 | 0            | 261.00          | 260.21             | 0             | \$0.00          | 0               | 0               |         |              |
| 10/06/2013           | 353.94             | 355              | 99.00                  | 0            | 83            | 82.75              | 0               | 11               | 10.96                 | 0            | 261.00          | 260.21             | 0             | \$0.00          | 0               | 0               |         |              |
| 10/07/2013           | 353.94             | 355              | 99.00                  | 78           | 83            | 82.75              | 9               | 11               | 10.96                 | 75           | 261.00          | 260.21             | 162           | \$29.55         | 29.55           | 191.55          | 0.54%   |              |
| 10/08/2013           | 353.94             | 355              | 99.00                  | 76           | 83            | 82.75              | 9               | 11               | 10.96                 | 63           | 261.00          | 260.21             | 148           | \$17.25         | 17.25           | 165.25          | 0.47%   |              |
| 10/09/2013           | 353.94             | 355              | 99.00                  | 72           | 83            | 82.75              | 8               | 11               | 10.96                 | 67           | 261.00          | 260.21             | 147           | \$19.95         | 19.95           | 166.95          | 0.47%   |              |
| 10/10/2013           | 353.94             | 355              | 99.00                  | 74           | 83            | 82.75              | 9               | 11               | 10.96                 | 73           | 261.00          | 260.21             | 156           | \$14.50         | 14.50           | 170.50          | 0.48%   |              |
| <b>Weekly Total</b>  | <b>353.94</b>      |                  |                        | <b>372</b>   | <b>581</b>    | <b>579.25</b>      | <b>42</b>       | <b>77</b>        | <b>76.72</b>          | <b>354</b>   | <b>1,827.00</b> | <b>1,821.47</b>    | <b>768</b>    | <b>\$105.40</b> | <b>105.40</b>   | <b>873.40</b>   |         |              |
| 10/11/2013           | 353.94             | 355              | 99.00                  | 76           | 83            | 82.75              | 9               | 11               | 10.96                 | 83           | 261.00          | 260.21             | 168           | \$22.50         | 22.50           | 190.50          | 0.54%   |              |
| 10/12/2013           | 353.94             | 355              | 99.00                  | 0            | 83            | 82.75              | 0               | 11               | 10.96                 | 0            | 261.00          | 260.21             | 0             | \$0.00          | 0               | 0               |         |              |
| 10/13/2013           | 353.94             | 355              | 99.00                  | 0            | 83            | 82.75              | 0               | 11               | 10.96                 | 0            | 261.00          | 260.21             | 0             | \$0.00          | 0               | 0               |         |              |
| 10/14/2013           | 353.94             | 355              | 99.00                  | 74           | 83            | 82.75              | 9               | 11               | 10.96                 | 58           | 261.00          | 260.21             | 141           | \$8.75          | 8.75            | 149.75          | 0.42%   |              |
| 10/15/2013           | 353.94             | 355              | 99.00                  | 71           | 83            | 82.75              | 9               | 11               | 10.96                 | 77           | 261.00          | 260.21             | 157           | \$20.90         | 20.90           | 177.90          | 0.50%   |              |
| 10/16/2013           | 353.94             | 355              | 99.00                  | 79           | 83            | 82.75              | 9               | 11               | 10.96                 | 65           | 261.00          | 260.21             | 153           | \$31.70         | 31.70           | 184.70          | 0.52%   |              |
| 10/17/2013           | 353.94             | 355              | 99.00                  | 76           | 83            | 82.75              | 9               | 11               | 10.96                 | 57           | 261.00          | 260.21             | 142           | \$26.25         | 26.25           | 168.25          | 0.48%   |              |
| <b>Weekly Total</b>  | <b>353.94</b>      |                  |                        | <b>376</b>   | <b>581</b>    | <b>579.25</b>      | <b>45</b>       | <b>77</b>        | <b>76.72</b>          | <b>340</b>   | <b>1,827.00</b> | <b>1,821.47</b>    | <b>761</b>    | <b>\$110.10</b> | <b>110.10</b>   | <b>871.10</b>   |         |              |
| 10/18/2013           | 353.94             | 355              | 99.00                  | 64           | 83            | 82.75              | 8               | 11               | 10.96                 | 76           | 261.00          | 260.21             | 148           | \$32.60         | 32.60           | 180.60          | 0.51%   | 5h grade out |
| 10/19/2013           | 353.94             | 355              | 99.00                  | 0            | 83            | 82.75              | 0               | 11               | 10.96                 | 0            | 261.00          | 260.21             | 0             | \$0.00          | 0               | 0               |         |              |
| 10/20/2013           | 353.94             | 355              | 99.00                  | 0            | 83            | 82.75              | 0               | 11               | 10.96                 | 0            | 261.00          | 260.21             | 0             | \$0.00          | 0               | 0               |         |              |
| 10/21/2013           | 353.94             | 355              | 99.00                  | 67           | 83            | 82.75              | 7               | 11               | 10.96                 | 57           | 261.00          | 260.21             | 131           | \$32.25         | 32.25           | 163.25          | 0.46%   |              |
| 10/22/2013           | 353.94             | 355              | 99.00                  | 76           | 83            | 82.75              | 7               | 11               | 10.96                 | 77           | 261.00          | 260.21             | 160           | \$24.60         | 24.60           | 184.60          | 0.52%   |              |
| 10/23/2013           | 353.94             | 355              | 99.00                  | 73           | 83            | 82.75              | 9               | 11               | 10.96                 | 66           | 261.00          | 260.21             | 148           | \$24.20         | 24.20           | 172.20          | 0.49%   |              |
| 10/24/2013           | 353.94             | 355              | 99.00                  | 61           | 83            | 82.75              | 8               | 11               | 10.96                 | 50           | 261.00          | 260.21             | 119           | \$22.40         | 22.40           | 141.40          | 0.40%   |              |
| <b>Weekly Total</b>  | <b>353.94</b>      |                  |                        | <b>341</b>   | <b>581</b>    | <b>579.25</b>      | <b>39</b>       | <b>77</b>        | <b>76.72</b>          | <b>326</b>   | <b>1,827.00</b> | <b>1,821.47</b>    | <b>706</b>    | <b>\$136.05</b> | <b>136.05</b>   | <b>842.05</b>   |         |              |
| 10/25/2013           | 353.94             | 355              | 99.00                  | 74           | 83            | 82.75              | 10              | 11               | 10.96                 | 87           | 261.00          | 260.21             | 171           | \$35.50         | 35.50           | 206.50          | 0.58%   |              |
| 10/26/2013           | 353.94             | 355              | 99.00                  | 0            | 83            | 82.75              | 0               | 11               | 10.96                 | 0            | 261.00          | 260.21             | 0             | \$0.00          | 0               | 0               |         |              |
| 10/27/2013           | 353.94             | 355              | 99.00                  | 0            | 83            | 82.75              | 0               | 11               | 10.96                 | 0            | 261.00          | 260.21             | 0             | \$0.00          | 0               | 0               |         |              |
| 10/28/2013           | 353.94             | 355              | 99.00                  | 73           | 83            | 82.75              | 9               | 11               | 10.96                 | 55           | 261.00          | 260.21             | 137           | \$31.90         | 31.90           | 168.90          | 0.48%   |              |
| 10/29/2013           | 353.94             | 355              | 99.00                  | 72           | 83            | 82.75              | 9               | 11               | 10.96                 | 60           | 261.00          | 260.21             | 141           | \$24.35         | 24.35           | 165.35          | 0.47%   |              |
| 10/30/2013           | 353.94             | 355              | 99.00                  | 76           | 83            | 82.75              | 9               | 11               | 10.96                 | 77           | 261.00          | 260.21             | 162           | \$26.45         | 26.45           | 188.45          | 0.53%   |              |
| 10/31/2013           | 353.94             | 355              | 99.00                  | 72           | 83            | 82.75              | 5               | 11               | 10.96                 | 68           | 261.00          | 260.21             | 145           | \$10.80         | 10.80           | 155.80          | 0.44%   |              |
| <b>Weekly Total</b>  | <b>353.94</b>      |                  |                        | <b>367</b>   | <b>581</b>    | <b>579.25</b>      | <b>42</b>       | <b>77</b>        | <b>76.72</b>          | <b>347</b>   | <b>1,827.00</b> | <b>1,821.47</b>    | <b>756</b>    | <b>\$129.00</b> | <b>129.00</b>   | <b>885.00</b>   |         |              |
| <b>Monthly Total</b> | <b>1,061.82</b>    |                  |                        | <b>1660</b>  | <b>2573</b>   | <b>2,555.25</b>    | <b>194</b>      | <b>341</b>       | <b>339.76</b>         | <b>1537</b>  | <b>8,091.00</b> | <b>8,066.51</b>    | <b>3391</b>   | <b>\$559.05</b> | <b>559.05</b>   | <b>3,950.05</b> |         |              |

Operating Days:

Average Per Day: 0.00

Percent Per Day: 0.00

Meal Type: Lunch

Complex = C-10242 PRINCETON PUBLIC SCH

Unit:10242005 Littlebrook Elementary

Run: 11/5/2013 3:43:25 PM

| Week 5               | Average Attendance | Total Enrollment | Attendance Factor (AF) | Free Claimed | Free Eligible | Free Eligible X AF | Reduced Claimed | Reduced Eligible | Reduced Eligible X AF | Paid Claimed | Paid Eligible   | Paid Eligible X AF | Total Claimed | Ala Carte         | Meal Equivalent | Total Meals     | Percent | Comments     |
|----------------------|--------------------|------------------|------------------------|--------------|---------------|--------------------|-----------------|------------------|-----------------------|--------------|-----------------|--------------------|---------------|-------------------|-----------------|-----------------|---------|--------------|
| 10/01/2013           | 328.38             | 341              | 96.00                  | 11           | 19            | 18.29              | 8               | 10               | 9.63                  | 50           | 312.00          | 300.45             | 69            | \$66.15           | 66.15           | 135.15          | 0.41%   |              |
| 10/02/2013           | 328.38             | 341              | 96.00                  | 11           | 19            | 18.29              | 8               | 10               | 9.63                  | 59           | 312.00          | 300.45             | 78            | \$65.85           | 65.85           | 143.85          | 0.44%   |              |
| 10/03/2013           | 328.38             | 341              | 96.00                  | 12           | 19            | 18.29              | 9               | 10               | 9.63                  | 74           | 312.00          | 300.45             | 95            | \$80.80           | 80.80           | 175.80          | 0.54%   |              |
| <b>Weekly Total</b>  | <b>328.38</b>      |                  |                        | <b>34</b>    | <b>57</b>     | <b>54.87</b>       | <b>25</b>       | <b>30</b>        | <b>28.89</b>          | <b>183</b>   | <b>936.00</b>   | <b>901.35</b>      | <b>242</b>    | <b>\$212.80</b>   | <b>212.80</b>   | <b>454.80</b>   |         |              |
| 10/04/2013           | 328.38             | 341              | 96.00                  | 12           | 19            | 18.29              | 9               | 10               | 9.63                  | 121          | 312.00          | 300.45             | 142           | \$76.70           | 76.70           | 218.70          | 0.67%   |              |
| 10/05/2013           | 328.38             | 341              | 96.00                  | 0            | 19            | 18.29              | 0               | 10               | 9.63                  | 0            | 312.00          | 300.45             | 0             | \$0.00            | 0               | 0               |         |              |
| 10/06/2013           | 328.38             | 341              | 96.00                  | 0            | 19            | 18.29              | 0               | 10               | 9.63                  | 0            | 312.00          | 300.45             | 0             | \$0.00            | 0               | 0               |         |              |
| 10/07/2013           | 328.38             | 341              | 96.00                  | 13           | 19            | 18.29              | 9               | 10               | 9.63                  | 93           | 312.00          | 300.45             | 115           | \$59.20           | 59.20           | 174.20          | 0.53%   |              |
| 10/08/2013           | 328.38             | 341              | 96.00                  | 12           | 19            | 18.29              | 9               | 10               | 9.63                  | 68           | 312.00          | 300.45             | 89            | \$56.05           | 56.05           | 145.05          | 0.44%   |              |
| 10/09/2013           | 328.38             | 341              | 96.00                  | 13           | 19            | 18.29              | 8               | 10               | 9.63                  | 65           | 312.00          | 300.45             | 86            | \$49.30           | 49.30           | 135.30          | 0.41%   |              |
| 10/10/2013           | 328.38             | 341              | 96.00                  | 13           | 19            | 18.29              | 8               | 10               | 9.63                  | 58           | 312.00          | 300.45             | 79            | \$79.75           | 79.75           | 158.75          | 0.48%   |              |
| <b>Weekly Total</b>  | <b>328.38</b>      |                  |                        | <b>63</b>    | <b>133</b>    | <b>128.03</b>      | <b>43</b>       | <b>70</b>        | <b>67.41</b>          | <b>405</b>   | <b>2,184.00</b> | <b>2,103.15</b>    | <b>511</b>    | <b>\$321.00</b>   | <b>321.00</b>   | <b>832.00</b>   |         |              |
| 10/11/2013           | 328.38             | 341              | 96.00                  | 13           | 19            | 18.29              | 8               | 10               | 9.63                  | 113          | 312.00          | 300.45             | 134           | \$101.10          | 101.10          | 235.10          | 0.72%   |              |
| 10/12/2013           | 328.38             | 341              | 96.00                  | 0            | 19            | 18.29              | 0               | 10               | 9.63                  | 0            | 312.00          | 300.45             | 0             | \$0.00            | 0               | 0               |         |              |
| 10/13/2013           | 328.38             | 341              | 96.00                  | 0            | 19            | 18.29              | 0               | 10               | 9.63                  | 0            | 312.00          | 300.45             | 0             | \$0.00            | 0               | 0               |         |              |
| 10/14/2013           | 328.38             | 341              | 96.00                  | 14           | 19            | 18.29              | 9               | 10               | 9.63                  | 81           | 312.00          | 300.45             | 104           | \$49.90           | 49.90           | 153.90          | 0.47%   |              |
| 10/15/2013           | 328.38             | 341              | 96.00                  | 13           | 19            | 18.29              | 7               | 10               | 9.63                  | 79           | 312.00          | 300.45             | 99            | \$80.10           | 80.10           | 179.10          | 0.55%   |              |
| 10/16/2013           | 328.38             | 341              | 96.00                  | 13           | 19            | 18.29              | 8               | 10               | 9.63                  | 83           | 312.00          | 300.45             | 104           | \$52.85           | 52.85           | 156.85          | 0.48%   |              |
| 10/17/2013           | 328.38             | 341              | 96.00                  | 14           | 19            | 18.29              | 9               | 10               | 9.63                  | 68           | 312.00          | 300.45             | 91            | \$83.90           | 83.90           | 174.90          | 0.53%   |              |
| <b>Weekly Total</b>  | <b>328.38</b>      |                  |                        | <b>67</b>    | <b>133</b>    | <b>128.03</b>      | <b>41</b>       | <b>70</b>        | <b>67.41</b>          | <b>424</b>   | <b>2,184.00</b> | <b>2,103.15</b>    | <b>532</b>    | <b>\$367.85</b>   | <b>367.85</b>   | <b>899.85</b>   |         |              |
| 10/18/2013           | 328.38             | 341              | 96.00                  | 11           | 19            | 18.29              | 7               | 10               | 9.63                  | 88           | 312.00          | 300.45             | 106           | \$86.20           | 86.20           | 192.20          | 0.59%   | 5h grade out |
| 10/19/2013           | 328.38             | 341              | 96.00                  | 0            | 19            | 18.29              | 0               | 10               | 9.63                  | 0            | 312.00          | 300.45             | 0             | \$0.00            | 0               | 0               |         |              |
| 10/20/2013           | 328.38             | 341              | 96.00                  | 0            | 19            | 18.29              | 0               | 10               | 9.63                  | 0            | 312.00          | 300.45             | 0             | \$0.00            | 0               | 0               |         |              |
| 10/21/2013           | 328.38             | 341              | 96.00                  | 14           | 19            | 18.29              | 9               | 10               | 9.63                  | 61           | 312.00          | 300.45             | 84            | \$65.25           | 65.25           | 149.25          | 0.45%   |              |
| 10/22/2013           | 328.38             | 341              | 96.00                  | 14           | 19            | 18.29              | 8               | 10               | 9.63                  | 74           | 312.00          | 300.45             | 96            | \$72.55           | 72.55           | 168.55          | 0.51%   |              |
| 10/23/2013           | 328.38             | 341              | 96.00                  | 14           | 19            | 18.29              | 9               | 10               | 9.63                  | 63           | 312.00          | 300.45             | 86            | \$71.35           | 71.35           | 157.35          | 0.48%   |              |
| 10/24/2013           | 328.38             | 341              | 96.00                  | 14           | 19            | 18.29              | 7               | 10               | 9.63                  | 88           | 312.00          | 300.45             | 109           | \$56.65           | 56.65           | 165.65          | 0.50%   |              |
| <b>Weekly Total</b>  | <b>328.38</b>      |                  |                        | <b>67</b>    | <b>133</b>    | <b>128.03</b>      | <b>40</b>       | <b>70</b>        | <b>67.41</b>          | <b>374</b>   | <b>2,184.00</b> | <b>2,103.15</b>    | <b>481</b>    | <b>\$352.00</b>   | <b>352.00</b>   | <b>833.00</b>   |         |              |
| 10/25/2013           | 328.38             | 341              | 96.00                  | 15           | 19            | 18.29              | 9               | 10               | 9.63                  | 110          | 312.00          | 300.45             | 134           | \$81.45           | 81.45           | 215.45          | 0.66%   |              |
| 10/26/2013           | 328.38             | 341              | 96.00                  | 0            | 19            | 18.29              | 0               | 10               | 9.63                  | 0            | 312.00          | 300.45             | 0             | \$0.00            | 0               | 0               |         |              |
| 10/27/2013           | 328.38             | 341              | 96.00                  | 0            | 19            | 18.29              | 0               | 10               | 9.63                  | 0            | 312.00          | 300.45             | 0             | \$0.00            | 0               | 0               |         |              |
| 10/28/2013           | 328.38             | 341              | 96.00                  | 11           | 19            | 18.29              | 9               | 10               | 9.63                  | 61           | 312.00          | 300.45             | 81            | \$63.70           | 63.70           | 144.70          | 0.44%   |              |
| 10/29/2013           | 328.38             | 341              | 96.00                  | 14           | 19            | 18.29              | 9               | 10               | 9.63                  | 64           | 312.00          | 300.45             | 87            | \$52.15           | 52.15           | 139.15          | 0.42%   |              |
| 10/30/2013           | 328.38             | 341              | 96.00                  | 14           | 19            | 18.29              | 8               | 10               | 9.63                  | 78           | 312.00          | 300.45             | 100           | \$46.15           | 46.15           | 146.15          | 0.45%   |              |
| 10/31/2013           | 328.38             | 341              | 96.00                  | 13           | 19            | 18.29              | 9               | 10               | 9.63                  | 73           | 312.00          | 300.45             | 95            | \$37.90           | 37.90           | 132.90          | 0.40%   |              |
| <b>Weekly Total</b>  | <b>328.38</b>      |                  |                        | <b>67</b>    | <b>133</b>    | <b>128.03</b>      | <b>44</b>       | <b>70</b>        | <b>67.41</b>          | <b>386</b>   | <b>2,184.00</b> | <b>2,103.15</b>    | <b>497</b>    | <b>\$281.35</b>   | <b>281.35</b>   | <b>778.35</b>   |         |              |
| <b>Monthly Total</b> | <b>985.14</b>      |                  |                        | <b>298</b>   | <b>589</b>    | <b>566.99</b>      | <b>193</b>      | <b>310</b>       | <b>298.53</b>         | <b>1772</b>  | <b>9,672.00</b> | <b>9,313.95</b>    | <b>2263</b>   | <b>\$1,535.00</b> | <b>1,535.00</b> | <b>3,798.00</b> |         |              |

Operating Days:

Average Per Day: 0.00

Percent Per Day: 0.00

Meal Type: Lunch



Complex = C-10242 PRINCETON PUBLIC SCH

Unit:10242006 Riverside Elementary

Run: 11/5/2013 3:43:25 PM

| Week 5               | Average Attendance | Total Enrollment | Attendance Factor (AF) | Free Claimed | Free Eligible | Free Eligible X AF | Reduced Claimed | Reduced Eligible | Reduced Eligible X AF | Paid Claimed | Paid Eligible   | Paid Eligible X AF | Total Claimed | Ala Carte       | Meal Equivalent | Total Meals     | Percent | Comments      |
|----------------------|--------------------|------------------|------------------------|--------------|---------------|--------------------|-----------------|------------------|-----------------------|--------------|-----------------|--------------------|---------------|-----------------|-----------------|-----------------|---------|---------------|
| 10/01/2013           | 258.80             | 271              | 95.00                  | 29           | 37            | 35.33              | 7               | 11               | 10.50                 | 50           | 223.00          | 212.96             | 86            | \$31.65         | 31.65           | 117.65          | 0.45%   |               |
| 10/02/2013           | 258.80             | 271              | 95.00                  | 28           | 37            | 35.33              | 8               | 11               | 10.50                 | 55           | 223.00          | 212.96             | 91            | \$39.20         | 39.20           | 130.20          | 0.50%   |               |
| 10/03/2013           | 258.80             | 271              | 95.00                  | 30           | 37            | 35.33              | 7               | 11               | 10.50                 | 57           | 223.00          | 212.96             | 94            | \$28.80         | 28.80           | 122.80          | 0.47%   |               |
| <b>Weekly Total</b>  | <b>258.80</b>      |                  |                        | <b>87</b>    | <b>111</b>    | <b>105.99</b>      | <b>22</b>       | <b>33</b>        | <b>31.50</b>          | <b>162</b>   | <b>669.00</b>   | <b>638.88</b>      | <b>271</b>    | <b>\$99.65</b>  | <b>99.65</b>    | <b>370.65</b>   |         |               |
| 10/04/2013           | 258.80             | 271              | 95.00                  | 31           | 37            | 35.33              | 8               | 11               | 10.50                 | 100          | 223.00          | 212.96             | 139           | \$60.55         | 60.55           | 199.55          | 0.77%   |               |
| 10/05/2013           | 258.80             | 271              | 95.00                  | 0            | 37            | 35.33              | 0               | 11               | 10.50                 | 0            | 223.00          | 212.96             | 0             | \$0.00          | 0               | 0               |         |               |
| 10/06/2013           | 258.80             | 271              | 95.00                  | 0            | 37            | 35.33              | 0               | 11               | 10.50                 | 0            | 223.00          | 212.96             | 0             | \$0.00          | 0               | 0               |         |               |
| 10/07/2013           | 258.80             | 271              | 95.00                  | 31           | 37            | 35.33              | 8               | 11               | 10.50                 | 71           | 223.00          | 212.96             | 110           | \$28.00         | 28.00           | 138.00          | 0.53%   |               |
| 10/08/2013           | 258.80             | 271              | 95.00                  | 31           | 37            | 35.33              | 7               | 11               | 10.50                 | 58           | 223.00          | 212.96             | 96            | \$43.15         | 43.15           | 139.15          | 0.54%   |               |
| 10/09/2013           | 258.80             | 271              | 95.00                  | 31           | 37            | 35.33              | 8               | 11               | 10.50                 | 69           | 223.00          | 212.96             | 108           | \$43.85         | 43.85           | 151.85          | 0.59%   |               |
| 10/10/2013           | 258.80             | 271              | 95.00                  | 30           | 37            | 35.33              | 8               | 11               | 10.50                 | 59           | 223.00          | 212.96             | 97            | \$40.95         | 40.95           | 137.95          | 0.53%   |               |
| <b>Weekly Total</b>  | <b>258.80</b>      |                  |                        | <b>154</b>   | <b>259</b>    | <b>247.31</b>      | <b>39</b>       | <b>77</b>        | <b>73.50</b>          | <b>357</b>   | <b>1,561.00</b> | <b>1,490.72</b>    | <b>550</b>    | <b>\$216.50</b> | <b>216.50</b>   | <b>766.50</b>   |         |               |
| 10/11/2013           | 258.80             | 271              | 95.00                  | 32           | 37            | 35.33              | 8               | 11               | 10.50                 | 94           | 223.00          | 212.96             | 134           | \$50.15         | 50.15           | 184.15          | 0.71%   |               |
| 10/12/2013           | 258.80             | 271              | 95.00                  | 0            | 37            | 35.33              | 0               | 11               | 10.50                 | 0            | 223.00          | 212.96             | 0             | \$0.00          | 0               | 0               |         |               |
| 10/13/2013           | 258.80             | 271              | 95.00                  | 0            | 37            | 35.33              | 0               | 11               | 10.50                 | 0            | 223.00          | 212.96             | 0             | \$0.00          | 0               | 0               |         |               |
| 10/14/2013           | 258.80             | 271              | 95.00                  | 30           | 37            | 35.33              | 9               | 11               | 10.50                 | 69           | 223.00          | 212.96             | 108           | \$36.75         | 36.75           | 144.75          | 0.56%   |               |
| 10/15/2013           | 258.80             | 271              | 95.00                  | 28           | 37            | 35.33              | 9               | 11               | 10.50                 | 55           | 223.00          | 212.96             | 92            | \$36.10         | 36.10           | 128.10          | 0.49%   |               |
| 10/16/2013           | 258.80             | 271              | 95.00                  | 28           | 37            | 35.33              | 8               | 11               | 10.50                 | 58           | 223.00          | 212.96             | 94            | \$35.85         | 35.85           | 129.85          | 0.50%   |               |
| 10/17/2013           | 258.80             | 271              | 95.00                  | 27           | 37            | 35.33              | 8               | 11               | 10.50                 | 48           | 223.00          | 212.96             | 83            | \$39.70         | 39.70           | 122.70          | 0.47%   |               |
| <b>Weekly Total</b>  | <b>258.80</b>      |                  |                        | <b>145</b>   | <b>259</b>    | <b>247.31</b>      | <b>42</b>       | <b>77</b>        | <b>73.50</b>          | <b>324</b>   | <b>1,561.00</b> | <b>1,490.72</b>    | <b>511</b>    | <b>\$198.55</b> | <b>198.55</b>   | <b>709.55</b>   |         |               |
| 10/18/2013           | 258.80             | 271              | 95.00                  | 28           | 37            | 35.33              | 7               | 11               | 10.50                 | 80           | 223.00          | 212.96             | 115           | \$51.70         | 51.70           | 166.70          | 0.64%   |               |
| 10/19/2013           | 258.80             | 271              | 95.00                  | 0            | 37            | 35.33              | 0               | 11               | 10.50                 | 0            | 223.00          | 212.96             | 0             | \$0.00          | 0               | 0               |         |               |
| 10/20/2013           | 258.80             | 271              | 95.00                  | 0            | 37            | 35.33              | 0               | 11               | 10.50                 | 0            | 223.00          | 212.96             | 0             | \$0.00          | 0               | 0               |         |               |
| 10/21/2013           | 258.80             | 271              | 95.00                  | 29           | 37            | 35.33              | 7               | 11               | 10.50                 | 63           | 223.00          | 212.96             | 99            | \$43.70         | 43.70           | 142.70          | 0.55%   |               |
| 10/22/2013           | 258.80             | 271              | 95.00                  | 32           | 37            | 35.33              | 7               | 11               | 10.50                 | 58           | 223.00          | 212.96             | 97            | \$44.80         | 44.80           | 141.80          | 0.55%   |               |
| 10/23/2013           | 258.80             | 271              | 95.00                  | 25           | 37            | 35.33              | 6               | 11               | 10.50                 | 57           | 223.00          | 212.96             | 88            | \$43.70         | 43.70           | 131.70          | 0.51%   |               |
| 10/24/2013           | 258.80             | 271              | 95.00                  | 26           | 37            | 35.33              | 6               | 11               | 10.50                 | 60           | 223.00          | 212.96             | 92            | \$37.75         | 37.75           | 129.75          | 0.50%   |               |
| <b>Weekly Total</b>  | <b>258.80</b>      |                  |                        | <b>140</b>   | <b>259</b>    | <b>247.31</b>      | <b>33</b>       | <b>77</b>        | <b>73.50</b>          | <b>318</b>   | <b>1,561.00</b> | <b>1,490.72</b>    | <b>491</b>    | <b>\$221.65</b> | <b>221.65</b>   | <b>712.65</b>   |         |               |
| 10/25/2013           | 258.80             | 271              | 95.00                  | 29           | 37            | 35.33              | 7               | 11               | 10.50                 | 79           | 223.00          | 212.96             | 115           | \$45.45         | 45.45           | 160.45          | 0.62%   | 4th grade out |
| 10/26/2013           | 258.80             | 271              | 95.00                  | 0            | 37            | 35.33              | 0               | 11               | 10.50                 | 0            | 223.00          | 212.96             | 0             | \$0.00          | 0               | 0               |         |               |
| 10/27/2013           | 258.80             | 271              | 95.00                  | 0            | 37            | 35.33              | 0               | 11               | 10.50                 | 0            | 223.00          | 212.96             | 0             | \$0.00          | 0               | 0               |         |               |
| 10/28/2013           | 258.80             | 271              | 95.00                  | 28           | 37            | 35.33              | 8               | 11               | 10.50                 | 50           | 223.00          | 212.96             | 86            | \$31.20         | 31.20           | 117.20          | 0.45%   |               |
| 10/29/2013           | 258.80             | 271              | 95.00                  | 26           | 37            | 35.33              | 7               | 11               | 10.50                 | 61           | 223.00          | 212.96             | 94            | \$34.95         | 34.95           | 128.95          | 0.50%   |               |
| 10/30/2013           | 258.80             | 271              | 95.00                  | 27           | 37            | 35.33              | 7               | 11               | 10.50                 | 59           | 223.00          | 212.96             | 93            | \$59.55         | 59.55           | 152.55          | 0.59%   |               |
| 10/31/2013           | 258.80             | 271              | 95.00                  | 28           | 37            | 35.33              | 8               | 11               | 10.50                 | 59           | 223.00          | 212.96             | 95            | \$47.15         | 47.15           | 142.15          | 0.55%   |               |
| <b>Weekly Total</b>  | <b>258.80</b>      |                  |                        | <b>138</b>   | <b>259</b>    | <b>247.31</b>      | <b>37</b>       | <b>77</b>        | <b>73.50</b>          | <b>308</b>   | <b>1,561.00</b> | <b>1,490.72</b>    | <b>483</b>    | <b>\$218.30</b> | <b>218.30</b>   | <b>701.30</b>   |         |               |
| <b>Monthly Total</b> | <b>776.40</b>      |                  |                        | <b>664</b>   | <b>1147</b>   | <b>1,095.23</b>    | <b>173</b>      | <b>341</b>       | <b>325.50</b>         | <b>1469</b>  | <b>6,913.00</b> | <b>6,601.76</b>    | <b>2306</b>   | <b>\$954.65</b> | <b>954.65</b>   | <b>3,260.65</b> |         |               |

Operating Days: 0

Average Per Day: Infinity

Percent Per Day: Infinity

Meal Type: Lunch

11/5/13

MyFinance - Sales & Revenue - Edit Check Period Combo

Complex = C-10242 PRINCETON PUBLIC SCH  
 Unit:10242002 John Witherspoon Middle School

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| Week 5               | Average Attendance | Total Enrollment | Attendance Factor (AF) | Free Claimed | Free Eligible | Free Eligible X AF | Reduced Claimed | Reduced Eligible | Reduced Eligible X AF | Paid Claimed | Paid Eligible    | Paid Eligible X AF | Total Claimed | Ala Carte     | Meal Equivalent | Total Meals | Percent | Comments |
|----------------------|--------------------|------------------|------------------------|--------------|---------------|--------------------|-----------------|------------------|-----------------------|--------------|------------------|--------------------|---------------|---------------|-----------------|-------------|---------|----------|
| 10/01/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/02/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/03/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>0</b>     | <b>0</b>      | <b>0</b>           | <b>0</b>        | <b>0</b>         | <b>0</b>              | <b>0</b>     | <b>2,220.00</b>  | <b>2,140.08</b>    | <b>0</b>      | <b>\$0.00</b> | <b>0</b>        | <b>0</b>    |         |          |
| 10/04/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/05/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/06/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/07/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/08/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/09/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/10/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>0</b>     | <b>0</b>      | <b>0</b>           | <b>0</b>        | <b>0</b>         | <b>0</b>              | <b>0</b>     | <b>5,180.00</b>  | <b>4,993.52</b>    | <b>0</b>      | <b>\$0.00</b> | <b>0</b>        | <b>0</b>    |         |          |
| 10/11/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/12/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/13/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/14/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/15/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/16/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/17/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>0</b>     | <b>0</b>      | <b>0</b>           | <b>0</b>        | <b>0</b>         | <b>0</b>              | <b>0</b>     | <b>5,180.00</b>  | <b>4,993.52</b>    | <b>0</b>      | <b>\$0.00</b> | <b>0</b>        | <b>0</b>    |         |          |
| 10/18/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/19/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/20/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/21/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/22/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/23/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/24/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>0</b>     | <b>0</b>      | <b>0</b>           | <b>0</b>        | <b>0</b>         | <b>0</b>              | <b>0</b>     | <b>5,180.00</b>  | <b>4,993.52</b>    | <b>0</b>      | <b>\$0.00</b> | <b>0</b>        | <b>0</b>    |         |          |
| 10/25/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/26/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/27/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/28/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/29/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/30/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| 10/31/2013           | 713.36             | 740              | 96.00                  | 0            | 0             | 0                  | 0               | 0                | 0                     | 0            | 740.00           | 713.36             | 0             | \$0.00        | 0               | 0           |         |          |
| <b>Weekly Total</b>  | <b>713.36</b>      |                  |                        | <b>0</b>     | <b>0</b>      | <b>0</b>           | <b>0</b>        | <b>0</b>         | <b>0</b>              | <b>0</b>     | <b>5,180.00</b>  | <b>4,993.52</b>    | <b>0</b>      | <b>\$0.00</b> | <b>0</b>        | <b>0</b>    |         |          |
| <b>Monthly Total</b> | <b>2,140.08</b>    |                  |                        | <b>0</b>     | <b>0</b>      | <b>0</b>           | <b>0</b>        | <b>0</b>         | <b>0</b>              | <b>0</b>     | <b>22,940.00</b> | <b>22,114.16</b>   | <b>0</b>      | <b>\$0.00</b> | <b>0</b>        | <b>0</b>    |         |          |

Operating Days:

Average Per Day: 0.00

Percent Per Day: 0.00

Meal Type: Breakfast



11/5/13

MyFinance - Sales & Revenue - Edit Check Period Combo

Complex = C-10242 PRINCETON PUBLIC SCH

Unit:10242003 Community Park Elementary

Run: 11/5/2013 3:32:41 PM

| Week 5               | Average Attendance | Total Enrollment | Attendance Factor (AF) | Free Claimed | Free Eligible | Free Eligible X AF | Reduced Claimed | Reduced Eligible | Reduced Eligible X AF | Paid Claimed | Paid Eligible   | Paid Eligible X AF | Total Claimed | Ala Carte     | Meal Equivalent | Total Meals   | Percent | Comments |
|----------------------|--------------------|------------------|------------------------|--------------|---------------|--------------------|-----------------|------------------|-----------------------|--------------|-----------------|--------------------|---------------|---------------|-----------------|---------------|---------|----------|
| 10/01/2013           | 273.99             | 286              | 95.00                  | 10           | 48            | 45.98              | 0               | 2                | 1.91                  | 3            | 236.00          | 226.08             | 13            | \$0.00        | 0               | 13.00         | 0.05%   |          |
| 10/02/2013           | 273.99             | 286              | 95.00                  | 9            | 48            | 45.98              | 0               | 2                | 1.91                  | 4            | 236.00          | 226.08             | 13            | \$0.00        | 0               | 13.00         | 0.05%   |          |
| 10/03/2013           | 273.99             | 286              | 95.00                  | 9            | 48            | 45.98              | 0               | 2                | 1.91                  | 4            | 236.00          | 226.08             | 13            | \$0.00        | 0               | 13.00         | 0.05%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>28</b>    | <b>144</b>    | <b>137.94</b>      | <b>0</b>        | <b>6</b>         | <b>5.73</b>           | <b>11</b>    | <b>708.00</b>   | <b>678.24</b>      | <b>39</b>     | <b>\$0.00</b> | <b>0</b>        | <b>39.00</b>  |         |          |
| 10/04/2013           | 273.99             | 286              | 95.00                  | 12           | 48            | 45.98              | 0               | 2                | 1.91                  | 1            | 236.00          | 226.08             | 13            | \$0.00        | 0               | 13.00         | 0.05%   |          |
| 10/05/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00        | 0               | 0             |         |          |
| 10/06/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00        | 0               | 0             |         |          |
| 10/07/2013           | 273.99             | 286              | 95.00                  | 11           | 48            | 45.98              | 0               | 2                | 1.91                  | 2            | 236.00          | 226.08             | 13            | \$0.00        | 0               | 13.00         | 0.05%   |          |
| 10/08/2013           | 273.99             | 286              | 95.00                  | 16           | 48            | 45.98              | 0               | 2                | 1.91                  | 2            | 236.00          | 226.08             | 18            | \$0.00        | 0               | 18.00         | 0.07%   |          |
| 10/09/2013           | 273.99             | 286              | 95.00                  | 13           | 48            | 45.98              | 0               | 2                | 1.91                  | 4            | 236.00          | 226.08             | 17            | \$0.00        | 0               | 17.00         | 0.06%   |          |
| 10/10/2013           | 273.99             | 286              | 95.00                  | 11           | 48            | 45.98              | 0               | 2                | 1.91                  | 1            | 236.00          | 226.08             | 12            | \$0.00        | 0               | 12.00         | 0.04%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>63</b>    | <b>336</b>    | <b>321.86</b>      | <b>0</b>        | <b>14</b>        | <b>13.37</b>          | <b>10</b>    | <b>1,652.00</b> | <b>1,582.56</b>    | <b>73</b>     | <b>\$0.00</b> | <b>0</b>        | <b>73.00</b>  |         |          |
| 10/11/2013           | 273.99             | 286              | 95.00                  | 10           | 48            | 45.98              | 0               | 2                | 1.91                  | 2            | 236.00          | 226.08             | 12            | \$0.00        | 0               | 12.00         | 0.04%   |          |
| 10/12/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00        | 0               | 0             |         |          |
| 10/13/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00        | 0               | 0             |         |          |
| 10/14/2013           | 273.99             | 286              | 95.00                  | 9            | 48            | 45.98              | 0               | 2                | 1.91                  | 2            | 236.00          | 226.08             | 11            | \$0.00        | 0               | 11.00         | 0.04%   |          |
| 10/15/2013           | 273.99             | 286              | 95.00                  | 8            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 8             | \$0.00        | 0               | 8.00          | 0.03%   |          |
| 10/16/2013           | 273.99             | 286              | 95.00                  | 3            | 48            | 45.98              | 0               | 2                | 1.91                  | 2            | 236.00          | 226.08             | 5             | \$0.00        | 0               | 5.00          | 0.02%   |          |
| 10/17/2013           | 273.99             | 286              | 95.00                  | 13           | 48            | 45.98              | 0               | 2                | 1.91                  | 2            | 236.00          | 226.08             | 15            | \$0.00        | 0               | 15.00         | 0.05%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>43</b>    | <b>336</b>    | <b>321.86</b>      | <b>0</b>        | <b>14</b>        | <b>13.37</b>          | <b>8</b>     | <b>1,652.00</b> | <b>1,582.56</b>    | <b>51</b>     | <b>\$0.00</b> | <b>0</b>        | <b>51.00</b>  |         |          |
| 10/18/2013           | 273.99             | 286              | 95.00                  | 13           | 48            | 45.98              | 0               | 2                | 1.91                  | 2            | 236.00          | 226.08             | 15            | \$0.00        | 0               | 15.00         | 0.05%   |          |
| 10/19/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00        | 0               | 0             |         |          |
| 10/20/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00        | 0               | 0             |         |          |
| 10/21/2013           | 273.99             | 286              | 95.00                  | 8            | 48            | 45.98              | 0               | 2                | 1.91                  | 4            | 236.00          | 226.08             | 12            | \$0.00        | 0               | 12.00         | 0.04%   |          |
| 10/22/2013           | 273.99             | 286              | 95.00                  | 7            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 7             | \$0.00        | 0               | 7.00          | 0.03%   |          |
| 10/23/2013           | 273.99             | 286              | 95.00                  | 9            | 48            | 45.98              | 0               | 2                | 1.91                  | 2            | 236.00          | 226.08             | 11            | \$0.00        | 0               | 11.00         | 0.04%   |          |
| 10/24/2013           | 273.99             | 286              | 95.00                  | 6            | 48            | 45.98              | 0               | 2                | 1.91                  | 6            | 236.00          | 226.08             | 12            | \$0.00        | 0               | 12.00         | 0.04%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>43</b>    | <b>336</b>    | <b>321.86</b>      | <b>0</b>        | <b>14</b>        | <b>13.37</b>          | <b>14</b>    | <b>1,652.00</b> | <b>1,582.56</b>    | <b>57</b>     | <b>\$0.00</b> | <b>0</b>        | <b>57.00</b>  |         |          |
| 10/25/2013           | 273.99             | 286              | 95.00                  | 13           | 48            | 45.98              | 0               | 2                | 1.91                  | 3            | 236.00          | 226.08             | 16            | \$0.00        | 0               | 16.00         | 0.06%   |          |
| 10/26/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00        | 0               | 0             |         |          |
| 10/27/2013           | 273.99             | 286              | 95.00                  | 0            | 48            | 45.98              | 0               | 2                | 1.91                  | 0            | 236.00          | 226.08             | 0             | \$0.00        | 0               | 0             |         |          |
| 10/28/2013           | 273.99             | 286              | 95.00                  | 6            | 48            | 45.98              | 0               | 2                | 1.91                  | 3            | 236.00          | 226.08             | 9             | \$0.00        | 0               | 9.00          | 0.03%   |          |
| 10/29/2013           | 273.99             | 286              | 95.00                  | 5            | 48            | 45.98              | 0               | 2                | 1.91                  | 4            | 236.00          | 226.08             | 9             | \$0.00        | 0               | 9.00          | 0.03%   |          |
| 10/30/2013           | 273.99             | 286              | 95.00                  | 12           | 48            | 45.98              | 0               | 2                | 1.91                  | 3            | 236.00          | 226.08             | 15            | \$0.00        | 0               | 15.00         | 0.05%   |          |
| 10/31/2013           | 273.99             | 286              | 95.00                  | 8            | 48            | 45.98              | 0               | 2                | 1.91                  | 2            | 236.00          | 226.08             | 10            | \$0.00        | 0               | 10.00         | 0.04%   |          |
| <b>Weekly Total</b>  | <b>273.99</b>      |                  |                        | <b>44</b>    | <b>336</b>    | <b>321.86</b>      | <b>0</b>        | <b>14</b>        | <b>13.37</b>          | <b>15</b>    | <b>1,652.00</b> | <b>1,582.56</b>    | <b>59</b>     | <b>\$0.00</b> | <b>0</b>        | <b>59.00</b>  |         |          |
| <b>Monthly Total</b> | <b>821.97</b>      |                  |                        | <b>221</b>   | <b>1488</b>   | <b>1,425.38</b>    | <b>0</b>        | <b>62</b>        | <b>59.21</b>          | <b>58</b>    | <b>7,316.00</b> | <b>7,008.48</b>    | <b>279</b>    | <b>\$0.00</b> | <b>0</b>        | <b>279.00</b> |         |          |

Operating Days:

Average Per Day: 0.00

Percent Per Day: 0.00

Meal Type: Breakfast

STAFF SCHEDULE 2013-2014  
 CHARTWELLS/PRINCETON PUBLIC SCHOOLS

| Staff     | Hourly Wage | Hours Worked | Job Title      | School Location | Health Benefit Comments                    |
|-----------|-------------|--------------|----------------|-----------------|--------------------------------------------|
| CP Staff  | \$ 9.50     | 5.50         | FSW            | CP              | Eligible for dental                        |
| CP Staff  | \$ 13.07    | 7.00         | LEAD           | CP              | Eligible for full family benefits & dental |
| JP Staff  | \$ 13.05    | 6.00         | LEAD           | JP              | Eligible for full benefits & dental        |
| JP Staff  | \$ 10.35    | 5.25         | FSW            | JP              |                                            |
| JP Staff  | \$ 8.40     | 3.00         | FSW            | JP              |                                            |
| JW Staff  | \$ 9.95     | 5.25         | FSW            | JW              |                                            |
| JW Staff  | \$ 10.10    | 5.50         | FSW            | JW              | Eligible for dental                        |
| JW Staff  | \$ 15.60    | 7.00         | LEAD           | JW              | Eligible for full family benefits & dental |
| JW Staff  | \$ 10.50    | 5.50         | FSW            | JW              | Eligible for dental                        |
| LB Staff  | \$ 12.60    | 5.50         | FSW            | LB              | Eligible for dental                        |
| LB Staff  | \$ 14.40    | 6.00         | LEAD           | LB              | Eligible for full family benefits & dental |
| PHS Staff | \$ 9.10     | 5.50         | FSW            | PHS             | Eligible for dental                        |
| PHS Staff | \$ 9.95     | 5.50         | FSW            | PHS             | Eligible for dental                        |
| PHS Staff | \$ 12.50    | 5.50         | FSW            | PHS             | Eligible for dental                        |
| PHS Staff | \$ 12.25    | 5.50         | FSW            | PHS             | Eligible for dental                        |
| PHS Staff | \$ 12.50    | 6.00         | Adm            | PHS             | Eligible for dental                        |
| PHS Staff | \$ 16.95    | 8.00         | COOK           | PHS             | Eligible for full benefits & dental        |
| PHS Staff | \$ 9.50     | 5.50         | FSW            | PHS             | Eligible for dental                        |
| PHS Staff | \$ 9.25     | 5.25         | FSW/Driver     | PHS             |                                            |
| PHS Staff | \$ 8.40     | 5.50         | FSW            | PHS             | Eligible for dental                        |
| RS Staff  | \$ 8.65     | 5.25         | FSW            | RS              |                                            |
| RS Staff  | \$ 14.40    | 6.00         | LEAD           | RS              | Eligible for full family benefits & dental |
| Director  |             |              | Administration |                 |                                            |



MEMORANDUM OF AGREEMENT

BETWEEN

Local 32 BJ, Service Employees International Union

And

Chartwells School Dining, a Division of Compass Group

Operating at Princeton School District

Page 1

1) Cover Page – Change the name of the Union to Local 32 BJ, Service Employees International Union.

2) Article 5 – Grievance Procedure:

Both parties AGREE to delete WRC where it appears in this article.

3) Article 22 – Wages:

Section 1 – New Hire Wage Schedule –

The parties agree to increase the New hire rates by half (1/2) of the General Wage increase

Section 2 – General Wage Increases:

General Wage Increases:

12/1/12 - 45 cents

12/1/13 - 25 cents

12/1/14 - 40 cents

4) Article 24 – Health Insurance

Section 2 – Item 1 – The parties AGREE to update the language in accordance with the agreed upon language, contributions and rates as agreed upon at a National level between the Company and the Union and including the open enrollment period.

Section 2 – Item 2 – The parties AGREE to update the Employers Dental Premium rates for 2012 and include them in the CBA, along with the 2013 rates. *(initials)*  
Effective 12/1/13, the Company dental plan will be replaced with the SEIU 32BJ dental plan as proposed in negotiations.

The parties AGREE that the eligibility hours are 27.5 hours and the cost of the dental plan is for \$40 per month per employee for 12 month coverage. The \$40 monthly premium shall not increase during the life of the agreement. *(initials)*

*(Handwritten initials)*



MEMORANDUM OF AGREEMENT

BETWEEN

Local 32 BJ, Service Employees International Union

And

Chartwells School Dining, a Division of Compass Group

Operating at Princeton School District

Page 2

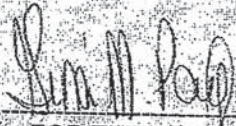
5) Article 24 – Health Insurance continued.

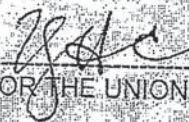
Section 2 Item 3: – Vision Plan Premiums – The parties Agree to update the Employers Vision premium rates for 2012 and 2013 and include them in the CBA.

Section 2 Item 4: – Dependent Life – The parties Agree to update the Employers Dependent Life Premium rates for 2012 and 2013 and include them in the CBA.

6) Article 41 – Term and Renewal

Section 1 – 3 year contract, December 1, 2012 through November 30, 2015.

  
\_\_\_\_\_  
FOR THE EMPLOYER

 (Megan Chambers)  
\_\_\_\_\_  
FOR THE UNION

  
\_\_\_\_\_  
FOR THE EMPLOYER

\_\_\_\_\_  
FOR THE UNION

12/6/12

Edith Villavicencio 973-623-8131





**PRINCETON PUBLIC SCHOOLS  
2014-2015**

| School                                 | Estimated Student Enrollment | School Hours           | Lunch Period Time                                                                     | Grade Lunch Period                                             | Service is Open                            |
|----------------------------------------|------------------------------|------------------------|---------------------------------------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------|
| Princeton High School                  | 1400                         | 7:51 a.m. to 2:51 p.m. | 11:55-12:24                                                                           | One (1) block time period with open campus<br>Breakfast Served | 10:20-1:13<br>4,5,6 Period<br>Student Hall |
| John Witherspoon                       | 693                          | 8:30 a.m. to 2:55 p.m. | 11:05-11:30<br>11:30-11:55<br>11:55-12:25<br>12:45-1:15                               | 6<br>7<br>8                                                    |                                            |
| <b>Breakfast Planned for 2014-2015</b> |                              |                        |                                                                                       |                                                                |                                            |
| Community Park                         | 292                          | 8:25 a.m. to 3:00 p.m. | 11:05-11:30<br>11:30-11:55<br>12:05-12:30<br>12:05-12:30<br>12:35-1:00<br>12:50-1:15  | 1<br>2<br>4<br>5<br>3<br>K                                     | Breakfast Served                           |
| Johnson Park                           | 343                          | 8:25 a.m. to 3:00 p.m. | 11:00-11:30<br>11:10-11:35<br>11:25-11:45<br>11:45-12:05<br>12:15-12:35<br>12:25-1:00 | PK<br>1<br>2<br>5<br>4<br>K                                    | Breakfast Served                           |
| Littlebrook                            | 343                          | 8:25 a.m. to 3:00 p.m. | 11:00-11:25<br>11:10-11:35<br>11:50-12:12<br>11:55-12:20<br>12:25-12:50<br>12:35-1:00 | K<br>1<br>3<br>4<br>5<br>2                                     | Breakfast Served                           |

PRINCETON PUBLIC SCHOOLS  
2014-2015

|           |     |                        |             |    |
|-----------|-----|------------------------|-------------|----|
| Riverside | 281 | 8:25 a.m. to 3:00 p.m. | 11:00-11:50 | 1  |
|           |     |                        | 11:10-12:00 | PK |
|           |     |                        | 11:20-12:10 | 2  |
|           |     |                        | 12:00-12:50 | 3  |
|           |     |                        | 12:15-1:05  | 4  |
|           |     |                        | 12:15-1:05  | 5  |
|           |     |                        | 12:30-1:20  | K  |

## PRINCETON PUBLIC SCHOOLS LOCATIONS

Community Park School  
372 Witherspoon Street  
Princeton, NJ 08540  
**Grades K-5**

Johnson Park School  
285 Rosedale Road  
Princeton, NJ 08540  
**Grades K-5**

Littlebrook Elementary School  
39 Magnolia Lane  
Princeton, NJ 08540  
**Grades K-5**

Riverside Elementary School  
58 Riverside Drive  
Princeton, NJ 08540  
**Grades K-5**

John Witherspoon School  
217 Walnut Lane  
Princeton, NJ 08540  
**Grades 6-8**

Princeton High School  
151 Moore Street  
Princeton, NJ 08540  
**Grades 9-12**

Princeton Public Schools  
Administration Building  
Princeton, NJ 08540  
**Catering Only**

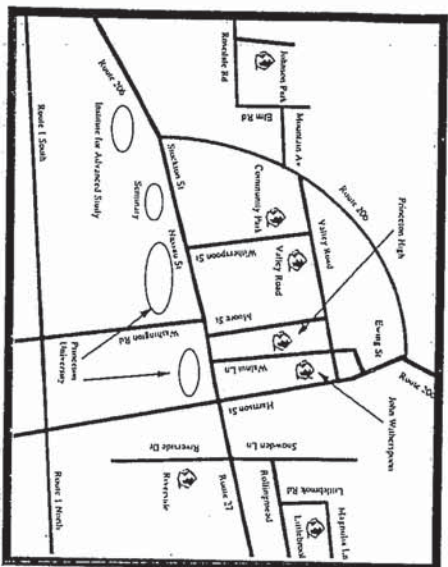
# PRINCETON PUBLIC SCHOOLS

[HTTP://WWW.PRINCETONK12.ORG/](http://www.princetonk12.org/)

## SCHOOL LOCATIONS

**PRINCETON HIGH SCHOOL (PHS)**  
 151 Moore Street  
 Princeton, NJ 08540  
 Main Office: 806-4280  
 Guidance Office: 806-4282

Gary Snyder, Principal  
 Harvey Highland, Assistant Principal  
 Julianne Inverso, Assistant Principal  
 John Miranda, Athletic Director  
 Jenni Griffin, Secretary  
 Jane Diaforli, Secretary  
 Eric Karch, Bookkeeper  
 Margarida Cruz, School Nurse



**JOHN WITHERSPOON MIDDLE SCHOOL (JW)**  
 217 Walnut Lane  
 Princeton, NJ 08540  
 Main Office: 806-4270  
 Guidance Office: 806-4272

William Johnson, Principal  
 Lynne Harkness, Assistant Principal  
 Vini DiFalo, Secretary  
 Louise Hoffman, Secretary  
 Jo Emann, Secretary  
 Kathleen Bihuniak, School Nurse

**COMMUNITY PARK SCHOOL (CP)**  
 372 Witherspoon Street  
 Princeton, NJ 08540  
 Main Office: 806-4230

Sharon Goldman, Principal  
 Donna Heisele, Secretary  
 Laura Hutchinson, Secretary  
 Vera Maynard, School Nurse

**JOHNSON PARK SCHOOL (JP)**  
 285 Rosedale Road  
 Princeton, NJ 08540  
 Main Office: 806-4240

Robert Ginsberg, Principal  
 Michele Cowell, Secretary  
 Marilou Garcia, Secretary  
 Kathleen Frueh, School Nurse

**LITTLEBROOK SCHOOL (LB)**  
 39 Magnolia Lane  
 Princeton, NJ 08540  
 Main Office: 806-4250

Anna Kosek, Principal  
 Linda Karch, Secretary  
 Susan Cahill, Secretary  
 Holly Javick, School Nurse

**RIVERSIDE SCHOOL (RS)**  
 58 Riverside Drive  
 Princeton, NJ 08540  
 Main Office: 806-4260

William Cirullo, Principal  
 Sandra Bartow, Secretary  
 Maureen Murray, Secretary  
 Liz Dyevitch, School Nurse

## SCHOOL HOURS:

Elementary Schools 8:25 a.m.-3:00 p.m.

Middle School 8:30 a.m.-2:55 p.m.

High School 7:50 a.m.-2:51 p.m.

Elementary and Middle School students should not arrive at school before 8:00 a.m. High School students should not arrive at school before 7:30 a.m.



# 2014-2015 PRINCETON PUBLIC SCHOOLS

| September 2014 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | Mo | Tu | We | Th | Fr | Sa |
|                | 1  | 2  | 3  | 4  | 5  | 6  |
| 7              | 8  | 9  | 10 | 11 | 12 | 13 |
| 14             | 15 | 16 | 17 | 18 | 19 | 20 |
| 21             | 22 | 23 | 24 | 25 | 26 | 27 |
| 28             | 29 | 30 |    |    |    |    |

| October 2014 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | Mo | Tu | We | Th | Fr | Sa |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 | 31 |    |

| November 2014 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | Mo | Tu | We | Th | Fr | Sa |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 | 29 |
| 30            |    |    |    |    |    |    |

| December 2014 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | Mo | Tu | We | Th | Fr | Sa |
|               | 1  | 2  | 3  | 4  | 5  | 6  |
| 7             | 8  | 9  | 10 | 11 | 12 | 13 |
| 14            | 15 | 16 | 17 | 18 | 19 | 20 |
| 21            | 22 | 23 | 24 | 25 | 26 | 27 |
| 28            | 29 | 30 | 31 |    |    |    |

| January 2015 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | Mo | Tu | We | Th | Fr | Sa |
|              |    |    |    | 1  | 2  | 3  |
| 4            | 5  | 6  | 7  | 8  | 9  | 10 |
| 11           | 12 | 13 | 14 | 15 | 16 | 17 |
| 18           | 19 | 20 | 21 | 22 | 23 | 24 |
| 25           | 26 | 27 | 28 | 29 | 30 | 31 |

| February 2015 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | Mo | Tu | We | Th | Fr | Sa |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |

| March 2015 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa |
| 1          | 2  | 3  | 4  | 5  | 6  | 7  |
| 8          | 9  | 10 | 11 | 12 | 13 | 14 |
| 15         | 16 | 17 | 18 | 19 | 20 | 21 |
| 22         | 23 | 24 | 25 | 26 | 27 | 28 |
| 29         | 30 | 31 |    |    |    |    |

| April 2015 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa |
|            |    |    | 1  | 2  | 3  | 4  |
| 5          | 6  | 7  | 8  | 9  | 10 | 11 |
| 12         | 13 | 14 | 15 | 16 | 17 | 18 |
| 19         | 20 | 21 | 22 | 23 | 24 | 25 |
| 26         | 27 | 28 | 29 | 30 |    |    |

| May 2015 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa |
|          |    |    |    |    | 1  | 2  |
| 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 24       | 25 | 26 | 27 | 28 | 29 | 30 |
| 31       |    |    |    |    |    |    |

| June 2015 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | Mo | Tu | We | Th | Fr | Sa |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 |    |    |    |    |

- January (19 days)**  
 1 New Year's Day  
 16 Staff Development  
 19 Martin Luther King, Jr. Day

- February (18 days)**  
 13 Staff Development  
 16 Presidents' Day

- March (17 days)**  
 PK-5 Conferences  
 PK-5 Conferences  
 23-27 Spring Recess  
 PK-8 Staff Development

- April (21 days)**  
 3 Good Friday

- May (20 days)**  
 PK-8 Staff Development  
 25 Memorial Day

- June (14 days)**  
 1 pm Dismissal PK-12  
 \*Last Day 1 pm Dismissal PK-12

- Early Dismissal PK-12
- Schools Closed
- Staff Development Day
- First Day for Students
- 1 pm Dismissal for PK-5
- 1 pm Dismissal for PK-8

180 Student Days  
 185 Staff Days

- September (18 days)**  
 1 Labor Day  
 2,3 Staff Development  
 4 First Day for Students  
 25 Rosh Hashanah

- October (22 days)**  
 3 Staff Development

- November (16 days)**  
 6-7 NJEA Convention  
 PK-8 Conferences  
 PK-8 Conferences  
 26 1 pm Dismissal PK-12  
 27-28 Thanksgiving Recess

- December (15 days)**  
 PK-8 Staff Development  
 19 1 pm Dismissal PK-12  
 22-31 Winter Recess

| # Days used | Days Made Up | Last Day of School |
|-------------|--------------|--------------------|
| 0           |              | June 18            |
| 1           | 6/19         | June 19            |
| 2           | 6/22         | June 22            |
| 3           | 6/23         | June 23            |
| 4           | 3/27         | June 23            |
| 5           | 3/26         | June 23            |

# 2013-2014 PRINCETON PUBLIC SCHOOLS REVISED 2-18-14

| September 2013 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | Mo | Tu | We | Th | Fr | Sa |
| 1              | 2  | 3  | 4  | 5  | 6  | 7  |
| 8              | 9  | 10 | 11 | 12 | 13 | 14 |
| 15             | 16 | 17 | 18 | 19 | 20 | 21 |
| 22             | 23 | 24 | 25 | 26 | 27 | 28 |
| 29             | 30 |    |    |    |    |    |

| October 2013 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | Mo | Tu | We | Th | Fr | Sa |
|              |    | 1  | 2  | 3  | 4  | 5  |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |

| November 2013 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| Su            | Mo | Tu | We | Th | Fr | Sa |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |

| December 2013 |    |      |    |    |    |    |
|---------------|----|------|----|----|----|----|
| Su            | Mo | Tu   | We | Th | Fr | Sa |
| 1             | 2  | 3    | 4  | 5  | 6  | 7  |
| 8             | 9  | Snow | 11 | 12 | 13 | 14 |
| 15            | 16 | 17   | 18 | 19 | 20 | 21 |
| 22            | 23 | 24   | 25 | 26 | 27 | 28 |
| 29            | 30 | 31   |    |    |    |    |

| January 2014 |    |    |      |    |      |    |
|--------------|----|----|------|----|------|----|
| Su           | Mo | Tu | We   | Th | Fr   | Sa |
|              |    |    | 1    | 2  | Snow | 4  |
| 5            | 6  | 7  | 8    | 9  | 10   | 11 |
| 12           | 13 | 14 | 15   | 16 | 17   | 18 |
| 19           | 20 | 21 | Snow | 23 | 24   | 25 |
| 26           | 27 | 28 | 29   | 30 | 31   |    |

| February 2014 |      |    |      |      |    |    |
|---------------|------|----|------|------|----|----|
| Su            | Mo   | Tu | We   | Th   | Fr | Sa |
|               |      |    |      |      |    | 1  |
| 2             | Snow | 4  | Snow | 6    | 7  | 8  |
| 9             | 10   | 11 | 12   | Snow | 14 | 15 |
| 16            | 17   | 18 | 19   | 20   | 21 | 22 |
| 23            | 24   | 25 | 26   | 27   | 28 |    |

| March 2014 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa |
|            |    |    |    |    |    | 1  |
| 2          | 3  | 4  | 5  | 6  | 7  | 8  |
| 9          | 10 | 11 | 12 | 13 | 14 | 15 |
| 16         | 17 | 18 | 19 | 20 | 21 | 22 |
| 23         | 24 | 25 | 26 | 27 | 28 | 29 |
| 30         |    |    |    |    |    |    |

| April 2014 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| Su         | Mo | Tu | We | Th | Fr | Sa |
|            |    | 1  | 2  | 3  | 4  | 5  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27         | 28 | 29 | 30 |    |    |    |

| May 2014 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 | 31 |

| June 2014 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| Su        | Mo | Tu | We | Th | Fr | Sa |
| 1         | 2  | 3  | 4  | 5  | 6  | 7  |
| 8         | 9  | 10 | 11 | 12 | 13 | 14 |
| 15        | 16 | 17 | 18 | 19 | 20 | 21 |
| 22        | 23 | 24 | 25 | 26 | 27 | 28 |
| 29        | 30 |    |    |    |    |    |

**January (18 days)**

- 1 New Year's Day
- 17 Staff Development
- 20 Martin Luther King, Jr. Day

**February (17 days)**

**March (16 days)**

- 4-5 PK-5 Conferences
- 11-12 PK-5 Conferences
- 17-21 Spring Recess
- 31 PK-8 Staff Development

**April (20 days)**

- 15 Passover
- 18 Good Friday

**May (21 days)**

- 5 PK-8 Staff Development
- 26 Memorial Day

**June (18 Days)**

- 24 1 pm Dismissal PK-12
- 25 \*Last Day 1 pm Dismissal PK-12
- 26 Staff Development Day

- Early Dismissal PK-12
- Schools Closed
- Staff Development Day
- First Day for Students
- 1 pm Dismissal for PK-5
- 1 pm Dismissal for PK-8

180 Student Days

185 Staff Days

| # Days used | Days Made Up | Last Day of School |
|-------------|--------------|--------------------|
| 0           |              | 6/19               |
| 1           | 6/20         | 6/20               |
| 2           | 6/23         | 6/23               |
| 3           | 6/24         | 6/24               |
| 4           | 2/14         | 6/24               |
| 5           | 2/17         | 6/24               |
| 6           | 6/25         | 6/25               |

**Snow Days Used:**

- December 10, 2013
- January 3, 2014
- January 22, 2014
- February 3, 2014
- February 5, 2014
- February 13, 2014

**September (16 days)**

- 2 Labor Day
- 3,4,6 Staff Development
- 5 Rosh Hashanah
- 9 First Day for Students

**October (23 days)**

- 7 PK-8 Staff Development

**November (17 days)**

- 7-8 NJEA Convention
- 12-13 PK-8 Conferences
- 19-20 PK-8 Conferences
- 27 1 pm Dismissal PK-12
- 28-29 Thanksgiving Recess

**December (14 days)**

- 2 PK-8 Staff Development
- 20 1 pm Dismissal PK-12
- 23-31 Winter Recess



# **PRINCETON PUBLIC SCHOOLS**

## **Scoring Criteria**

*Include with the RFP*

It is the intent of the Local Education Agency (LEA) to accept the proposal that will best promote the public interest and is most advantageous to the LEA. All responsive proposals will be evaluated by a team of individuals whose total scores will be averaged.

The primary factor in the award shall be the price offered to the LEA, i.e. fees charged by the FSMC and the guarantee.

Proposals will be evaluated by the following 14 evaluation criterion. They are weighted based upon the importance to the LEA. The point range is 1-10, with 10 being the highest and 1 being the lowest. Following the scoring of proposals they will be ranked.

The contract may then be awarded to the company submitting the top-ranked proposal, or the LEA may seek to conduct negotiations with those companies submitting proposals receiving a pre-determined cut-off score. Any such negotiations will be conducted in a fair and equitable manner.

- Only FSMCs that address all criterion listed below will be considered responsive
- Each of the evaluation criterion should be addressed in detail in the FSMC's proposal

| <b>Evaluation Criterion</b>                                                                                                                                                    | <b>Weighting Factor</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
|                                                                                                                                                                                | <b>100%</b>             |
| 1. Price (this criterion must be the primary factor in the award decision)                                                                                                     | 13%                     |
| 2. Transparency of proposal to avoid hidden costs                                                                                                                              | 8%                      |
| 3. The FSMC demonstration of having a complete understanding of the LEA's School Food Service Program and its service requirements                                             | 8%                      |
| 4. The accuracy of data submitted to support the RFP. Submission of all required forms                                                                                         | 8%                      |
| 5. Evidence of corporate capability and experience as measured by performance record, years in the industry, relevant experience, number of LEAs served, client retention, and | 8%                      |

|                                                                                                                                                                                                                                                                                                                                                                             |    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| references, the FSMC organizational chart/plan for managing, supervising and staffing the Program; an FSMC organizational chart for non-school based positions; a transition plan; evidence of ability to meet financial targets.                                                                                                                                           |    |
| 6. The qualifications and experiences of the FSMC management personnel that are to be assigned to the School Food Service Program; proposed management staffing.                                                                                                                                                                                                            | 8% |
| 7. Evidence of FSMC procedures for inventory control and purchasing management, tracking sales, internal cash handling controls and audit procedures, sample monthly invoices which clearly exclude all unallowable costs and which identify each discount/rebate, and supplemental reports.                                                                                | 7% |
| 8. Evidence of training programs for both management/professional and hourly school food service employees; the FSMC personnel management philosophy; strategies to reduce turnover; personnel evaluation plans and proposed employee benefit package.                                                                                                                      | 7% |
| 9. Evidence of successful communications systems and strategies to inform and engage students, teachers, administration, parents and staff in nutritional/wellness issues, i.e. soliciting input, responsiveness to feedback, participation in program evaluation, selection of menus; FSMC involvement/support of Wellness Committees and Food Service Advisory Committee. | 7% |
| 10. The FSMC discussed their philosophy and demonstrated their experience, ability and involvement in                                                                                                                                                                                                                                                                       | 9% |



|                                                                                                                                                                                                                                                                                                                                                                                                                                                          |             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| the following areas: Nutrition, promotion of nutrition and wellness, menu development, use of USDA Donated Foods, procurement/use of NJ-grown/locally grown produce, fresh food scratch cooking, quality control, employee supervision, promotion of healthy foods and produce to comply with USDA regulations, marketing, public relations, increasing student participation while complying with NJ Nutrition Policy and USDA Smart Snacks in Schools. |             |
| 11. Supplied sample menus which meet the needs of the District. Included the 21 day menu, portion sizes. Proof of menu compliance with USDA regulations and meal patterns.                                                                                                                                                                                                                                                                               | 7%          |
| 12. Proposed labor staffing schedule including detailed costs of wages, taxes benefits etc.                                                                                                                                                                                                                                                                                                                                                              | 5%          |
| 13. Evidence of a comprehensive food handling, housekeeping and sanitation program.                                                                                                                                                                                                                                                                                                                                                                      | 3%          |
| 14. Proposed pricing schedule for meals and a la carte items.                                                                                                                                                                                                                                                                                                                                                                                            | 2%          |
| <b>TOTAL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>100%</b> |